

COUNTY OF POLK
LOCAL EMERGENCY PLANNING COMMITTEE
1005 W. MAIN ST. SUITE 900
BALSAM LAKE, WI 54810
TELEPHONE: 715-485-9280
FAX: 715-485-8315

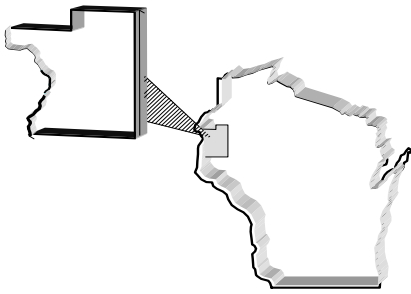
THURSDAY, JULY 28, 2011 - 3:30 P.M.
MULTI-PURPOSE ROOM - POLK COUNTY JUSTICE CENTER
BALSAM LAKE

AGENDA

1. Call to Order
2. Approve Agenda
3. Approve Minutes of March 31, 2011 Meeting
4. Public Comment/Announcements
5. Present Off-Site Plan Updates for Review and Approval
6. Discuss appointment of a representative for Group 5 (Facility Owners/Operators)
7. Update on Training/Exercising
8. Hazard Mitigation Public Hearing – Meeting on August 29, 2011
9. Committee Observances
10. Next Meeting Date – September 22, 2011
11. Motion to Adjourn

Items appearing on the agenda not necessarily presented in the order listed.

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the “County Clerk’s office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.



POLK COUNTY SHERIFF'S OFFICE
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
1005W. MAIN ST. SUITE 900
BALSAM LAKE, WI 54810
TELEPHONE: 715-485-9280
FAX: 715-485-8315

THURSDAY, July 28, 2011 – 3:30 P.M.
MULTI-PURPOSE ROOM – POLK COUNTY JUSTICE CENTER, BALSAM LAKE

Members Present: Dan Gullickson, Greg Marsten, Brian Masters and Kathy Poirier

Members Absent: Mike LaPointe, Gail Peterson and Rob Rorvick

Guests: William Johnson, Nathan and Elizabeth Gullickson

Call to Order

Chair Dan Gullickson called the meeting to order at 3:33 p.m.

Approve Agenda

**Motion made by Brian Masters to approve the agenda as presented. Seconded by Greg Marsten.
Motion carried by voice vote.**

Approve Minutes

**Motion made by Greg Marsten and seconded by Brian Masters to approve the minutes of the
March 31, 2011 meeting. Motion carried by voice vote.**

Public Comment

None

Present Off-Site Plan Updates for Review and Approval

The off-site plan updates for Polaris Industries, St. Croix Falls Wastewater Treatment Facility and Wal-Mart Super Center #2421 were presented for review. **Motion made by Brian Masters and seconded by Greg Marsten to approve the updates as presented. Motion carried by voice vote.** Kathy told of her efforts to get Lake Country Dairy to complete their Off-site Facility Plan update. They have not completed their updates for 2010 or 2011. Kathy mailed a certified, return receipt requested letter on May 13, spoke to the company representative in late May and had email contact the end of June when it was promised that the updates would be in the mail on July 5, 2011. An email sent by Kathy on July 15 has received no response from the facility contact. Kathy will forward to the State to help with compliance.

Discuss Appointment of representative for Group 5 (Facility Owners/Operators)

Due to the unexpected passing of Kathy Glunz in April, there is an opening on the LEPC Committee. The County Administrator has requested all committees that have citizen members to complete a job description and application form. Kathy presented the draft documents for the committee to review. She will be forwarding to the Administrator for approval. We will discuss the Group 5 open position at our September meeting.

Update on Training

Kathy presented the Training summary sheet for review. The HazMat Operations level refresher class requested by the Centuria Fire Department was held on April 20 & 21 with 5 people completing the course and the HazMat Awareness level refresher class also requested by the Centuria Fire Department was held on April 21, 2011 with 14 people completing the class.

The HazMat Awareness Level training requested by Osceola Area Ambulance was held on June 8 with 9 people successfully completing the course.

The Critical Incident Stress Management course funded by an OJA grant for local emergency responders and volunteers was held on May 14 & 15. Twenty eight people completed this two day course. Twelve of the emergency responders that completed the training were invited to a meeting with the current leader of the Polk County Critical Incident Stress Debriefing team. Several of the other students in this class will also be joining stress debriefing groups with other organizations (Faith based, Salvation Army etc.).

Next Meeting Date

Our next meeting is scheduled for Thursday, September 22, 2011. The meeting will be held at 3:30 p.m. in the Multi-Purpose Room of the Justice Center.

Adjourn

Motion to adjourn made by Greg Marsten, seconded by Brian Masters. Meeting adjourned at 4:05 p.m.