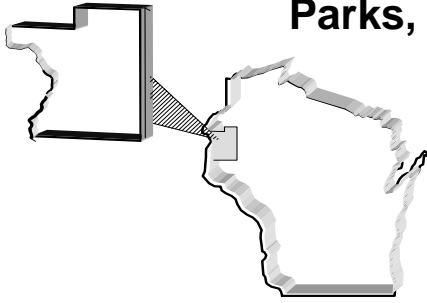


Polk County, Wisconsin Parks, Forestry, Buildings and Solid Waste Department



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Debra Peterson

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Becky Schmidt

Office Manager

Butch Korsan

Maintenance Technician

Mike Voltz

Recycling Center Foreman

Jeremy Koslowski

Forester / Parks Assistant

POLK COUNTY PROPERTY, FORESTRY AND RECREATION COMMITTEE

*Amended AGENDA

September 13, 2010

1:30 p.m. – County Board Room

- **Call to Order**
- **Accept Agenda**
- **Approval of Minutes – Aug. 9 and Aug. 30, 2010**
- **Public Comment**

- **FAIRGROUNDS**
Financial Report
Update
2011 Budget

- **FORESTRY**
2011 Budget
Activity Report

- **REGISTER OF DEEDS**
Budget - Update
Office Update

- **BUILDINGS**
* Voucher for Scrubber
Johnson Controls Annual Report Presentation
2011 Budget
Smoke-Free Air Ordinance

- **PROPERTY**
Update/Appraisal Town of McKinley Property
(A.Julian) - Action may be taken on property

- **MUSEUM**
2011 Budget

- **PARKS**
2011 Budget
Stower Seven Lakes State Trail

- **HIGHWAY**
2011 Building Repair Budget

- **RECYCLING**
2011 Budget – Recycling
2011 Budget – Solid Waste
Recycling Center Hours
Staffing
Bid Awards – DOT Razing Project

- **TREASURER**
Tax Foreclosed properties now in Polk County's
name: action may be taken

- **DIRECTORS REPORT**

- **OTHER**
*Vouchers
Set Next Meeting Date
Future Agenda Items
Committee Member Comments

- **ADJOURNMENT**

This meeting is open to the public according to WI State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's Office (715) 485-9226 at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Polk County Property, Forestry and Recreation Committee

Larry Jepsen, Chair

Neil L Johnson

William Johnson IV

Ken Sample

Diane Stoneking

Polk County Property, Forestry and Recreation Committee – September 13, 2010

The Polk County Property, Forestry and Recreation Committee met in the County Board Room of the Polk County Government Center.

Committee Chair Jepsen called the meeting to order at 1:30 p.m.

Members Present: Larry Jepsen, William Johnson IV, Ken Sample, Neil Johnson

Accept Agenda: **Motion (Sample/Wm Johnson) to approve the amended agenda. Motion carried by voice vote.**

Motion (N Johnson/Sample) to approve the minutes from the August 9 and August 30, 2010, meetings. Motion carried by voice vote.

Public Comments: Krystal Knight expressed concerns regarding Atlas Park runoff onto her property.

Forester Jeremy Koslowski distributed and discussed a report of his activities between August 9th and September 10th.

Diane Stoneking arrived at 1:35 p.m.

Fairgrounds – Dale Woods reviewed the outcome of the 2010 Fair, status of debt for property purchases and planned improvements for the fairgrounds.

Register of Deeds Laurie Anderson updated the committee regarding current office activities. County Administrator Dana Frey distributed a draft summary of the Register of Deeds 2011 budget.

Motion (Wm Johnson/Sample) to approve the Register of Deeds preliminary 2011 budget as presented. Motion carried by voice vote.

Doug Jost from Johnson Controls distributed and discussed Measurement & Verification information of Phase 2, Year 1 Energy Saving Performance 2009/2010.

Treasurer Amanda Nissen addressed the committee. She distributed and reviewed the written appraisal of tax foreclosure property at 450 255th Avenue in the Town of McKinley.

Motion (N Johnson/Stoneking) to put up for sale by sealed bids the 160-acre tax deeded property (parcels 038-00674-0000, 038-00675-0000, 038-00676-0000, and 038-00677-0000) located in McKinley Township with the minimum bid accepted being equal to the appraised value of \$192,000.00. Motion carried by voice vote. It was also noted that there are special assessments due to the DNR once the property is sold.

Recycling Center Manager Mike Voltz; Jim Skemp representing Technical Support Services; Parks, Forestry, Buildings and Solid Waste Director Debbie Peterson and Administrator Frey addressed the committee regarding the DOT Razing Project. Peterson reported that the DOT is willing to forego the black dirt, mulching and fertilizer requirement.

Motion (Sample/Wm Johnson) to award the bid of \$70,656.00 to Nelson Construction Services for Razing, Building Relocation and Site Renovation at 1301 and 1302 North 208th Street, St Croix Falls Township with a November 1st deadline for completion. Motion carried by voice vote.

Peterson and Voltz reported that the high volume of recycling material being brought to the recycling center continues and the current staff cannot keep up. It is the consensus of the committee to contract with Chisago Lakes Achievement Center for two more months to help alleviate the backlog.

Administrators Frey distributed and discussed 2011 budget summaries for the following departments: Buildings (includes Buildings, Recycling, Solid Waste, Parks, Conservation), Museum, Forester, Fair, Park Dedication Fund.

Motion (Jepsen/Sample) to sponsor ITBEC in the amount of \$9,000 for 2011 and to increase and approve the Park Dedication Fund (non levy dollars) budget with an additional \$6,000. Motion carried by voice vote.

Chair Jepsen called a five-minute break.

Administrator Frey continued to distribute and discuss 2011 budgets for the following: State Aid ATV/Snowmobile, State Aid Forestry, Lakes Improvement. Peterson noted that capital improvements should include a new roof and energy efficient windows for the Head Start/Library building.

Motion (N Johnson/Stoneking) to approve all preliminary budgets. Motion carried by voice vote.

Mary Boe, representing Western Wisconsin Working for Tobacco Free Living, a multi-jurisdiction coalition that includes Polk County; and Corporation Counsel Jeff Fuge address the committee regarding a local smoke free ordinance to make enforcement of the state-wide law easier. With a local ordinance a citation could be issued by law enforcement. Under the current state-wide law the process is done through a summons and complaint through the DA's office.

Motion (N Johnson/Sample) to authorize the purchase of a Chariot 20" iScrub Stand-up Automatic Scrubber for \$5,524.98 from AmSam. Motion carried by voice vote.

Director's Report – discussed current budget process, parking lot crack sealing work completed, medical leave of one maintenance staff employee, air quality complaint at highway office, Atlas Park rain runoff.

Motion (N Johnson/Wm Johnson) to approve the vouchers as presented. Motion carried by voice vote.

The next meeting of the property committee is scheduled for Monday, October 4, 2010 at 1:30 p.m. in the County Board Room.

Motion (Stoneking/Wm Johnson) to adjourn. Motion carried by voice vote and the meeting was adjourned at 4:25 p.m.