

COUNTY OF POLK
LOCAL EMERGENCY PLANNING COMMITTEE
1005W. MAIN ST. SUITE 900
BALSAM LAKE, WI 54810
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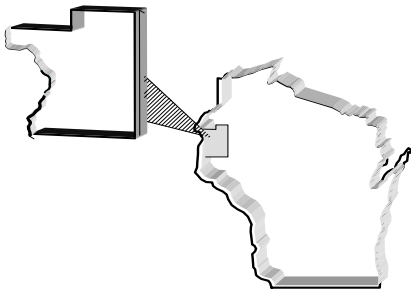
**THURSDAY, MARCH 22, 2012 - 3:30 P.M.
MULTI-PURPOSE ROOM - POLK COUNTY JUSTICE CENTER
BALSAM LAKE**

AGENDA

1. Call to Order
2. Approve Agenda
3. Approve Minutes of September 22, 2011 Meeting
4. Public Comment
5. Present Off-Site Plan Updates for Review and Approval
6. Present Countywide EPCRA/Hazardous Materials Response Plan Update for Review and Approval
7. Update Procedures for Review of HazMat Response Expenditures
8. Review Spill Reports
9. Update on Training
10. Discussion and recommendations on Committee Vacancies
101. Next Meeting Date - May 24, 2012
12. Motion to Adjourn

Items appearing on the agenda not necessarily presented in the order listed.

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the "County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.



POLK COUNTY SHERIFF'S OFFICE
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
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BALSAM LAKE, WI 54810
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THURSDAY, MARCH 22, 2012 – 3:30 P.M.
MULTI-PURPOSE ROOM – POLK COUNTY JUSTICE CENTER, BALSAM LAKE

Members Present: Dan Gullickson, Greg Marsten, Gail Peterson and Kathy Poirier.

Members Absent: Mike LaPointe, and Brian Masters

Call to Order

Chair Dan Gullickson called the meeting to order at 3:39 p.m.

Approve Agenda

Motion made by Gail Peterson to approve the agenda as presented. Seconded by Greg Marsten...
Motion carried by voice vote.

Approve Minutes

Motion made by Greg Marsten and seconded by Gail Peterson to approve the minutes of the September 22, 2011 meeting. Motion carried by voice vote.

Public Comment

None

Present Off-Site Plan Updates for Review and Approval

The off-site plan updates for AFP advanced food products, LLC, City of Amery Water Utility, F & A Dairy, Foremost Farms USA and Lake Country Dairy were presented for review. **Motion made by Gail Peterson and seconded by Greg Marsten to approve the updated plans as presented. Motion carried by voice vote.**

Present Countywide EPCRA/Hazardous Materials Response Plan Update for Review and Approval

Kathy Poirier presented and reviewed the changes to the countywide plan. **Motion made by Greg Marsten and seconded by Gail Peterson to approve the 2012 Countywide EPCRA/Hazardous Materials Response Plan update as presented. Motion carried by voice vote.**

Update Procedures for Review of HazMat Response Expenditures

This item was postponed to May meeting.

Review Spill Reports

We have received two Substance Release Notifications since our last meeting from the DNR Spill Electronic Reporting and Tracking System. These reports were presented to the committee for information only.

Update on Training

Kathy presented the Training summary sheet for review. Six HazMat classes have been completed in the first 6 months of the new fiscal year (October 1 – September 30) and 5 classes that have been approved and will be held in the next month or so. Kathy is working with Tom Grahek (WEM Exercise Officer) on two tabletop exercises. She hopes to hold one at AFP in Clear Lake and a second one at F & A Dairy in Dresser. She would like to include decontamination in the Dresser exercise and invite the members from the surrounding Fire Departments that have expressed interest in forming a Countywide Decon Team.

Discussion and Recommendations on Committee Vacancies

Kathy asked for suggestions on filling the two vacancies we have on the committee. We need to find a facility representative for Group 5. We do still have representation in Group 2, but should find a Law Enforcement Representative and/or a Fire/Rescue Representative. Some suggestions were given. Kathy will pursue.

Next Meeting Date

Our next meeting is scheduled for Thursday, May 24, 2012. The meeting will be held at 3:30 p.m. in the Multi-Purpose Room of the Justice Center.

Adjourn

Motion to adjourn made by Brian Masters, seconded by Gail Peterson. Meeting adjourned at approximately 4:25 p.m.