

Polk County Personnel Committee
Polk County Government Center, West Conference Room
100 Polk County Plaza, Balsam Lake, Wisconsin 54810
Thursday, August 11, 2011
9:00 a.m.
Open Session
A Quorum of the County Board may be present

The Committee may take up matter noticed on this agenda at any time during the meeting regardless of the location of such item on the agenda. The Committee may reconvene in open session following any of the noted closed sessions to consider or take action on any matter contained in this notice/agenda, including taking necessary action on matters considered in closed session as may be noticed herein.

1. Call to order
2. Approval of Agenda
3. Public Comments
4. Approval of Minutes: July 28th, 2011 meeting
5. Corporation Counsel
 - a. Preliminary Corporation Counsel 2012 Budget Submission
6. Employee Relations
 - a. Preliminary Employee Relations 2012 Budget Submission
 - b. Policy 390 Non-Represented Wage Grid and Position Classification Update
 - c. Job Openings/New Hires Report
7. County Administrator
 - a. Health Insurance – 2012 Premiums and Plan Design Discussion
8. Consideration of Policy Issues related to Resolution to Authorize Temporary Pay Equity Adjustment to All Non-Union Staff Affected by Wisconsin Act 10 and the 2011-2013 Wisconsin Biennium Budget WRS Contribution Changes
9. Review County Labor Agreement Benefits/Contracts
For purposes of considering collective bargaining strategy concerning Polk County bargaining units:
Closed Session pursuant to Wis. Stat. Sec. 19.85(1)(e) conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and
For purposes of considering health insurance claim payment request under Wis. Stat. Sec. 19.85(1)(f) considering medical histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data.
10. Committee Calendar
11. Agenda Items for Next Meeting
12. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Polk County Personnel Committee
Polk County Government Center, County Board Room
100 Polk County Plaza, Balsam Lake, WI 54810
Thursday, August 11, 2011

Chair Arcand called the meeting to order at 9:00 a.m.

Present: Arcand, Schmidt, Nelson, Sample, Edgell
Also present: Frey, Jerrick, Kusmirek, Fuge

Motion (Schmidt/Nelson) to approve agenda. Motion carried by voice vote.

Motion (Schmidt/Edgell) to approve the minutes from the July 28, 2011 meeting. Motion carried by voice vote.

Corporation Counsel Report – Fuge reviewed the preliminary 2012 Corp Counsel budget to the Committee to review.

Employee Relations Report – Jerrick supplied the Committee with the preliminary 2012 Employee Relation and Job Openings/New Hires Report. To address questions raised regarding the Non-Represented Wage Grid and Position Classification, a conference call with Charlie Carlson at the August 25th Personnel Committee Meeting has been scheduled.

County Administrator – A chart demonstrating both current and historic Health Insurance Fund Balance was supplied by Frey, stressing that although the fund has continued grow, opportunities regarding strengthening this fund need to be reviewed at the upcoming meetings.

Break – 10:00 a.m.
Reconvene – 10:15 a.m.

Consideration of Policy Issues related to Resolution to Authorize Temporary Pay Equity Adjustment to All Non-Union Staff Affected by Wisconsin Act 10 and the 2011-2013 Wisconsin Biennium Budget WRS Contribution Changes – Frey and Jerrick addressed various options in lieu of the Committees request and subsequent discussion. A rough draft will be created, with the emphasis to remain budget neutral.

Review County Labor Agreement Benefits/Contracts – Jerrick explained that at the next Personnel Meeting, the Transition committee may have recommended draft of a grievance procedure, as well the status of an employee handbook.

Committee Calendar – The next meeting will be Thursday, August 25, 2011.

Agenda Items – Health Insurance 2012 Premiums and Plan Designs, Update regarding Policy 390 including information regarding review of Wage Grid/Classification, including a conference call scheduled at 9:30 with a consulting firm, Transition Committee updates (Grievance Procedure and Employee Handbook), and monthly included Wellness and Safety Committee updates.

Motion (Nelson/Sample) to adjourn. Motion carried by voice vote.

Adjourned – 11:32 a.m.