

POLK COUNTY HIGHWAY COMMITTEE MEETING AGENDA

Polk County Government Center
100 Polk County Plaza, Balsam Lake, WI
Thursday, June 3, 2010
4:00 p.m., West Conference Room

Call to Order

Approval of Agenda

Approval of Minutes of the May 6, 2010 Meeting

Public Comments

Items of Business

1. HEO Testing for New Hires – Darlene Kusmirek, Employee Relations
2. Online Auction
3. Authorization to Purchase Tire Changer
4. Sale of Tack Truck
5. Renovations to Truck #64
6. Award Excavator Bid

Voucher Review & Financial Reports

Administrative Report

Committee Comments

Adjournment

This meeting is open to the public according to Wis. Stat. Sec. 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

POLK COUNTY HIGHWAY MEETING
Polk County Highway Office, Balsam Lake, WI
June 3, 2010

Chairman Caspersen called the meeting to order at 4:36 p.m., at the Polk County Government Center, Balsam Lake, WI.

Members present: Marvin Caspersen, Larry Voelker, Dean Johansen, Jay Luke, Craig Moriak
Others present: Steve Warndahl, Kathy Bohn
Press present: Gregg Westigard, Buz Swerkstrom, Tom

Motion by Voelker and seconded by Moriak to approve the agenda. Motion carried.

Motion by Johansen and seconded by Voelker to approve the minutes of the May 6, 2010 meeting. Motion carried.

HEO Testing for New Hires: Darlene Kusmirek, Employee Relations, joined the meeting at 4:38 p.m. to update the committee on the testing process for heavy equipment operators. She did some research and found that other counties either do no additional skills testing or have developed their own tests. The problem with developing a test is that it must be validating to assure equal opportunity. She did find some computer-based and on-line tests but felt they were pricey and asked the committee if she should pursue it.

Johansen felt that the basic skills tests should be by-passed and go directly to the equipment operation testing. Discussion followed with the committee deciding that Warndahl and Employee Relations should look into this further.

On-Line Auction: Warndahl advised the committee that Highway is using an on-line auction service to dispose of obsolete equipment and used posts and guardrail. He provided a list of item recently sold at auction for committee review.

Tire Changer: The department needs to replace their tire changer as it will not fit the new Dodge rims or newer car rims and is not friendly to the air pressure sensors. Several rims had to be replaced after being damaged by the current tire changer. Proceeds from the on-line auctions could be used to offset the cost of a new changer and balancer.

Motion by Johansen and seconded by Luke to authorize the purchase of a tire change and balancer, not to exceed \$12,000. Motion carried.

Sale of Tack Truck: Warndahl advised the committee that the department would like to sell their tack truck because it costs more to operate it than what the service can be hired for. Highway was using it to heat CRS-2 but the new CRS-2 storage tank eliminates the need for the tack truck. Highway has contacted an equipment broker that has worked with other counties who will sell the truck for a 5% commission on the selling price of \$22,000 - \$25,000.

Motion by Voelker and seconded by Johansen to proceed with the sale of the tack truck using an equipment broker for disposal. Motion carried.

Renovations to Truck #64: Truck #64 is currently used to haul the skidster attachments and pull the trailer loaded with the skidster. This truck has 295,000 miles and the bed is badly rusted. The department would like to use the proceeds from the sale of the tack truck to update this truck. Discussion followed.

Motion by Luke and seconded by Voelker to use the proceeds from the sale of the tack truck to replace #64 truck. Motion carried.

Award Excavator Bid: The two managers plus several employees traveled to Eau Claire to demo the top two excavators on the bid. Mullenbach joined the meeting at 5:24 p.m. and went over the justification for accepting the bid from Fabco for \$131,903 with trade of #340. Discussion followed.

Motion by Luke and seconded by Johansen to authorize the purchase of the 2010 320DLRR Caterpillar from Fabco Equipment for \$131,903 with trade of #340 Hitachi excavator. Motion carried unanimously.

VOUCHER REVIEW & FINANCIAL REPORTS: The committee reviewed the vouchers paid from May 1-30, 2010.

Motion by Voelker and seconded by Luke to approve the bills as paid. Motion carried.

Bohn presented the fund balance report through April, 2010.

ADMINISTRATIVE REPORT: Warndahl shared a table released at the Big 10 meeting in May, showing the use of transportation fund revenues since 2003. There is a huge push for a referendum in the November 2010 election to prohibit any further transfer or lapses from the segregated transportation funds. This will be discussed further at the WCHA conference next week and Warndahl will keep the committee updated.

Moe Norby will be doing a presentation on using cheese salt brine at the WCHA Summer Conference. The committee was given a copy of the PowerPoint presentation that will be used.

Deb Peterson and Warndahl will come up with a 5-year plan for highway building maintenance. And there is no update at this time on the foam insulation problem.

Motion by Voelker and seconded by Luke to adjourn the meeting.

Meeting adjourned at 5:44 p.m.