

# PUBLIC PROTECTION and JUDICIAL COMMITTEE

Multi-Purpose Room, Justice Center  
Balsam Lake, WI 54810  
2:00 p.m. Tuesday, November 6, 2012

## AGENDA

*The Governing Committee may consider matters noticed herein in any order, regardless of the placement of such item on this notice.*

Call to Order  
Approve Agenda  
Approve Minutes of October 2, 2012

Public Comment

### **District Attorney and Victim Witness Office:**

October Report  
Third Quarter Budget Report  
Bond money for Drug Court  
Consideration/Recommendation on 2013 Budget

### **Medical Examiner:**

Monthly Activity Report  
Consideration/Recommendation on 2013 Budget

### **Clerk of Courts:**

Monthly Report  
Consideration/Recommendation on 2013 Budget

### **Sheriff:**

Quarterly Report  
Consideration/Recommendation on 2013 Budget  
Digital dictation/transcription replacement project

### **Child Support Agency:**

Staffing update  
Recommendation to Amend 2013 Budgetary Proposal

### **Adjourn**

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.

## Public Protection Meeting

Date: 11/6/12

2:00 Meeting called to order by Chairman Jay Luke.

Committee members present:

Kim O'Connell

Jay Luke

Kathryn Keinholz

Absent were Jared Cockroft and Gary Bergstrom

A motion was made by Kathryn Keinholz to approve minutes from previous meeting and was seconded by Kim O'Connell.

**Public comment** – No public comment.

**District Attorney Dan Steffen** – Presented hand out on quarterly report. Discussion on forfeited bond amount and how to proceed to request the funds be allocated to Drug Court. He asked the committee for an amendment to the CJCC Budget – that would have to accompany the request as well as a demonstration on how that money will be used. The amount would be \$35,000 from the Polk County General Fund, applying it to the Polk County Drug Court which would be matched with up to \$25,000 by the Bremer Foundation grant.

Kathryn Kleinholz moved to make an amendment to the budget at the 11/7/12 budget meeting held at 2:00 PM for appropriation of fund balance to the CJCC Budget for 2013 and this was seconded by Kim O'Connell.

Kim O'Connell made a motion to approve the District Attorney's budget, and this was seconded by Kathryn Kleinholz.

**Medical Examiner John B. Dinnies** – Not present.

A motion was made by Kim O'Connell to approve the Medical Examiner's budget, and this was seconded by Kathryn Kleinholz.

**Clerk of Court** – No one present. It was noted that Joan Ritten, Deputy Clerk of Court, has assumed the role of Clerk of Court at this time until a new Clerk of Court can be appointed.

A motion was made by Kathryn Kleinholz to approve the Clerk of Court's budget, and this was seconded by Kim O'Connell.

**Sheriff Pete Johnson** – Presented quarterly update. Discussed deputy toy drive event that will be hosted at Trollhaugen. Also discussed the need the Sheriff's Department has to replace the digital recording system as the current system is becoming obsolete making the replacement a priority. Need technical amendment to the proposed budget for 2013 levy neutral funding – looking to designate \$18,900 from the Federal forfeiture fund for this purchase.

A motion was made by Kim O'Connell to move this request to the Finance Committee meeting and was seconded by Kathryn Keinhholz.

A motion was made by Kim O'Connell to add full Sheriff's Department budget and this was seconded by Kathryn Keinhholz.

**Child Support Agency Malia Malone** – Noted that they have filled a position in Child Support with a start date of 11/26/12.

A motion was made by Kathryn Keinhholz to approve budget and this was seconded by Kim O'Connell.

At 2:35 PM, a motion was made by Kathryn Keinhholz to adjourn the meeting and was seconded by Kim O'Connell.

Meeting adjourned.

.