

Polk County Property, Forestry and Recreation Committee

Amended Agenda - Monday, Nov. 5, 2012 - Polk County Highway Shop - 1:30 p.m.

Purpose:

- Familiarization of committee members with current activities in preparation for budget submission
- Obtaining policy advice and direction from the committee as appropriate, including recommendations on 2013 Proposed Budget Submission.

Meeting Documents: *Justice Center Water Heating Evaluation*

	Item	Lead person	Est. Time
1	Call meeting to order	Larry Jepsen	
2	Approval of agenda	Larry Jepsen	
3	Approval of minutes	Larry Jepsen	
4	Public Comment		3 Minutes
	Action Items:		
5	Buildings <ul style="list-style-type: none"> • Employee Power Packed Lunch • Kennedy Donation • Future board meeting in West Conference Room • Justice Center Water Heating Evaluation 	Debbie Peterson	20 Minutes
6	Highway Shop <ul style="list-style-type: none"> • Building 	Debbie Peterson	20 Minutes
7	Forestry <ul style="list-style-type: none"> • Timber Sales • Forestry Report • DNR Report 	Jeremy Koslowski Paul Heimstead	15 Minutes 10 Minutes
8	Treasurer <ul style="list-style-type: none"> • Proposed Agreement of Village of Osceola to Dispose of Certain Tax Deed Lands, Village of Osceola Property: 165-00582-000; and Recommendation on Resolution to Approve and to Enter into Agreement with Village of Osceola to Dispose of Certain Tax Delinquent Lands pursuant to Section 75.365 	Amanda Nissen	20 Minutes
9	Committee advice and recommendation on 2013 Proposed Budget Submission.	Debbie Peterson and Laurie Anderson	40 Minutes
10	Agenda items for next meeting	Committee Members	5 Minutes
11	Committee members comments	Committee Members	5 Minutes
12	Set next meeting date & Place – (Recycling Center, 1 st Mon., Dec. 3, 1:30pm)	Larry Jepsen	
13	Adjourn	Larry Jepsen	

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential. Agenda items not necessarily presented in order.

Polk County Property, Forestry and Recreation Committee

Larry Jepsen, Chair ~ Tom Engel ~ Harry Johansen ~ William Johnson IV ~ Warren Nelson

Polk County, WI
Property, Forestry and Recreation Committee

Meeting Minutes

Monday, November 5, 2012

Polk County Highway Shop, Balsam Lake

Meeting called to order at 1:30 p.m. by Chairman Larry Jepsen.

Members present: Larry Jepsen, William Johnson IV, Harry Johansen, Warren Nelson, and Tom Engel.

Others present: Debbie Peterson, Tina Riley, Dana Frey, Laurie Anderson, Terry Dunst and Joel West, Amanda Nissen, Paul Heimstead, Jeremy Koslowski, and Steve Warndahl

Press present: Gregg Westigard & Dave Muller

Agenda/October minutes

- **Motion (Johnson/Nelson) to approve the agenda. Motion carried by voice vote. Motion (Johansen/Johnson) to approve the October 1, 2012 meeting minutes. Motion carried by voice vote.**

Public Comment - None

Forestry

- Forester Jeremy Koslowski distributed and reviewed Polk County Forest Timber Sale Bids. Jeremy discussed eight sales totaling a minimum of \$202,858.36 to go out for bid. **Motion (Johnson/Johansen) to move approval of timber sales as presented: Tract 4-12, Red Maple Sale; Tract 5-12, Mix-n-Match; Tract 6-12, Elmo; Tract 8-12, Polk County Forest; Tract 9-12, Polk County Forest; Tract 10-12, Bear Track Jack and Red; Tract 11-12, Evergreen Jack Pine; Tract 12-12, Pond Sale. Motion carried by voice vote.**
- Koslowski also reported that they received a Sustainable Forestry Grant for \$40,000 to put towards re-planting of failed planting sites.
- DNR Forester Paul Heimstead reported the County Forest System Certification audit went well. Also, the DNR audit specific to Polk County done every three years passed.

Treasurer

- Treasurer Amanda Nissen introduced Village of Osceola Administrator Joel West and Legal Counsel Terry Dunst. Nissen explained that three parcels owned by the same taxpayer in the Village of Osceola had become eligible for property tax foreclosure in 2011. The County has taken ownership of two of the parcels, but the third was removed from the proceedings. That parcel has a renter who is interested in purchasing the property. The Village of Osceola has requested that the County take the parcel by property tax foreclosure and then transfer ownership over to the Village. The Village will sell a portion of the property to the renter, keeping a portion for a future road and development along Hwy 35. The Village would remit to the County the full amount of the taxes and special assessments on the property, currently in the amount of \$72,335.69. The County would not be out any funds. Polk County Corporation Counsel Jeff Fuge discussed the resolution offer by the Village. **Motion (Johnson/Engel) to move tax delinquent property to Village of Osceola as described. Motion carried by voice vote.** Fuge will bring a resolution for the full County Board back to the Property Committee in December.

Kennedy Donation

- Administrator Dana Frey distributed and discussed Technical Amendment Part 4: Building donation in order to request a recommendation to use a \$2,500 donation toward education at the DD Kennedy Park. **Motion (Johnson/Johansen) to move approval to accept Technical Amendment Part 4: Building donation from the estate of Steven Johnson. Motion carried by voice vote.**

Committee advice and recommendation on 2013 Proposed Budget Submission.

- Frey requests to the committee to consider any changes that need to be made to the 2013 amended budget. **Motion (Johnson/Nelson) to recommend approval to 2013 budget as amended. Motion carried by voice vote.**

Employee Packed Lunch

- Parks, Forestry, Buildings & Solid Waste Director Debbie Peterson discussed a grant Tim Anderson from Land Information received. 75 people signed up to participate in the grant that offered employees a free lunch and information on building energy reduction and a tour of the penthouses.

Future Board Meetings in West Conference Room

- Johnson stated he would like to wait to discuss moving and improving the West Conference Room for County Board Meetings till after the change in number of County Board Members.

Justice Center Water Heating Evaluation

- Peterson distributed the Justice Center Water Heating Evaluation letter. The letter describes an evaluation done by Energy Concepts on updating the heating system for the penthouse mechanical room for inmate showers, kitchen and laundry. The fee for the report is \$1,500.00.

Highway – Building

- Peterson and Highway Department Head Steve Warndahl discussed repairs needed for highway building roof costs in the amount of \$45,000. Jepsen stated a need to figure out the costs of necessary improvements needed to prolong a new highway facility. Warndahl also explained that due to the age of the gas pumps the current insurance provider has dropped their insurance, and it will cost more to insure them with a different carrier.

Committee Comments: None

Future Agenda Items:

- Peterson and Nissen will discuss tax deed properties taken in 2012

Next Meeting

- Date set for Monday, December 10, 2012, 1:30 p.m. at Recycling Center with a tour to follow.

3:00 P.M. - Adjourn

- **Motion (Nelson/Engel) to adjourn. Motion carried by voice vote.**