

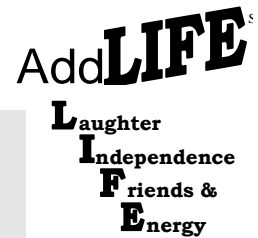
Polk County

Aging Programs.... *Offering programs that...*

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POLK COUNTY NUTRITION PROJECT COUNCIL

MONDAY, May 24, 2010-10:30AM

Clear Lake Meal Site

390 5th Street NW

Meal site phone number: 263-4356 (Catherine)

PUBLIC WELCOME TO ATTEND

- Call to Order
- Introductions
- Minutes
- Financial Report

OLD BUSINESS

- Senior Dining Site Reports
- Congregate and Home Delivered Meal Donations
- A'viands update: Spring/Summer menu
- Staff update:

NEW BUSINESS

- June volunteer appreciation dinner
- Older American Act reauthorization
- Presence at the Polk County Fair
- Marketing of the Nutrition Program
- 2009 Annual Report
- Information:
- Next Meeting Date and Location
- Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Polk County Nutrition Project Council
Monday May 24, 2010

Viola Karr called the Polk County Nutrition Project Council meeting to order at 10:34 am at the Clear Lake meal site on Monday, May 24, 2010.

Members present: Viola Karr, Bev Cree, Hazel Hoffman, Isabelle O'Connell and Nina Hoverman

Absent: None

Others Present: Kari Flom and Janice Nelson

Introductions: Introductions were done due to attendance by Janice Nelson, Community Representative on the Council on Aging.

Minutes: The minutes of the February 2010 meeting were shared with the group. Motion by Bev second by Hazel to approve the February 2010 minutes. All in favor. Motion passed.

Financial Report: The March 2010 fund balance was presented. Discussion was held on the financial report.

Senior Dining Site Reports: The March and April 2010 Senior Dining Site reports were distributed. Discussion was held on the dining site statistics. Kari handed out the year to date site reports for all five sites combined as well as the individual site reports.

Congregate and Home Delivered Meal Donations: The information was distributed to the group listing the year to date congregate donations. Discussion was held on the donations for the meals.

A'viands update: Spring/Summer menu: The spring/summer six week menu cycle was distributed to the group. The June Senior Voices newsletter showing the June menu was also distributed. Discussion was held on the special Father's Day menu for June 18, 2010.

Nutrition program surveys have been distributed to the congregate and home delivered meal participants. Surveys will be collected through the end of June.

Staff update: Milltown is fully staffed with three employees and a substitute worker has accepted a different job so she is unavailable to the nutrition program. A'viands is hiring a cook for the Aging meals due to their cook moving out of the area.

June volunteer appreciation dinner: Invitations were handed out to the Nutrition Project Council members regarding the June 24, 2010 volunteer appreciation dinner.

Older American Act reauthorization: Information was handed out regarding the Older American Act reauthorization currently taking place. The handout included history of the Older American Act and the process of reauthorization.

Presence at the Polk County Fair: During the Polk County fair in July the Aging Department will have a display at the Senior building highlighting the nutrition program. Staff will be with the display on two days to promote the Aging Department.

Marketing of the Nutrition Program: Kari requested ideas from the group for marketing of the nutrition program/meal sites to increase attendance at the sites. Ideas given by the group included: giving out 2 meal passes at the Fair for the 'door prizes'. An article in the Senior Voices along with a 'buy one, get one' special when you bring a guest was presented. Discussion was held on how to market to the active independent Seniors in the county.

2009 Annual Report: Copies of the annual report were distributed to the group. Discussion was held on the contents of the annual report along with the process of the report going to the full county board. The annual report was approved by the Council on Aging at the May meeting.

Information: No additional information was shared.

Next meeting date and location: The next meeting will be held in Balsam Lake at the Government Center on **Monday, August 23, 2010** at 10:30am to include a tour of the Balsam Lake kitchen staffed by A'viands.

Adjourn: Motion by Bev second by Hazel to adjourn at 11:40am. Motion passed. All in favor.

(Pending approval at the meeting of the Nutrition Project Council, August 23, 2010)