

AGENDA
POLK COUNTY LIBRARY PLANNING COMMITTEE
400 Polk County Plaza Suite A
Balsam Lake, Wisconsin 54810
485-8680
Wednesday, March 31, 2010
1:00-3:00

Call to order

Introductions

Appointment of secretary

Brief history of plan

Recommendations for revision to the County Plan for Library Service: bring your plan with for reference.

Noted modifications are highlighted in the document, many of these small revisions are changes to the language of the document and further clarification.

Acceptance of revised plan

Public hearing dates and locations

Adjournment

MINUTES
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Call to order: The meeting of the Polk County Library Planning Committee was called to order by Chair, Nate DePrey at 1:00 on March 31, 2010 at the office of the Polk County Library Federation in Balsam Lake, Wisconsin. Committee members present were Cathy Shimon, Gerald Newville, Betty Patterson, Pat Schmidt and Christine Lafond. Also present was Colleen Gifford Foxwell director of the Polk County Library Federation. Members unable to attend but sent comments concerning the document were Patty Draxler, Virginia Zuncki- Bunker, and Tanna Worrell.

Approval of agenda: Ms. Shimon moved, seconded by Mr. Newville to approve the agenda; motion carried.

Introductions: The group consisted of the following persons: Cathy Shimon- superintendent Clayton School District represented the Polk County Library Federation board of trustees, Nate Deprey – director of the Osceola Public Library represented library directors, Gerald Newville- Polk County Board of Supervisors and also on the Polk County Library Federation board of trustees, Betty Patterson- friend of the Polk County Libraries and the Luck friends represented the rural residents, Pat Schmidt- Polk County Board of Supervisors and friend of the Polk County Libraries and former IFLS board member, and Christine Lafond- director of Clear Lake Public Library represented library directors.

Appointment of secretary: Director, Colleen Gifford Foxwell took notes.

Brief history of plan: Ms. Foxwell explained the history of the plan and currently the plan has been updated every two year.

Recommendations for revision to the County Plan for Library Service:

The plan was updated to reflect the services of the county library as to include five major points: Provide outreach services to special needs library customers
Support member libraries
Library management consultation
Contract with technology specialist for technology support in municipal libraries
Provide service and education to the Polk County government staff.

Specific reference to Statue guidelines was referenced to the back section in appendixes. Ms. Foxwell was directed to fine tune these points and submit a draft copy to the committee members for approval by April 10, 2010

Public hearing dates and locations to be determined once an accepted plan was approved by group.

Adjournment: There being no further business, Mr. Newville moved, seconded by Ms. Schmidt, to adjourn, motion carried and the meeting adjourned at 3:00 p.m.