

**Polk County Transition Committee**  
**Polk County Government Center, West Conference Room**  
**100 Polk County Plaza, Balsam Lake, Wisconsin 54810**  
**Monday, May 16, 2011**  
**2:30 p.m.**  
**Open Session**  
***A Quorum of the County Board may be present***

*The Committee may take up matter noticed on this agenda at any time during the meeting regardless of the location of such item on the agenda. The Committee may reconvene in open session following any of the noted closed sessions to consider or take action on any matter contained in this notice/agenda, including taking necessary action on matters considered in closed session as may be noticed herein.*

1. Call to order
2. Election of Transition Committee Officers
3. Approval of Agenda
4. Public Comments
5. Background briefing
6. Committee Scope of Work
7. Committee Schedule
  - a. Committee Calendar
8. Agenda Items for Next Meeting
9. Adjourn

*Herschel Brown*

*Kristine Kremer-Hartung*

*Jay Luke*

*Brian Masters*

*Pat Schmidt*

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

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County Board Chairman William Johnson called the meeting to order at 2:35 a.m.

Present: Brown, Hartung, W. Johnson, Luke, Schmidt (not present: Masters)  
Also present: Frey, Fuge, Jerrick, Malone, Kusmirek

Supervisor Schmidt nominated Supervisor Hartung as Chair of the Transition Committee. All in favor of closing nominations and casting unanimous ballot.

Supervisor Schmidt nominated Supervisor Luke as Secretary of the Transition Committee. All in favor of closing nominations and casting unanimous ballot.

Supervisor Brown nominated Supervisor Masters as Vice Chair of Personnel Committee. All in favor of closing nominations and casting unanimous ballot.

**Motion (Luke/Brown) to approve agenda. Motion carried by voice vote.**

Public comments – None.

Background briefing - Frey discussed ACT 10 and required changes to the Counties. Staff shared updates of various groups collaborating to share information, such as basic template that could be used as a base for individual counties grievance procedures.

Committee Scope of Work – The Committee discussed their role to take as communication to the County Board Supervisors and employees.

Committee Schedule/Calendar – The Committee agreed that meetings would be scheduled based on needs.

Agenda Items for Next Meeting – Review of information when available from county groups. Review of fringe benefits currently available to various groups.

**Motion (Brown/Schmidt) to adjourn. Motion carried by voice vote.**

Adjourned: 3:10 p.m.