

\*\*Second Amended  
Notice of Special Meeting  
Polk County Board of Supervisors  
Polk County Government Center, County Board Room  
100 Polk County Plaza, Balsam Lake, Wisconsin  
Saturday, April 10, 2010 at 1:00 p.m.

OPEN SESSION

- I. Call to Order – The Chairperson will call the County Board to Order at 1:00 p.m., or at later time, following the adjournment of meeting of the County Administrator Selection Committee.
- II. Evidence of Proper Notice
- III. Roll Call
- IV. Pledge of Allegiance
- V. Approval of Agenda
- VI. Public comments (3 minutes per person—not to exceed 30 minutes total)
- VII. Consideration and Action on the Appointment of County Administrator, facilitated by Public Administration Associates, LLC.

- a) Orientation and Briefing on the Selection Process

The County Board of Supervisors may convene in closed session pursuant to Wisconsin Statutes Section 19.85(1)(c) to consider the qualifications and employment of the persons recommended by the Selection Committee for appointment as County Administrator.

- b) Receipt of Recommendation of the Selection Committee
- c) Discussion of Qualifications
- d) \*\*\*Discussion on Employment Contract Terms
- e) \*\*\*Open Session- Motion and Vote on Resolution To Appoint The County Administrator

(The members of the County Board of Supervisors who serve on the County Administrator Selection Committee may take leave to reconvene the meeting of said committee. The Selection Committee would reconvene in the West Conference Room of the Polk County Government Center the event that said members take leave prior to the adjournment of the County Board of Supervisors. )

Alternatively, the Selection Committee will reconvene in the County Board Room following adjournment of the County Board of Supervisors meeting.

- VIII. Announcements on County Board Orientation and Organizational Meeting of the County Board of Supervisors.
- IX. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.

Resolution \_\_\_\_-10

To Appoint the County Administrator

WHEREAS, pursuant to Polk County Resolution 91-09, the Polk County Board of Supervisors created the county office of County Administrator; and

WHEREAS, in accordance with Resolution 91-09, the County Administrator Selection Committee has conducted a candidate search, screen applications, conducted interviews and developed recommendations for the appointment of the County Administrator; and

WHEREAS, the Polk County Board of Supervisors has received and deliberated upon the recommendations for the appointment County Administrator; and

WHEREAS, the Polk County Board of Supervisors has considered and established terms of employment that will be offered to the candidate that receives the appointment.

BE IT THEREFORE RESOLVED that, pursuant to Wisconsin Statute Section 59.18(1), the Polk County Board of Supervisors does appoint \_\_\_\_\_ (Insert Name of Appointee), condition upon said appointee entering into an employment contract with terms and conditions similar to, but not to exceed, those established by the Polk County Board of Supervisors.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the County Administrator Selection Committee is authorized to negotiate such an employment contract on behalf of Polk County.

BE IT FURTHER RESOLVED that upon execution of such employment contract by the appointee, that the appointment of \_\_\_\_\_ (Insert Name of Appointee) shall be confirmed without further action.

Funding Amount:	N/A	Funding Source:	N/A
Finance Committee Advised:	N/A	Finance Committee Recommendation:	N/A
Approved as to Form:		_____	
		Jeffrey B. Fuge, Corporation Counsel	
Date Submitted to County Board:		April 10, 2010	
Effective Date:		Upon passage.	
Submitted and Sponsored By:			

_____	_____
_____	_____
_____	_____

Polk County Board of Supervisors

April 10, 2010

Resolution \_\_\_\_-10: To Appoint the County Administrator

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The above resolution was adopted by the Polk County Board of Supervisors by a vote of \_\_\_\_\_ for and \_\_\_\_\_ against on the \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Bryan Beseler, Chairperson

Attest: \_\_\_\_\_ <SEAL>  
Carole Wondra, County Clerk

POLK COUNTY BOARD OF SUPERVISORS  
Minutes from Saturday April 10, 2010 Special Meeting  
Polk County Government Center – County Board Room  
Balsam Lake, WI 54810

Chairman Beseler called the meeting of the Polk County Board of Supervisors to order at 1:07PM.

County Clerk informed the chair that notice of the agenda was posted in three public buildings, published in the county's legal paper, the Tri County and Indianhead Advertisers and posted on the county's website the week of March 29<sup>th</sup> and the second amended agenda posted on April 9, 2010. Corporation Counsel verified that sufficient notice of the meeting was given.

Roll call was taken by the Clerk, with 22 members present. Supr. Johansen was absent for roll call. Supr. Johansen joined the meeting at 1:30pm.

Prayer was offered by Supr. Dueholm.

Chairman Beseler led the Pledge of Allegiance.

Chairman Beseler requested a suspension of the rules in order to accept the amended agenda which requires a 10 day notice. **Motion (Masters/Larsen) to suspend the rules. Motion carried** by unanimous voice vote. **Motion (Schmidt/Brown) to approve the amended agenda carried** by unanimous voice vote.

No Public Comments were offered.

Bill Frueh of PAA, LLC briefed the members on the selection process.

Chair requested a motion to go into closed session. **Motion (Masters/Larsen) to proceed into closed session, pursuant to Wis. Stat. Sec 19.85(1), to consider the employment and qualifications of specific candidates for County Administrator and to include Corporation Counsel, Jeff Fuge; County Clerk, Carole Wondra; Employee Relations Director, Andrea Jerrick; Bill and Denise Frueh of PPA, LLC; members present from the selection committee and Dept. heads.**

**Motion carried** by unanimous voice vote.

Meeting in Closed Session.

Meeting in Open Session:

Chairman Beseler made a public announcement that the County Board narrowed the final candidates to three and that the County Board would meet again on April 13, 2010 at 6:30 pm to act on the appointment and an employment agreement for the County Administrator.

Orientation dates for County Board Supervisors set for Wed. April 14, 2010 9:00 AM And Thur. April 15, 2010 9:00 AM. Wednesday designed for newer members and Thursday for returning members.

Agendas for orientation to be on put on Website Monday April 12<sup>th</sup>.

Motion (Voelker/Luke) to adjourn. Motion carried. Meeting adjourned 3:08 pm.