

Polk County Transition Committee
Polk County Government Center, West Conference Room
100 Polk County Plaza, Balsam Lake, Wisconsin 54810
Thursday, September 8, 2011
9:00 am
Open Session
A Quorum of the County Board may be present

The Committee may take up matter noticed on this agenda at any time during the meeting regardless of the location of such item on the agenda. The Committee may reconvene in open session following any of the noted closed sessions to consider or take action on any matter contained in this notice/agenda, including taking necessary action on matters considered in closed session as may be noticed herein.

1. Call to order
2. Approval of Agenda
3. Approval of Minutes from August 22, 2011 meeting
4. Public Comments
5. Discussion/Recommendation on Resolution to Adopt Grievance Procedure (Administration, ER, Corp Counsel)
6. Discussion/Recommendation on Employee Policies
7. Recommendation on Resolution To Adopt the Grievance Procedure Concerning Employee Terminations, Employee Discipline and Workplace Safety as required by Wis. Stat. § 66.0509(1m) and to Repeal Policy Language Conflicting with Grievance Procedure
8. Update/Discussion on Resolution to Authorize Temporary Pay Equity Adjustment to All Non-Union Staff Affected by Wisconsin Act 10 and the 2011-2013 Wisconsin Biennium Budget WRS Contribution Changes
9. Discussion/Recommendation of County Board Educational Topics available by PhillipsBorowski, SC
10. Committee Schedule
 - a. Committee Calendar
11. Agenda Items for Next Meeting
12. Adjourn

Herschel Brown

Kristine Kremer-Hartung

Jay Luke

Brian Masters

Pat Schmidt

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

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Present: Hartung, Brown, Luke, Schmidt, Masters
Also present: Wm. Johnson, Frey, Jerrick, Malone, Kusmirek

Chairman Hartung called the meeting to order at 9:01 a.m.

Motion (Luke/Schmidt) to approve agenda. Motion carried by voice vote.

Motion (Masters/Brown) to approve August 22, 2011 Minutes. Motion carried by voice vote.

Public comments – None.

Discussion/Recommendation on Grievance Procedure –Malone and Jerrick shared legal recommendations sought as requested earlier by the Committee. The committee thoroughly reviewed and clarified language to complete a final draft.

Break: 10:12 a.m.

Resume: 10:14 a.m.

Motion (Luke/Masters) to recommend the grievance policy so named Workplace Safety and Discipline Policy to the Personnel Committee. Motion carried by voice vote.

Discussion/Recommendation on Employee Policies – Employee Relations and Corporation Counsel will continue to work through the process of reviewing both current policies and labor agreements.

Update/Discussion on Resolution to Authorize Temporary Pay Equity Adjustment to All Non-Union Staff Affected by Wisconsin Act 10 and the 2011-2013 Wisconsin Biennium Budget WRS Contribution Changes – Frey stressed that this resolution is budget neutral.

Discussion/Recommendation of County Board Education Topics available by PhillipsBorowski, SC – Jerrick shared information obtained, and will contact PhillipsBorowski requesting their availability regarding such training on the dates of either the November or December County Board.

Committee Calendar – The committee will schedule a meeting after the Listening Sessions have been completed.

Motion (Luke/Brown) to adjourn. Motion carried by voice vote.

Adjourned: 10:40 a.m.