

**Polk County Personnel Committee**  
**Polk County Government Center, West Conference Room**  
**100 Polk County Plaza, Balsam Lake, Wisconsin 54810**  
**January 12, 2012**  
**9:00 a.m. - Tentative Adjournment at 11:30 a.m.**  
**Open Session**  
***A Quorum of the County Board may be present***

*The Committee may take up matter noticed on this agenda at any time during the meeting regardless of the location of such item on the agenda. The Committee may reconvene in open session following any of the noted closed sessions to consider or take action on any matter contained in this notice/agenda, including taking necessary action on matters considered in closed session as may be noticed herein.*

***Order of Business***

***A. Organizational Matters***

1. Call to order
2. Approval of Agenda
3. Public Comments
4. Approval of Minutes: December 8, 2011 meeting &  
November 17, December 21, and December 28 Bargaining Session Meetings

***B. Items of Business***

5. County Administrator
  - a. Discussion and Recommendation on potential amendments to Interim Personnel Policy and Interim Administrative Policy
  - b. Discussion and Recommendation on Personnel Committee provisions of Policy 10 – Duties and Responsibilities of Governing Committees
6. Corporation Counsel
  - a. Review of 2011 Department Goals
7. Employee Relations
  - a. Review of 2011 Department Goals
8. Bargaining with all Polk County labor associations which may include:
  - a. WPPA Field Services Association Local 201
  - b. WPPA Communications and Support Staff Local 201
  - c. WPPA Corrections Officers Local 385
  - d. AFSCME Local 774
  - e. Teamsters Local 662
  - f. Polk County Nurses Employees Association
9. Review County Labor Agreement Benefits/Contracts and For purposes of considering collective bargaining strategy concerning Polk County bargaining units: Closed Session pursuant to Wis. Stat. Sec. 19.85(1)(e) conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and for purposes of considering health insurance claim payment request under Wis. Stat. Sec. 19.85(1)(f) considering medical histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data.
10. Discussion/Consideration of resolution(s) authorizing labor agreements with all Polk County labor associations on legally authorized contract terms and conditions, for contracts commencing January 1, 2012 and any other general compensation adjustments.
11. Committee Calendar

***C. Information and Discussion***

12. County Administrator
  - a. Discussion of funding streams for County positions (ongoing item)
13. Corporation Counsel

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

- a. Activity Report
- 14. Employee Relations
  - a. Activity Report
  - b. Safety/Wellness Report
  - c. Job Openings/New Hires Report
- 15. Status of Non-Represented Compensation/Wage Grid Review
- 16. Agenda Items for Next Meeting:
  - a. Discussion on Resolution Setting Compensation for Elected Officials Compensation – for terms commencing 2013
- 17. Adjourn

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Thursday, January 12, 2012

Chair Arcand called the meeting to order at 9:02 a.m.

Present: Arcand, Schmidt, Nelson, Sample, Edgell  
Also present: Jerrick, Fuge, Kusmirek

**Chairman Arcand declared no changes to the committee agenda as published.**

Public Comments – None

**Motion (Schmidt/Nelson) to approve the minutes from the December 8, 2011 meeting and November 17, December 21, and December 28 Bargaining Session Meetings as presented. Motion carried by voice vote.**

Discussion and Recommendation on potential amendments on Personnel Committee provisions of Policy 10 – Duties and Responsibilities of Governing Committees - Reviewed and discussed recommendations.

Discussion and Recommendation of potential amendments to Interim Personnel Policy and Interim Administrative Policy– Reviewed and discussed the coordination of the Transition and Personnel Committees in continuing review of policies.

Corporate Counsel Review of 2011 Department Goals – Fuge updated the Committee on the progress.

Break – 10:20 a.m.

Reconvene – 10:35 a.m.

Employee Relations 2011 Department Goals – Jerrick briefed the Committee on the progress and current priorities.

Corporate Counsel Activity Report – Fuge informed the Committee of recent and current activities.

Employee Relations – Jerrick shared updates from the department.

Status of Non-Represented Compensation/Wage Grid Review – The first phase has been directed to Carlson for evaluation and review.

Discussion/Consideration of resolution(s) authorizing labor agreements with all Polk County labor associations on legally authorized contract terms and conditions, for contracts commencing January 1, 2012 and any other general compensation adjustments – Teamsters Business Agent Tim Wentz

**Motion (Schmidt/Edgell) to enter closed session pursuant to Wis. Stat. Sec. 19.85(1)(e) conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and for purposes of considering health insurance claim payment request under Wis. Stat. Sec. 19.85(1)(f) considering medical histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data.**

**Discussion/Consideration of resolution(s) authorizing labor agreements with all Polk County labor associations on legally authorized contract terms and conditions, for contracts commencing**

**January 1, 2012 and any other general compensation adjustments.**

**Closed session at 11:26 a.m.**

Present in Closed Session: Members of the Personnel Committee, Frey, Jerrick, Kusmirek, and Teamsters Business Agent, Tim Wentz.

Kusmirek left at 11:15 a.m. and re-entered closed session at 11:18 a.m.

**Motion (Schmidt/Edgell) to return to Open Session. Motion carried by voice vote.**

Return to open session at 11:26 a.m. Committee discussed ratification process regarding Labor Agreements.

Committee Calendar – Next meeting will be February 9, 2012.

**Motion (Nelson/Edgell) to adjourn. Motion carried by voice vote.**

Adjourned – 11:50 a.m