

AGENDA
Polk County Lime Quarry
Committee Meeting

January 13, 2010
Co. Board Room
Balsam Lake, WI

11:30am -- Opening of Meeting

-- Public Comments

--The Committee may go into Closed Session pursuant to Wis. Stat. Sec. 19. 85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

--Approval Purchase of Scale Soft ware

--Approve Vouchers

--Update on Quarry Property

-- Update of Quarry Operations

-- Adjourn

Polk County Lime Quarry Committee
Polk County Government Center, County Board Room
100 Polk County Plaza, Balsam Lake, Wisconsin 54810
Minutes of January 13, 2010 Meeting

Chairman Jepsen called the meeting to order at 11:36 a.m. Present were members Dean Johansen, Ted Johnson, and Kathryn Kienholz. Also present was lime quarry interim manager Moe Norby.

Agenda was changed to move the discussion of the lime quarry merger with the highway department to the top of the agenda. Also, there would be no formal evaluation of Norby because he is an interim manager. **Motion by Johansen / Johnson to approve the modified agenda; carried.**

Motion by Johansen / Johnson to approve the minutes of the December 3 meeting; carried.

Public comment. Brian Masters, county supervisor from Balsam Lake, offered comments on the merger.

Jeff Fuge, corporation counsel, joined the meeting.

The committee discussed the merger. Johansen distributed copies of his draft position paper, which he had mailed to committee members a few days previous. Fuge raised the issue of a possible open meetings violation by this prior distribution, but was assured by Johansen and other committee members that none of them had communicated with Johansen or each other concerning this paper prior to the meeting.

Motion by Johnson / Kienholz to accept the position paper, subject to possible modification, and move it forward to the county board. No modifications were necessary, and the motion to accept and move it forward carried.

Johansen left the meeting at 1 p.m.

Norby reviewed the previous month's invoices. **Motion by Kienholz / Johnson to approve them; carried.**

Scale software. Norby reviewed the proposed purchase of scale software that would automate the invoicing and receivables function. Such software would cost \$12-15,000, to be paid from the equipment fund; if the purchase is approved Norby will check with the finance director as to whether RFPs will be required. **Motion by Johnson / Kienholz to postpone decision on the purchase until February; carried.** Possible purchase of the software will be on the February agenda.

Norby reviewed the status of quarry property. An area of the north pit is covered by a 15-year lease that will expire in 2014. This area must be reclaimed (sloped and covered with topsoil) before being returned to the owner. A small area covered by the lease is already reclaimed.

Norby reviewed current operations.

- The lime that he had crushed using the new screens and which tested 60-69 by the state of Wisconsin has also tested 60-69 by the state of Minnesota. Crushing this grade of lime cuts production in half, but it may be advantageous to have limited quantities available in spring for farmers who want a quick start in their fields.
- Crushing has resumed now that the weather has warmed up above zero. It takes several hours for the oil in the crusher to warm up enough for it to be functional; this makes crushing impractical when the temp is below zero.
- The cameras are up and running.
- He is talking to the finance director about not taking the \$6,000/month into the equipment fund during slow months, instead taking more during months of higher sales and truing up the account at year-end. This would prevent depleting the quarry's available cash during the slow times.
- Quarry will operate on a 4/10 schedule starting Monday, January 18 through April 15 or when demand picks up.

Malia Malone, assistant corporation counsel, and Darlene Kasmirek, employee relations, joined the meeting.

Motion by Johnson / Kienholz to go into closed session pursuant to Wis. Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of a public employee over which the it has jurisdiction and exercises authority; carried unanimously by roll call vote. The committee went into closed session at 1:32.

Motion by Kienholz / Johnson to return to open session at 1:37; carried. Any performance review of Norby as interim manager is postponed until the February meeting when all five committee members can be present. Such a review will be purely informal because Norby is an interim manager.

Moved by Johnson / Kienholz to adjourn; carried. Committee adjourned at 1:40 p.m.