

# Polk County Personnel Committee

Meeting date: August 9, 2012

Start time: 9:00 a.m.

Est. end time: 10:30 a.m.

Location: West Conference Room, Government Center Building

Purpose: Consideration of annual report; strategic planning to identify policy issues for budget consideration and future action

Meeting documents: No new documents

## 1. Standing items

1.1 Call meeting to order

1.2 Approve agenda

1.3 Approve minutes of previous meeting

1.4 Public comment

Personnel Committee Chair/5 minutes

Speakers limited to 3 minutes

## 2. Old business

2.1 Discussion and Recommendation on Fees for 2013 for Corporation Counsel's office

2.2 The Committee may entertain a closed session for purposes of considering collective bargaining strategy, review and/or negotiation of labor agreement benefits/contracts expiring on December 31, 2011, WPPA Corrections Officers Association: Closed Session pursuant to Wis. Stat. Sec. 19.85(1)(e) conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Corporation Counsel – 10 Minutes

Employee Relations Director/15 minutes

## 3. New business

3.1 Collection of Guardian Ad Litem Fees – Committee Recommendation on Interdepartmental Transfer from Clerk of Courts to Corporation Counsel for Filing Fees in Bankruptcy Proceedings to Preserve Guardian Ad Litem Reimbursement

3.2 2013 Draft Budget – Employee Relations

Corporation Counsel – 20 Minutes

Employee Relations Director – 10 minutes

## 4. Ending items

4.1 Review action items

4.2 Committee member comments

4.3 Set next meeting date/agenda items

Chair / 5 minutes

Committee / 5 minutes

Chair / 5 minutes

#### 4.4 Adjourn

*\*Times listed are indicative of the projection of time needed to address each item. Please be aware items may be taken in different order.*

Polk County Personnel Committee  
Polk County Government Center, County Board Room  
100 Polk County Plaza, Balsam Lake, WI 54810  
Thursday, August 9, 2012

The meeting to order at 9:01 a.m. by Chairman Arcand.

Members Present: Arcand, Schmidt, Edgell, Cockroft, Engel  
Others Present: Fuge, Jerrick

**Motion (Engel/Schmidt) to approve the agenda. Motion carried by voice vote.**

**Motion (Edgell/Schmidt) to approve the minutes from July 26, 2012, with the correction to the statement under the “Ending Items – Set next meeting date/agenda items” section to read “Resolution establishing master fees schedule for Corporation Counsel’s 2013 budget and Draft 2013 Employee Relations Budget”. Motion carried by voice vote.**

Public Comments – None

Old Business:

- Discussion and Recommendation on Fees for 2013 Budget for Corporation Counsel – Fuge reviewed the process for setting department fees for the 2013 budget and the recommendation on setting fees from the Corporation Counsel’s office. **Motion (Engel/Cockroft) to recommend fees as requested by the Corporation Counsel’s office for assessment of attorney’s fees in the amount of \$300. Motion carried by voice vote.**
- Closed session – the closed session item was not necessary; Chairman Arcand struck the item from the agenda.

New Business

- Discussion Collection of Guardian Ad Litem Fees – Committee Recommendation on Interdepartmental Transfer from Clerk of Courts to Corporation Counsel for Filing Fees in Bankruptcy Proceedings to Preserve Guardian Ad Litem Reimbursement – Fuge discussed the details and process associated with filing fees in bankruptcy proceedings to preserve Guardian Ad Litem reimbursements as a point of information for the committee for possible future action.
- Corporation Counsel’s Office – Fuge distributed the Corporation Counsel’s court case activity report for the second quarter of 2012.
- 2013 Draft Budget – Employee Relations - Jerrick distributed and reviewed the 2013 Employee Relations preliminary budget.

Ending Items

- Review action items – None.
- Committee member comments - None.
- Set next meeting date/agenda items – The committee discussed agenda items for the next meeting to include department draft budget updates and global budget issues falling under the committee’s purview, as well as consideration of goals and direction for the departments for 2013.
- Adjourn – **Motion (Edgell/Schmidt) to adjourn. Motion carried by voice vote.** Adjourned at 10:09 a.m.