

COUNTY OF POLK
LOCAL EMERGENCY PLANNING COMMITTEE
1005W. MAIN ST. SUITE 900
BALSAM LAKE, WI 54810
TELEPHONE: 715-485-9280
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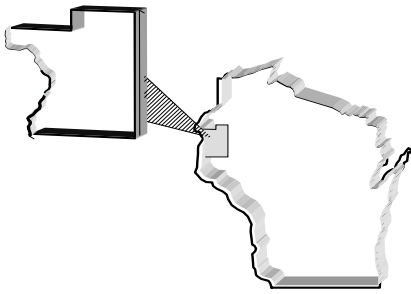
THURSDAY, MAY 27, 2010 - 3:30 P.M.
MULTI-PURPOSE ROOM - POLK COUNTY JUSTICE CENTER
BALSAM LAKE

AGENDA

1. Call to Order
2. Approve Agenda
3. Approve Minutes of March 25, 2010 Meeting
4. Public Comment
5. Elections
 - A. Chairperson
 - B. Vice Chairperson
6. Appointments
 - A. Coordinator of Information
 - B. Community Emergency Coordinator
 - C. Secretary
7. Review and Approve Rules of Operation
8. Present Off-Site Plan Updates for Review and Approval
9. Update on Training/Exercising
10. Update on EPCRA Computer Grant Application
11. Next Meeting Date – July 22, 2010
12. Motion to Adjourn

Items appearing on the agenda not necessarily presented in the order listed

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the "County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.



POLK COUNTY SHERIFF'S OFFICE
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
1005W. MAIN ST. SUITE 900
BALSAM LAKE, WI 54810
TELEPHONE: 715-485-9280
FAX: 715-485-8315

THURSDAY, May 27, 2010 – 3:30 P.M.

MULTI-PURPOSE ROOM – POLK COUNTY JUSTICE CENTER, BALSAM LAKE

Members Present: Bonnie Leonard, Greg Marsten, Kathy Glunz, Rob Rorvick and Kathy Poirier.

Members Absent: Dan Gullickson, Brian Masters and Mike LaPointe

Call to Order

Vice Chair Bonnie Leonard called the meeting to order at 3:44 p.m.

Approve Agenda

Motion made by Rob Rorvick to approve the agenda as presented. Seconded by Greg Marsten.

Motion carried by voice vote.

Approve Minutes

Motion made by Greg Marsten and seconded by Rob Rorvick to approve the minutes of the

March 25, 2010 meeting. Motion carried by voice vote.

Public Comment

None

Elections

Chairperson:

Current Chair Dan Gullickson could not be here today, but notified Kathy that he would accept the Chair position if elected. Bonnie Leonard nominated Dan Gullickson, nomination seconded by Greg Marsten. **Motion by Greg Marsten, second by Kathy Glunz to close nominations and cast a unanimous ballot for Dan Gullickson. Motion carried.**

Vice Chair:

Rob Rorvick nominated Greg Marsten, nomination seconded by Kathy Glunz.

Motion made by Rob Rorvick, second by Kathy Glunz to close nominations and cast a unanimous ballot for Greg Marsten. Motion carried.

Appointments

Motion made by Rob Rorvick and seconded by Greg Marsten to appoint Kathy Poirier as the Coordinator of Information, Community Emergency Coordinator and LEPC Secretary.

Appointment of Kathy Poirier to the three positions approved unanimously.

Review and Approve Rules of Operation

The updated Rules of Operation were presented for approval. **Motion made by Rob Rorvick and seconded by Greg Marsten to approve the Rules of Operation. Motion carried.**

Present Off-Site Plan Updates for Review and Approval

The off-site plan updates for Foremost Farms and Polaris Industries, were presented and the changes explained by Kathy Glunz and Kathy Poirier. The **final** Off-site plan update for Durex Products (old facility) was presented. They have moved to the former Polaris building in the St. Croix Falls Industrial Park and will be submitting the new Off-Site Plan and Emergency Planning Notification Fee Statement for approval at the next meeting. **Motion made by Rob Rorvick and seconded by Greg Marsten to approve the updates as presented. Motion carried.**

Update on Training/Exercising

Kathy Poirier reported that one application for training had been denied for lack of funding. The training requested by Dresser-Osceola-Garfield Fire is actually scheduled for October, which is the new fiscal year so will be resubmitting the application.

Update on EPCRA Computer Grant Application

Our application for a Wireless Multi-function Printer/Scanner/Fax/Copier was approved. Kathy will be working with the IT Department to order and install in the Command Post.

Next Meeting Date

Our next meeting is scheduled for Thursday, July 22, 2010. The meeting will be held at 3:30 p.m. in the Multi-Purpose Room of the Justice Center.

Adjourn

Motion to adjourn made by Greg Marsten, seconded by Rob Rorvick. Meeting adjourned at approximately 4:00 p.m.