



Polk County, Wisconsin Parks, Forests, Buildings and Solid Waste Dept.

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Debra Peterson	Departmental Director
Tina Riley	Office Manager
Butch Korsan	Maintenance Technician
Mike Voltz	Recycling Center Foreman
Jeremy Koslowski	Forest Administrator / Parks Assistant
Michael Schleusner	GAM Maintenance

***** (Amended Agenda) *****

Polk County Property, Forestry and Recreation Committee

Monday, June 18, 2012

8:30 AM Forest Tour

1:30 PM Polk County Government Center, County Board Room

Purpose:

- Familiarization of committee members with current activities in preparation for budget submission
- Obtaining policy advice and direction from the committee as appropriate

Meeting Documents

SWOT Analysis – Parks & Forestry, Recycling & Solid Waste, Buildings

Endeavors Adult Development Center Financial Statements

Item	Item	Lead person	Est. Time
1	Call meeting to order	Larry Jepsen	
2	Approval of agenda	Larry Jepsen	
3	Approval of minutes	Larry Jepsen	
4	Public Comment		3 minutes
	Action Items:		
5	Forestry <ul style="list-style-type: none"> • Timber bid approval 	Jeremy Koslowski	5 minutes
6	Register of Deeds <ul style="list-style-type: none"> • Strategic Plan 	Laurie Anderson	15 minutes
7	SWOT Analysis <ul style="list-style-type: none"> • Parks & Forestry / Recycling & Solid Waste / Buildings 	Bob Kazmierski	1hr / 25 min
8	Buildings <ul style="list-style-type: none"> • Consider Offer of Endeavors ADC to Modify Lease Agreement for 2012 Term & Recommendation on Same. 	Jeff Fuge	1 hour
9	Agenda items for next meeting	Committee members	
10	Committee members comments	Committee members	5 minutes
11	Set next meeting date	Larry Jepsen	
12	Adjourn	Larry Jepsen	

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential. Agenda items not necessarily presented in order.

Polk County Property, Forestry and Recreation Committee

Larry Jepsen, Chair
Warren Nelson
Tom Engel
William Johnson IV
Harry Johansen

Polk County Property, Forestry and Recreation Committee – June 18, 2012

Meeting was called to order at 8:30 a.m. by Chairman Larry Jepsen before departing the Government Center for a forest tour in Sterling Township by Jeremy Koslowski and Paul Heimstead.

Members present: Larry Jepsen, William Johnson IV, Harry Johansen, Warren Nelson, and Tom Engel
Others present: Debbie Peterson, Jeremy Koslowski, Paul Heimstead, and Tina Riley

Forest tour ended and arrived back to the Government Center at 12:00 p.m. for a recess.

Meeting was reconvened and called to order at 1:30 p.m. by Chairman Larry Jepsen in the County Board Room of the Polk County Government Center.

Others present: Bob Kazmierski, Laurie Anderson. Press: Greg Westigard

Motion (Engel/Johnson) to approve the agenda. Motion carried by voice vote.

Jepsen requests approval to postpone Endeavors agenda item for another month. All approved.

Motion (Johnson/Jepsen) to approve the minutes from the May 7, 2012 meeting. Motion carried by voice vote.

PUBLIC COMMENT - None

FORESTER

Forester Jeremy Koslowski distributed and reviewed Polk County Forest Timber Sale Bids 6-15-12.

Motion (Johnson/Nelson) to move bid approval for highlighted bids Tri-Pod Sale Tract 1-11 to Everson Enterprises for \$9,620.00, Homestead Sale Tract 2-12 to New Page for \$7,133.10, Sigmoid Red Pine Tract 3-12 to B&M Logging for \$17,812.50, and SW Tower Tract 7-12 to D'Jock for \$17,007.50. Motion carried by voice vote.

REGISTER OF DEEDS

Register of Deeds Laurie Anderson distributed a strategic plan showing SWOT (strengths, weakness, opportunities, & threats) results from her staff and herself. Laurie asks committee members to write down any suggestions on opportunities and threats and return to her at their convenience.

SWOT Analysis

Debbie Peterson distributed a SWOT diagram, mission statements, and SWOT analysis for Buildings, Forestry, Parks, Recycling, and Solid Waste. Bob Kazmierski from Extension discussed the SWOT process and asks committee members to list opportunities and threats for the department.

BUILDINGS

Motion (Engel/Johansen) to recommend to the County Board that the action on the Endeavors resolution be postponed until the July 2012 County Board meeting. Motion carried by voice vote.

Committee Comments: Forestry tour was great, great efforts were shown at Frederic family days to promote recycling, and Warren would like a tour of the recycling center.

Future Agenda Items: *SWOT review *Set up park tour

Motion (Johansen/Jepsen) to adjourn 3:34 p.m.

Next meeting date set for Monday, July 9, 2012 at 9:00 a.m. in the County Board Room.