

Polk County Transition Committee
Polk County Government Center, West Conference Room
100 Polk County Plaza, Balsam Lake, Wisconsin 54810
Monday, August 22, 2011
9:00 am
Open Session
A Quorum of the County Board may be present

The Committee may take up matter noticed on this agenda at any time during the meeting regardless of the location of such item on the agenda. The Committee may reconvene in open session following any of the noted closed sessions to consider or take action on any matter contained in this notice/agenda, including taking necessary action on matters considered in closed session as may be noticed herein.

1. Call to order
2. Approval of Agenda
3. Approval of Minutes from July 14, 2011 meeting
4. Public Comments
5. Update on Information provided through County Mutual Budget Repair Bill Consortium (Jerrick attended the August Consortium)
6. Review of committee materials and reference information
 - a. Act 10 Procedure Slides
 - b. Health Insurance Cost Sharing Study
7. Discussion/Recommendation on Grievance Procedure (Administration, ER, Corp Counsel)
8. Discussion/Recommendation on Employee Policies
9. Discussion/Recommendation of County Board Educational Topics available by PhillipsBorowski, SC
10. Committee Schedule
 - a. Committee Calendar
11. Agenda Items for Next Meeting
12. Adjourn

Herschel Brown

Kristine Kremer-Hartung

Jay Luke

Brian Masters

Pat Schmidt

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

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Present: Hartung, Brown, Luke, Schmidt, Masters
Also present: Jerrick, Malone, Kusmirek

Chairman Hartung called the meeting to order at 9:00 a.m.

Motion (Schmidt/Luke) to approve agenda. Motion carried by voice vote.

Motion (Masters/Luke) to approve July 14, 2011 Minutes. Motion carried by voice vote.

Public comments – None.

Update on Information provided through the County Mutual Budget Repair Bill Consortium – Jerrick and Malone summarized the information obtained, stating the focus was on the creation of a grievance procedure/policy.

Review of committee materials and reference information – Reference information was supplied for the members.

Discussion/Recommendation on Grievance Procedure –Malone and Jerrick summarized the drafted grievance procedure template, highlighting the elements that are optional and would be policy decisions. Employee Relations and Corporation Counsel will contact PhillipsBorowski, SC to seek legal opinion regarding the definition of Hearing Officer, and will edit the template per committee direction for the next meeting.

Break: 10:10 a.m.
Resume: 10:15 a.m.

Discussion/Recommendation on Employee Policies – Employee Relations and Corporation Counsel will work to draft codification of blending current policies and labor agreements. The Committee discussed responses to our employee's frequently asked questions; this information will be distributed in the near future.

Discussion/Recommendation of County Board Educational Topics available by PhillipsBorowski, SC – This education is conducted in a special, interactive session of the Board, and available at no additional cost through our Liability Insurance. Jerrick will request an outline of the global issues that customized to meet our needs.

Committee Calendar – The committee discussed scheduling listening sessions tentatively for September 6 and 8th with a business meeting on September 8, 2011.

Agenda Items for Next Meeting – Review the Resolution to Authorize Temporary Pay Equity

Adjustment to All Non-Union Staff Affected by Wisconsin Act 10 and the 2011-2013 Wisconsin Biennium Budget WRS Contribution Changes and Grievance Procedure Policy

Motion (Schmidt/Masters) to adjourn. Motion carried by voice vote.

Adjourned: 11:34 a.m.