

COUNTY OF POLK
LOCAL EMERGENCY PLANNING COMMITTEE
1005W. MAIN ST. SUITE 900
BALSAM LAKE, WI 54810
TELEPHONE: 715-485-9280
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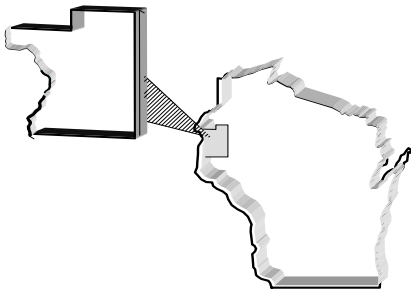
**THURSDAY, MARCH 31, 2011 - 3:30 P.M.
MULTI-PURPOSE ROOM - POLK COUNTY JUSTICE CENTER
BALSAM LAKE**

AGENDA

1. Call to Order
2. Approve Agenda
3. Approve Minutes of January 27, 2011 Meeting
4. Public Comment
5. Present Off-Site Plan Updates for Review and Approval
6. Present Countywide EPCRA/Hazardous Materials Response Plan Update for Review and Approval
7. Review Spill Reports
8. Training Oversight Committee – Appoint Committee & Chair
8. Update on Training
10. Next Meeting Date
11. Motion to Adjourn

Items appearing on the agenda not necessarily presented in the order listed.

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the “County Clerk’s office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.



POLK COUNTY SHERIFF'S OFFICE
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
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BALSAM LAKE, WI 54810
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FAX: 715-485-8315

THURSDAY, MARCH 31, 2011 – 3:30 P.M.
MULTI-PURPOSE ROOM – POLK COUNTY JUSTICE CENTER, BALSAM LAKE

Members Present: Greg Marsten, Mike LaPointe, Gail Peterson, Brian Masters and Kathy Poirier.

Members Absent: Dan Gullickson, Kathy Glunz and Rob Rorvick

Call to Order

Vice Chair Greg Marsten called the meeting to order at 3:40 p.m.

Approve Agenda

Motion made by Brian Masters to approve the agenda as presented. Seconded by Gail Peterson. Motion carried by voice vote.

Approve Minutes

Motion made by Gail Peterson and seconded by Mike LaPointe to approve the minutes of the January 27, 2011 meeting. Motion carried by voice vote.

Public Comment

None

Present Off-Site Plan Updates for Review and Approval

The off-site plan updates for AFP advanced food products, LLC, City of Amery Water Utility, F & A Dairy, Foremost Farms USA and Weir Minerals Linatex (formerly Durex Products) were presented for review. **Motion made by Brian Masters and seconded by Gail Peterson to approve the updates as presented. Motion carried by voice vote.**

Present Countywide EPCRA/Hazardous Materials Response Plan Update for Review and Approval

Kathy Poirier presented and reviewed the changes to the countywide plan. It was noted that the facility name and emergency contact information for Durex Products needs to be updated with information received from the new owner. **Motion made by Gail Peterson and seconded by Brian Masters to approve the 2011 Countywide EPCRA/Hazardous Materials Response Plan update as corrected. Motion carried by voice vote.**

Review Spill Reports

We received two Substance Release Notifications from the DNR Spill Electronic Reporting and Tracking System. These reports were presented to the committee for information only.

Training Oversight Committee

Kathy requested a training oversight committee be appointed to review and approve the training applications as they are received. The requests need to be forwarded to the Regional office for approval and then to the State. Waiting for our next meeting is not always possible. All applications would be presented at the next regular meeting. **Motion made by Mike LaPointe to create a Training Oversight Committee and appoint Brian Masters and Gail Peterson as Co-Chairs. Motion carried by voice vote.**

Update on Training

Kathy presented the Training summary sheet for review. The two classes (HazMat Awareness and Confined Space Entry) requested by Osceola Area Ambulance that were pending at our last meeting have been approved. Centuria Fire Department has applied for two classes, a HazMat Awareness level refresher class to be held April 21 and a HazMat Operations level refresher class to be held April 20 & 21. These classes are pending approval for funding from Wisconsin Emergency Management. The Critical Incident Stress Management course funded by an OJA grant for local emergency responders and volunteers has been scheduled for May 14 & 15. Recruitment is in progress with a very good response.

Next Meeting Date

Our next meeting is scheduled for Thursday, May 26, 2011. The meeting will be held at 3:30 p.m. in the Multi-Purpose Room of the Justice Center.

Adjourn

Motion to adjourn made by Brian Masters, seconded by Gail Peterson. Meeting adjourned at 4:12 p.m.