

AGENDA
POLK COUNTY LIBRARY FEDERATION
BOARD OF TRUSTEES

@ the library
400 Polk County Plaza
Balsam Lake WI 54810
April 7, 2010

12:30 POTLUCK

1:00 p.m. meeting

Call to Order
Approval of Agenda
Approval of Minutes
Public Comment

Public Hearing for Polk County Plan for Library Service 2010-2012

Approval of March 2010 vouchers

Financial Report

Director's Report
Statistics
Activity Report
2010 schedule options
Friend's technology hire

Grant update
Adjournment

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerks' office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

If board members are unable to attend, they are asked to please call 485-8680 by 9a.m the day of the meeting

**MINUTES
POLK COUNTY LIBRARY FEDERATION
BOARD OF TRUSTEES**

@ the library
400 Polk County Plaza
Balsam Lake WI 54810
April 7, 2010
1:00 p.m.

Call to Order: The regular monthly meeting of the Polk County Library Board of Trustees was called to order at 1:00 p.m. on April 7, 2010, by Chairperson Nate Deprey at the Library office, Balsam Lake, Wisconsin. Other Board members present were James Beistle, Edna Bjorkman, Nancy Mansergh, and Gerald Newville. Absent were Cathy Shimon and John Bonneprise, both having have notified the office. Also present was Colleen Foxwell, Library Director.

Approval of Agenda: Ms. Mansergh moved, seconded by Mr. Newville, to approve the agenda; motion carried.

Approval of Minutes: Ms. Bjorkman moved, seconded by Mr. Newville, to approve the March 2010 minutes as printed; motion carried.

Public Comment: None.

Polk County Plan for Library Service 2010-2012: The 2010-2012 plan was reviewed and commented upon with particular consideration the Part 2. Polk County Library Federation Services. Ms. Foxwell will prepare the final draft for approval at the May Board meeting.

Approval of March 2010 Vouchers: Vouchers for March were reviewed and signed by Board members. Mr. Deprey moved, seconded by Mr. Newville, to approve for payment the vouchers for February; motion carried on a unanimous roll-call vote, 5-0.

Financial Report: Ms. Foxwell presented the financial report; neither questions nor concerns were raised by the Board. Mr., Deprey moved, seconded by Ms. Bjorkman, to receive the report; motion carried.

Director's Report: Ms. Foxwell presented the Director's report:

Statistics: Circulation figures for March were reviewed. Homebound and jail populations accounted for 88 percent of the circulations. Volunteer hours amounted to 122 with a monetary value of nearly \$1,800.

Activity Report: The Director's activity report for March and April was reviewed.

2010 Schedule Options: Ms. Foxwell gave an update on the staffing. Renae Bodener works one day a week as temporary clerk; Betty Patterson will begin working temporary clerk two days a week. Mr. Newville moved, seconded by Ms. Bjorkman, to approve the hiring of Betty Patterson as a temporary 0.4 FTE (Full-Time Equivalent) employee; motion carried.

Friend's Technology Hire: Ms. Foxwell reported that the Friends of the Polk County Libraries hired Kay Fitzgerald on an independent contractor basis for the technology position being funded through the grant from the Catherine and Fred B. Anderson grant (\$25,000) with

matching grant from the Bremer Foundation in the amount of \$18,000 and the remaining balance out of funds raised from local municipal libraries. Ms. Fitzgerald will work with both the Polk County Library and local municipal libraries.

Grant Update: Ms. Foxwell reported on the status of various grant applications and donations. The Helen Bader Foundation grant request as not approved. A grant application to the Luber Foundation for literacy/job skills books for \$15,000 is pending. A donation of \$10,000 from the Friends of the Polk County Libraries was received; part of this donation is being used for the matching portion of the technology position (see above) and for supplies and books.

Adjournment: There being no further business, Mr. Newville moved, seconded by Ms. Bjorkman, to adjourn; motion carried and the meeting adjourned at 1:51 p.m.

James H. Beistle
Secretary

Note: A potluck was had prior to the start of the meeting in recognition of Gerald Newville's tenure on the Board as the representative from the Polk County Board of Supervisors; Mr. Newville did not seek re-election.

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