



Polk County, Wisconsin Parks, Forestry, Buildings and Solid Waste Department

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Debra Peterson	Departmental Director
Becky Schmidt	Office Manager
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Mike Voltz	Recycling Center Foreman
Jeremy Koslowski	Forest Administrator / Parks Assistant

POLK COUNTY PROPERTY, FORESTRY AND RECREATION COMMITTEE

AGENDA

March 7, 2011

1:30 PM - COUNTY BOARD ROOM

Call to Order

Accept Agenda

Approval of Minutes – January 3, 2011

Public Comment

FORESTRY

Activity Report

DNR Report - Paul Heimstead

REGISTER OF DEEDS

BUILDINGS

Kinship - Approval of Occupancy in Old Jail

Disposal of Old Equipment – Kari Flom, Aging Director

MUSEUM

PARKS

HIGHWAY

FAIRGROUNDS

RECYCLING

Oil Filter Crusher

TREASURER

DIRECTORS REPORT

OTHER

Committee Roles & Responsibilities

2011 Goals

Future Agenda Items

Committee Member Comments

ADJOURNMENT

This meeting is open to the public according to WI State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's Office (715) 485-9226 at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Polk County Property, Forestry and Recreation Committee

Larry Jepsen, Chair

Neil L Johnson

William Johnson IV

Ken Sample

Diane Stoneking

Polk County Property, Forestry and Recreation Committee – March 7, 2011

The Polk County Property, Forestry and Recreation Committee met in the County Board Room of the Polk County Government Center.

Members Present: Neil L. Johnson, William Johnson IV, Diane Stoneking, Ken Sample.

Member absent: Larry Jepsen

Vice-Chair Stoneking called the meeting to order at 1:30 p.m.

Accept Agenda: **Motion (Wm Johnson/Sample) to approve the agenda. Motion carried by voice vote.**

Approval of Minutes: **Motion (N Johnson/Wm Johnson) to approve the minutes from the January 3, 2011 meeting. Motion carried by voice vote.**

Public Comment: Joanne Hallquist commented on the heating of the Polk County Museum building.

• FORESTRY

Jeremy Koslowski distributed and discussed his activity report from January 2 through March 4. He also distributed a handout about LEAF, a Wisconsin k-12 Forestry Education Program, which he is a part of.

Paul Heimstead, DNR Forester, distributed copies from the Public Forest Lands Handbook covering County Forest Financial Assistance. He reviewed the four ways the county can receive financial support from the DNR.

• BUILDING

Disposal of Old Equipment – Kari Flom, Director of Aging, distributed a copy of minutes for the Council on Aging February 8, 2011, meeting regarding a motion to donate unneeded kitchen items left from the relocation of the Frederic meal-site. Flom requested approval from the committee to dispose of the items through donation to Polk County non-profit groups.

Motion (Wm Johnson/Sample) to approve the request. Motion carried by voice vote.

Kinship – Approval of Occupancy in Old Jail – Kinship's board approved the move back to Balsam Lake. Peterson recommends allowing them to use two offices in the lower level of the old jail.

Motion (N Johnson/Wm Johnson) to rent two offices in the lower level of the old jail to Kinship at the rate of \$50.00 per month. Motion carried by voice vote.

• FAIRGROUNDS

Peterson reported that the Fair Society is working on electrical work at the fairground. She reported that the Fair Society is paying for the improvements but because it is County owned property they will need to follow the county purchasing policy.

- **RECYCLING**

Peterson reported that due to State law Act 86 where oil filters and absorbents are being banned from landfills, the Highway Department along with the Recycling Center purchased an oil filter crusher. Oil filters will be and the oil claimed in the process will be used in the waste oil furnace.

- **DIRECTORY REPORT**

Peterson met with representatives from Northwestern Electric to come up with ways to reduce the county's electric costs.

- **OTHER**

Committee Roles & Responsibilities – Dana Frey joined the discussion. Chapter one will contain information that pertains to all standing committees. The Organizational committee is reviewing Chapter one. Frey reported that it will also include an expectation list for department heads. Chapter 10 relates to the Property, Forestry and Recreation Committee. The committee reviewed and made revisions to Chapter 10.

Motion (Sample/N Johnson) to approve Chapter 10 – Property, Forestry and Recreation Committee Roles and Responsibilities as amended. Motion carried by voice vote.

2011 Goals – Peterson distributed and reviewed 2011 goals relating to the budget process for each of the following: Museum, Forestry, Buildings, Solid Waste/Recycling, and Parks.

Future agenda items: 2011 goals, update impact of state budget on recycling program, heating of Museum

Committee member comments: none

Motion (WmJohnson/Sample) to adjourn. Motion carried and meeting was adjourned at 2:43 p.m.

The next meeting date is Monday, April 4th 1:30 p.m.