



Polk County, Wisconsin Parks, Forests, Buildings and Solid Waste Dept.

100 Polk County Plaza, Ste 10, Balsam Lake, WI 54810
(715) 485-9294 Fax (715) 485-9110

Debra Peterson	Departmental Director
Tina Riley	Office Manager
Butch Korsan	Maintenance Technician
Mike Voltz	Recycling Center Foreman
Jeremy Koslowski	Forest Administrator / Parks Assistant
Michael Schleusner	GAM Maintenance

Polk County Property, Forestry and Recreation Committee

Monday, October 1st, 2012

1:30 p.m. Polk County Museum, Ground Floor

Purpose:

- Familiarization of committee members with current activities in preparation for budget submission
- Obtaining policy advice and direction from the committee as appropriate

Meeting Documents

- *Draft Budgets*
- *Resolutions*

Item	Item	Lead person	Est. Time
1	Call meeting to order	Larry Jepsen	
2	Approval of agenda	Larry Jepsen	
3	Approval of minutes	Larry Jepsen	
4	Public Comment		3 minutes
	Action Items:		
5	Buildings <ul style="list-style-type: none"> • Administrator Frey/<u>2013</u> Draft Budget • Resolution for Outdoor Recreation Aids • Resolution to Authorize Rep. for Filing Recycling Grant App. • SWOT Discussion 	Debbie Peterson	20 Minutes
6	Museum <ul style="list-style-type: none"> • Budget Amendment 	Warren Nelson	10 Minutes
7	Recycling Center <ul style="list-style-type: none"> • Update on Recycling Markets 	Debbie Peterson	5 Minutes
8	Register of Deeds Office <ul style="list-style-type: none"> • Administrator Frey/<u>2013</u> Draft Budget 	Laurie Anderson	5 Minutes
9	Agenda items for next meeting	Committee members	5 Minutes
10	Committee members comments	Committee members	5 minutes
11	Set next meeting date & Place – Recycling Center	Larry Jepsen	
12	Adjourn	Larry Jepsen	

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential. Agenda items not necessarily presented in order.

Polk County Property, Forestry and Recreation Committee

Larry Jepsen, Chair
Warren Nelson
Tom Engel
William Johnson IV
Harry Johansen

POLK COUNTY PROPERTY, FORESTRY AND RECREATION COMMITTEE
October 1, 2012, Polk County Museum in Balsam Lake

- Meeting was called to order at 1:30 p.m. by Chairman Larry Jepsen.
- **Members present:** Larry Jepsen, William Johnson IV, Harry Johansen, Warren Nelson, and Tom Engel. **Others present:** Debbie Peterson, Tina Riley, Dana Frey, Laurie Anderson, Jay Luke, Greg Marsten, Mariel Pfeifer, Brian Masters, and Michelle Pederson.
- **Press present:** Gregg Westigard

Motion (W. Nelson/W. Johnson) to approve the agenda. Motion carried by voice vote.
Motion (W. Johnson/W. Nelson) to approve the minutes from the September 10, 2012 meeting. Motion carried by voice vote.

PUBLIC COMMENT – None

BUILDINGS

Administrator Dana Frey distributed and discussed the Register of Deeds Budget and a diagram on How to Read a Budget Report. The buildings budget distributed included the Fair, Museum, Forester, Buildings, Park Dedication, Snowmobile, and Lakes Improvement Budget. Frey stated that both the buildings and Register of Deeds budgets had very few changes.

Parks, Forestry, Buildings, and Solid Waste Director Debbie Peterson distributed and discussed two resolutions. **Motion (T. Engel/W. Johnson) to move to adopt the Resolution for Outdoor Recreation Aids and the Resolution To Authorize the Representative for Filing Recycling Grant Applications. Motion carried by voice vote.**

MUSEUM

Supervisor Warren Nelson distributed and discussed Amendment No. 2: Additional funding for the County Museum. Requesting a paid greeter, better security, director salary increase, and building improvements to help increase attendance and preserve the museum.

Motion (W. Nelson/H. Johansen) to approve amendment for additional funding request with a note to remove line items 2 and 3 and leave 1 and 4. Motion carried by voice vote.

RECYCLING CENTER

Peterson gave an update on recycling markets.

Committee Comments:

- Supervisor Tom Engel requests to review energy saving ideas for the Justice Center.
- Supervisor William Johnson requests to discuss changing the County Board Meetings to take place in the West Conference Room instead of the County Board Room in order to have access to conferencing equipment, better sound system, and voting equipment.

Future Agenda Items:

- Energy committee proposal
- Employee Power Packed Lunch
- Kennedy donation
- Future board meeting in West Conference Room

Motion (Johnson/Engel) to adjourn 2:30 p.m.

Next meeting date set for Monday, November 5, 2012 at 1:30 p.m. at the Highway Shop.