



Polk County, Wisconsin Parks & Forestry, Buildings and Solid Waste Department

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Debra Peterson	Departmental Director
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Agenda

Polk County Property, Forestry and Recreation Committee/ Endeavors Adult Development Center Board of Directors (Joint Meeting)

Wednesday, May 30, 2012 at 9:00 AM

Estimated end time 10:30 AM

**Polk County Government Center, 100 Polk County Plaza, Balsam Lake, Wisconsin
East Conference Room**

Purpose:

- This joint meeting is being held for the purpose of discussing areas of mutual interest and development of a strategy to address financial obligations.

Order of Business (Open Session)

Preliminary Matters (10 minutes)

1. Call To Order
 - a. Property Committee
 - b. Endeavors Board
2. Designation of chair to preside over joint meeting
3. Approval and modification of agenda

Business Matters (70 minutes)

4. Discussion of areas of mutual interest and development of a strategy to reconcile financial obligations including highway fuel and facility costs.
5. Action and recommendations to the Polk County Board of Supervisors and/or the Endeavors Adult Development Center Board of Directors.
6. Discussion of means to establish improved coordination and communications between the Polk County Board and the Endeavors Board.

Closing Matters (10 minutes)

7. Agenda items for future meetings
8. Adjourn
 - a. Property Committee
 - b. Endeavors Board

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Agenda items not necessarily presented in order.

Polk County Property, Forestry and Recreation Committee

Larry Jepsen, Chairman Tom Engel Harry Johansen William Johnson IV Warren Nelson

**Polk County Property, Forestry and Recreation Committee/Endeavors Adult Development Center
Board of Directors Joint Meeting**

**May 30th, 2012, 9:00AM
Polk County Government Center 2nd Floor East Conference Room
100 Polk County Plaza
Balsam Lake, Wisconsin 54810**

Present: Property Committee: Larry Jepsen, Tom Engel, Warren Nelson, and William Johnson. Endeavors Board: Joan Lillie, LuAnn White, Mick Larsen, and Vern Larson.

Also present: Dana Frey, County Administrator, Deb Peterson, Director of Buildings, Jeff Fuge, Corporation Counsel, and Maggie Wickre, Finance Manager.

Preliminary matters

Meeting for Property Committee was called to order by: Larry Jepsen, Chair of Property Committee.

Meeting for Endeavors Committee was called to order by: Joan Lilly, Chair of Endeavors Board.

Motion by W Johnson/W Nelson to have Larry Jepsen chair the joint meeting, carried by voice vote.

Motion by W Johnson/M Larsen to approve agenda, carried by voice vote.

Business matters

Discussion was started by Dana Frey with a handout with two tables.

- a. Table 1 shows status and past due obligations to Polk County from Endeavors. The remaining balance total is \$53,277 to date.
- b. Table 2 shows the direct expenses to Polk County for the building that Endeavors uses. This includes heat, maintenance, and insurance which totals \$2,276.77. These figures are without any depreciation or indirect costs included. Mr. Frey also explained the fuel position.

Luann White explained that Endeavors simply does not have the money and is not asking for money from Polk County. Only time to catch up on money owed to Polk County.

An Endeavors business plan with benchmarking was requested by County Board Members, and presented to the County. Jeff Fuge further stated that in his letter to Endeavors, he asked for a comprehensive plan through which Endeavors would address and meet any and all financial obligations to Polk County.

There was discussion by both committees on the current programs at Endeavors and the effect of these programs on the organization's finances. Ideas were offered for assistance and support to the Endeavors program to continue the valuable services to their 90 clients.

A joint meeting has been scheduled for June 18th at 3:00 PM to discuss the proposed plan. Copies of Endeavors plan will be available to both committees on June 13th.

Adjournment of property was moved by Engel/W Johnson, carried by voice vote.

Adjournment of Endeavors was moved by M Larsen/Lilly, carried by voice vote.