# POLK COUNTY HUMAN SERVICES BOARD MEETING AGENDA

Agenda not necessarily presented in this order

8:00 a.m. Voucher Sub-Committee: Mr. Caspersen, Dr. Markert, Mr. Sample Refreshments:

Dr. Markert

#### Monday, April 19, 2010

8:00 a.m., Lower Level Conference Room Polk County Government Center 100 Polk County Plaza Balsam Lake, WI 54810 Public Welcome to Attend

Department Mission Statement:
Our mission is to assist, empower, and build upon the strengths of the children, youth, and adults in Polk County to achieve positive outcomes.

- 1. Approval of Agenda
- 2. Approval of March 23, 2010 Meeting Minutes
- 3. Approval of Vouchers
- 4. Appointment of Voucher Subcommittee for Next Meeting
- 5. Public Comments
- 6. CLOSED SESSION: Under Wis. Stat. Sec. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- 7. The Haven/NorthernBridges Referrals
- 8. Burials for County Residents
- 9. Update on 2009 Annual Reports
- 10. Budgetary Items
- 11. Position Updates
- 12. Monthly Statistics
- 13. Committee Observations
- 14. Next Meeting/Refreshments
- 15. Adjournment

Diane Stoneking, Chair Sherry Gjonnes, Director

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

## Polk County Human Services Department Board Meeting Minutes April 19, 2010

**Present:** Marvin Caspersen Craig Moriak

James EdgellKenneth SampleJohn GyllenDiane StonekingDavid MarkertTimothy Strohbusch

**Absent:** William Alleva

Also: Phyl Brown Sherry Gjonnes

Shelby Fader Andrea Jerrick
Sheila Falb Pat Kirkwood
Jeffrey Fuge Darlene Kusmirek

Chairperson Stoneking called the meeting to order at 8:03 a.m.

#### Approval of Agenda

Motion to approve the agenda made by Mr. Caspersen, seconded by Mr. Sample. All in favor. Motion carried.

#### Approval of March 23, 2010 Meeting Minutes

Motion to approve the March 23, 2010 meeting minutes made by Dr. Markert, seconded by Mr. Gyllen. All in favor. Motion carried.

#### **Approval of Vouchers**

Motion to approve the vouchers made by Mr. Caspersen, seconded by Dr. Markert. All in favor. Motion carried.

#### Appointment of Voucher Subcommittee for Next Meeting

The Voucher Subcommittee for next Human Services Board Meeting will be Mr. Alleva, Mr. Gyllen, and Mr. Strohbusch.

#### **Public Comments**

No comments were offered.

# <u>CLOSED SESSION: Under Wis. Stat. Sec. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.</u>

Ms. Gionnes was afforded the opportunity for comment.

Motion to go into closed session at 8:29 a.m. made by Mr. Sample, seconded by Mr. Strohbusch. All in favor. Motion carried.

Motion to reconvene into open session made by Mr. Strohbusch, seconded by Dr. Markert. All in favor. Motion carried.

The meeting was called back to order in open session at 10:50 a.m.

#### The Haven/NorthernBridges Referrals

Dr. Markert had nothing further to report, at this time.

#### **Burials for County Residents**

The possibility of providing funding for funerals for Polk County residents with no resources was discussed at an earlier meeting. A draft resolution was distribution for review and consideration. Following discussion, it was agreed that the resolution needs to include the necessity of checking the resident's resources and indicating in the resolution who will be the payee of the funds. The resolution will be revised and added to the agenda for the May Human Services Board Meeting. Mr. Fuge suggested the approved resolution be submitted to the Public Protection Committee/Medical Examiner's Office, then on to the County Board.

#### **Update on 2009 Annual Reports**

Ms. Brown reported that due to the change in the date of this meeting, the 2009 Annual Reports were not ready, but will be presented at the May 25, 2010 Human Services Board Meeting.

#### **Budgetary Items**

Ms. Gjonnes provided an update on budgetary information.

#### Position Updates

Ms. Gjonnes provided an update on vacant positions.

#### Monthly Statistics

The statistical report was distributed and reviewed.

#### Committee Observations

Observations were offered by Human Services Board members in attendance.

#### Next Meeting/Refreshments

The next meeting of the Human Services Board is scheduled for Tuesday, May 25, 2010 at 8:30 a.m., with the Voucher Subcommittee starting at 8:00 a.m. Refreshments will be provided by Ms. Gjonnes.

### <u>Adjournment</u>

Motion to adjourn the meeting at 11:17 a.m. made by Mr. Edgell, seconded by Mr. Strohbusch. All in favor. Motion carried.

Respectfully submitted,

Ken Sample Secretary