

Polk County Personnel Committee

Meeting date: October 11, 2012 Start time: 9:00 a.m.

Est. end time: 10:30 a.m.

Location: West Conference Room, Government Center Building

Purpose: Consideration of 2013 budget recommendations

Meeting documents: No new documents

1. Standing items

1.1 Call meeting to order

1.2 Approve agenda

1.3 Approve minutes of previous meeting

1.4 Public comment

Personnel Committee Chair/5
minutes

Speakers limited to 3 minutes

2. Old business

2.1 The Committee may entertain a closed session for purposes of considering collective bargaining strategy, review and/or negotiation of labor agreement benefits/contracts expiring on December 31, 2011, WPPA Corrections Officers Association and/or other bargaining units or labor relations issues: Closed Session pursuant to Wis. Stat. Sec. 19.85(1)(e) conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Employee Relations Director/15
minutes

3. New business

3.1 Discussion/Recommendation - 2013 County Administrator Budget Recommendations

3.2 Consideration/Recommendation – Corporation Counsel 2013 Annual Budget

3.3 Consideration/Recommendation – Employee Relations 2013 Annual Budget

County Administrator – 1 hour,
15 minutes

4. Ending items

4.1 Review action items

4.2 Committee member comments

4.3 Set next meeting date/agenda items

4.4 Adjourn

Chair / 5 minutes

Committee / 5 minutes

Chair / 5 minutes

**Times listed are indicative of the projection of time needed to address each item. Please be aware items may be taken in different order.*

Polk County Personnel Committee
Polk County Government Center, County Board Room
100 Polk County Plaza, Balsam Lake, WI 54810
Thursday, October 11, 2012

The meeting was called to order at 9:02 a.m. by Chairman Arcand.

Members Present: Arcand, Schmidt, Engel, Edgell

Others Present: Frey, Jerrick

Members Absent: Cockroft

Motion (Schmidt/Edgell) to approve the agenda. Motion carried by voice vote.

Motion (Schmidt/Arcand) to approve the minutes from September 13, 2012. Motion carried by voice vote.

Public Comments – None

Old Business:

- Closed session – the closed session item was not necessary; Chairman Arcand struck the item from the agenda.

New Business

- Discussion/Recommendation – 2013 County Administrator Budget Recommendations– Frey presented the personnel related aspects of the 2013 budget. Chairman Arcand called for break at 11:02 am and returned to session at 11:20 am.
- Consideration/Recommendation – Corporation Counsel 2013 Annual Budget – Frey reviewed the 2013 Corporation Counsel annual budget with the committee. **Motion (Engel/Schmidt) to recommend the Corporation Counsel 2013 annual budget as presented. Motion carried by voice vote.**
- Consideration/Recommendation – Employee Relations 2013 Annual Budget – Frey reviewed the 2013 Employee Relations annual budget with the committee. **Motion (Schmidt/Edgell) to recommend the Employee Relations 2013 annual budget as presented. Motion carried by voice vote.**

Ending Items

- Review action items – The committee recommended by consensus Administrator Frey present the personnel aspects of the budget to the full county board, similar to the committee's presentation, at the October board meeting during his Administrator's Report.
- Committee member comments - None.
- Set next meeting date/agenda items – The committee discussed agenda items for the next meeting to include recommendation on the personnel aspects of the 2013 annual budget. The committee will meet on November 8th at 1:00 pm instead of the normal 9:00 am meeting time.
- Adjourn – **Motion (Schmidt/Edgell) to adjourn. Motion carried by voice vote.** Adjourned at 11:55 a.m.