

# Care-A-Vans

*Polk County Transportation for the  
Disabled & Elderly, Inc.*

*A private non-profit non-county funded entity*

United Way  
of Polk County



## AGENDA

POLK COUNTY TRANSPORTATION FOR THE DISABLED & ELDERLY, INC

TUESDAY JANUARY 19, 2010

POLK COUNTY GOVERNMENT CENTER, **CONFERENCE ROOMS A & B (next door to  
Aging Programs)**

100 POLK COUNTY PLAZA, BALSAM LAKE 54810

PUBLIC WELCOME TO ATTEND

1:15 Finance Committee Reviews Bills

### **1:30 Call to Order**

Approval of Agenda

Minutes

Financial Report & Bills

## OLD BUSINESS

Northern Bridges: long term care and transportation: contract and billing

Medical Assistance: recertification update

5310 Grant: Chippewa County Vehicles

## NEW BUSINESS

2009 Write offs

Need for a replacement board member: recruitment process

Driver Update: ID

Information:

Next Meeting Date

## ADJOURN

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.

Requests are confidential.

## **Polk County Transportation Corporation Minutes**

The Polk County Transportation Corporation met on Tuesday, 19 January, 2010 at the Polk County Government Center, Health Department Conference Rooms A&B, First Floor at 1:30 PM.

### **Members in attendance:**

Gary Taxdahl  
Neil Johnson  
Kari Flom  
Les Larsen  
Caralynn Hodgson  
Stuart Swenson  
Kathy McGurran

### **Approved Absences:**

Rick Gates, Diana Manning, Mike Seversen

### **Others in attendance:**

Finance Committee met at 1:40. Larsen examined and signed vouchers.

Meeting was called to order by Larsen at 1:45pm.

**Motion made and seconded (Johnson/Swenson) to approve the agenda. All in favor. Motion carried.**

**Motion made and seconded (Swenson/Hodgson) to approve the minutes of November 17, 2009. All in favor. Motion carried.**

### **Financial Report and Bills:**

Flom passed out the 2009 financial reports (dated November 2009) and the current billing (dated December 2009) as reviewed by the Finance Committee. Discussion was held on the 90+ days receivables and a request was made to have the finance committee implement a more effective collection policy for 2010. Flom explained the question from the November 2009 meeting regarding the line on the profit and loss statement.

**Motion made and seconded (Johnson/Swenson) to approve the Financial Reports and pay vouchers. All in favor. Motion carried.**

### **Old Business:**

Northern Bridges: long term care and transportation: contract and billing: A phone conference was held on November 18, 2009 with Northern Bridges regarding service authorizations, billing procedures and the 90 day billing limit. The transportation procedure from Northern Bridges was sent to Flom (undated memo) and we were given a verbal on the elimination of the 90 day billing limit. Flom is waiting for written confirmation of the elimination of the 90 day billing. Flom has followed up with emails and no response yet from Northern Bridges. Contact to the CEO of Northern Bridges will be made so we can get the issue resolved and sign the contract.

Medical Assistance: recertification update: Flom wrote a request letter to have the approval for the effective date of certification with the Wisconsin Medicaid program changed from November

6 to November 2, 2009. The request letter was reviewed by the staff of the Bureau of Program Integrity and approved.

5310 Grant: Chippewa County Vehicles: An intent letter was submitted for the Chippewa County Vehicles but the corporation came in second so no vehicles were received. Flom has been working on the 5310 grant which is due to the State by February 1, 2010.

**New Business:**

2009 Write offs: The finance committee was unable to meet before the meeting to discuss the 2009 write offs. The topic will be on the March 2010 agenda for the board.

Need for a replacement board member: recruitment process: Since the last meeting Darlene Jensen, Senior Representative on the board, passed away. Recruitment for a new Senior Representative board member will begin. Flom spoke to the process of recruitment and selection of a board member. Discussion was held on possible board members. Names were shared and Flom will follow up for the next meeting.

Driver Update: ID: The Corporation is unable to get driver IDs from the county. Discussion was held on various other avenues for photo ids. Flom will follow up for the next meeting.

**Information:** The 2010 pager contracts have been signed. Six entities have signed the contracts for pager service.

**Next Meeting:**

1:15 PM for Finance Committee (vouchers) and 1:30 for full Board on Tuesday, March 16, 2010. Meeting to be held in Polk County Government Center, Health Department Conference Rooms A&B, First Floor.

**Adjourn:**

**Motion made and seconded (Hodgson/Taxdahl) to adjourn at 2:35pm. All in favor. Motion carried.**