

COUNTY OF POLK
LOCAL EMERGENCY PLANNING COMMITTEE
1005 W. MAIN ST. SUITE 900
BALSAM LAKE, WI 54810
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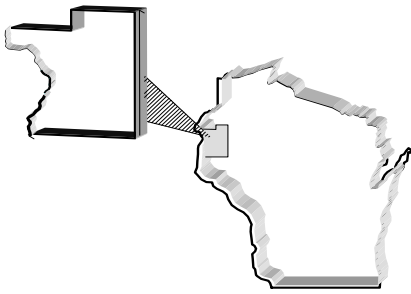
THURSDAY, SEPTEMBER 27, 2012 - 3:30 P.M.
MULTI-PURPOSE ROOM - POLK COUNTY JUSTICE CENTER
BALSAM LAKE

AGENDA

1. Call to Order
2. Approve Agenda
3. Approve Minutes of July 26, 2012 Meeting
4. Public Comment/Announcements – Invitation from Foremost Farms
5. Elections
 - A. Chairperson
 - B. Vice Chairperson
6. Appointments
 - A. Coordinator of Information
 - B. Community Emergency Coordinator
 - C. Secretary
7. Consideration of HMEP Grant Application
8. Update on Training/Exercising
9. Tour Command Post – (Steve Moe & Ben Strobach Invited)
10. Next Meeting Date – January 24, 2013
11. Motion to Adjourn

Items appearing on the agenda not necessarily presented in the order listed.

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the “County Clerk’s office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.



POLK COUNTY SHERIFF'S OFFICE
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
1005W. MAIN ST. SUITE 900
BALSAM LAKE, WI 54810
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FAX: 715-485-8315

THURSDAY, SEPTEMBER 27, 2012 – 3:30 P.M.
MULTI-PURPOSE ROOM – POLK COUNTY JUSTICE CENTER, BALSAM LAKE

Members Present: Dan Gullickson, Gail Peterson, Tim Strohbusch, Kathy Poirier and Greg Marsten,

Members Absent: Brian Masters and Mike LaPointe

Guests: Benjamin Strobach and Jill Stoffel

Call to Order

Chair Dan Gullickson called the meeting to order at 3:35 p.m.

Approve Agenda

Motion made by Tim Strohbusch and seconded by Gail Peterson to approve the agenda as presented. Motion carried by voice vote.

Approve Minutes

Motion made by Gail Peterson and seconded by Tim Strohbusch to approve the minutes of the July 26, 2012 meeting. Motion carried by voice vote.

Public Comment- Announcements

Kathy Poirier presented the invitation from Foremost Farms, to tour there facility. It was decided to try to arrange the tour in January on the date of our regularly scheduled meeting (January 24, 2013). Kathy will contact the facility and make the arrangements.

Elections

Chairperson:

Tim Strohbusch nominated Dan Gullickson, nomination seconded by Gail Peterson. **Motion made by Gail Peterson, second by Tim Strohbusch to close nominations and cast a unanimous ballot for Dan Gullickson. Motion carried.**

Vice Chair:

Gail Peterson nominated Greg Marsten, nomination seconded by Tim Strohbusch. **Motion made by Dan Gullickson, second by Gail Peterson to close nominations and cast a unanimous ballot for Greg Marsten. Motion carried.**

Appointments

Motion made by Gail Peterson and seconded by Tim Strohbusch to appoint Kathy Poirier as the Coordinator of Information, Community Emergency Coordinator and LEPC Secretary. Appointment of Kathy Poirier to the three positions approved unanimously.

Consideration of HMEP Grant Application

Kathy presented the application for a multi-county Hazardous Materials Emergency Planning grant requesting funds to conduct a Commodity Flow Study. The Counties participating in this proposed project are Polk, Barron, Burnett, Rusk and Price. Polk County Emergency Management has received approval to be the lead agency. **Motion made by Tim Strohbusch and seconded by Gail Peterson to approve the grant application as presented and recommend the submission to Wisconsin Emergency Management for consideration. Motion carried by unanimous voice vote.**

Update on Training/Exercising

Kathy presented the Training summary sheet for review. Kathy reported that one new application for training had been received since our last meeting. The Osceola Medical Center was approved for four HazMat Operations Level Refresher classes. The training was held September 18, 19 and 20th, 2012 with 31 students successfully completing the class.

Tour Command Post

The Committee moved to the garage to tour the Emergency Command Post vehicle and hear the presentation by invited guests Ben Strobach and Jill Stoffel along with Chief Tim Strohbusch on the equipment and the communication capabilities available.

Next Meeting Date

Our next meeting is scheduled for Thursday, January 24, 2013. Kathy will confirm the time and location with Foremost Farms and notify the Committee members.

Adjourn

Motion to adjourn made by Tim Strohbusch and seconded by Greg Marsten. Motion carried by unanimous voice vote. Meeting adjourned.