



# Polk County, Wisconsin Parks & Forestry, Buildings and Solid Waste Department

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|                  |   |
|------------------|---|
| Debra Peterson   | Departmental Director<br>Office Manager |
| Butch Korsan     | Maintenance Technician                  |
| Mike Voltz       | Recycling Center Foreman                |
| Jeremy Koslowski | Forest Administrator / Parks Assistant  |

## **POLK COUNTY PROPERTY, FORESTRY AND RECREATION COMMITTEE**

**Monday, November 07, 2011**

**1:30 PM - COUNTY BOARD ROOM**

- **Call to Order**
- **Accept Agenda**
- **Approval of Minutes- October 03, 2011**
- **Public Comment**

### County Administrator Frey

“Discussion/action on any amendments to the 2012 proposed budget

#### • **FORESTRY**

Activity Report  
2012 annual work plan  
DNR Forester Report

#### • **REGISTER OF DEEDS**

#### • **TREASURER**

Tax Deed Properties  
Process for appraising tax deed property

#### • **HIGHWAY**

#### • **RECYCLING**

Update

#### • **PARKS**

Donation of groomer track from Balsam Branch  
Partnership

#### • **BUILDINGS**

Discussion and Recommendation on Resolution to Approve Modification of Terms of Lease of Adult Development Center with Endeavors

(The Committee will consider terms and conditions, **other than rent**, that will be effective January 1, 2012). Jeff Fuge

#### • **MUSEUM**

#### • **FAIRGROUNDS**

Update

#### • **DIRECTOR'S REPORT**

Walking Trail

#### • **OTHER**

Alhgren Property  
Future Agenda Items  
Committee Member Comments

#### • **ADJOURNMENT**

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Agenda items not necessarily presented in order.

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### **Polk County Property, Forestry and Recreation Committee**

Larry Jepsen

Neil L Johnson

William Johnson IV

Ken Sample

George Stroebel

Polk County Property, Forestry and Recreation Committee, November 07, 2011

Meeting was called to order by Chairman Larry Jepsen at 1:30 PM

The Polk County Property, Forestry and Recreation Committee met in the County Board Room of the Polk County Government Center.

Members present: William Johnson IV, Ken Sample, Larry Jepsen, Neil L Johnson, George Stroebel

Others present: Debbie Peterson, Jeremy Koslowski, Paul Heimstead, Jeff Fuge, Gerianne Christenson  
Press: Greg Westigard

Accept Agenda: **Motion (N. Johnson/ W. Johnson) to approve the agenda. Motion carried by voice vote.**

Approval of Minutes: **Motion (W. Johnson/Stroebel) to approve the minutes from the October 03, 2011 meeting. Motion carried by voice vote.**

Public comment: None.

No further discussion/action on any amendments to the 2012 proposed budget

Forestry

Koslowski handed out Activity report and the committee quarterly finance report. Koslowski discussed the 2012 annual work plan. **Motion (Stroebel/ N. Johnson) to approve the Forestry 2012 Annual Work Plan. Motion carried by voice vote.** DNR Forester Heimstead gave his report to the committee.

Treasurer

Peterson asked that on the next agenda they discuss process to sell county owned properties.

Recycling

Peterson reported that the Round-A-Bout was complete.

Parks

**Motion (Stroebel Motion) to accept the donation for a groomer track from Balsam Branch Partnership.**

Buildings

Jeff Fuge handed out the Endeavors lease and asks that it be put on the December agenda for discussion/approval.

#### Museum

Peterson reported that her staff has winterized the building for the season.

#### Fair

Gerianne Christensen gave the committee an update

#### Directors Report

Peterson reported on the office manager position and her work at GAM. She also told the committee because of the energy projects they are doing they are now in a lower gas billing rate which will save about \$1900.00 per year. Committee quarterly budget reports were reviewed.

Committee comments: discussion regarding information and time frame for highway facilities. Sample suggested they solicit input from their peers.

Future Agenda items: Endeavors lease,

Motion (W. Johnson/N. Johnson) to adjourn 4:15 p.m.

Next meeting December 5, 2011 1:30 pm County Board Room