

Polk County

## **Aging Programs....** *Offering programs that...*

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### **POLK COUNTY NUTRITION PROJECT COUNCIL**

**MONDAY, February 22, 2010-10:30AM**

Amery Meal Site

Congregational Church

201 Harriman Ave North

Meal site phone number: 268-6818 (Holly or Tracey)

#### **PUBLIC WELCOME TO ATTEND**

- Call to Order
- Introductions
- Minutes
- Financial Report

#### **OLD BUSINESS**

- Senior Dining Site Reports
- Congregate and Home Delivered Meal Donations
- 2010 Contracts

#### **NEW BUSINESS**

- A'viands update: menu
- Staffing update
- Year end 2009 site statistics
- Daffodil Days: March 2010
- Information:
- Next Meeting Date and Location
- Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Polk County Nutrition Project Council  
Monday February 22, 2010

Viola Karr called the Polk County Nutrition Project Council meeting to order at 10:30 am at the Amery meal site on Monday, February 22, 2010.

Members present: Viola Karr, Bev Cree, Hazel Hoffman and Nina Hoverman

Absent: Isabelle O'Connell

Others Present: Kari Flom

Introductions: No introductions were done due to all the council members knowing each other.

Minutes: The minutes of the November 2009 meeting were shared with the group. Motion by Hazel second by Bev to approve the November 2009 minutes. All in favor. Motion passed.

Financial Report: The December 2009 fund balance was presented. Discussion was held on the financial report. The report isn't a final for 2009 due to revenues are being collected for December meals (Clear Lake congregate, home delivered meals and our area agency on aging) through the end of February.

Senior Dining Site Reports: The December 2009 Senior Dining Site report was distributed. Discussion was held on the dining site statistics. The activities sheet was distributed to the group for the January 2010 activities at the meal sites.

Congregate and Home Delivered Meal Donations: The information was distributed to the group listing the December Donations as well as the year end donations.

2010 contracts: The 2010 contract sheet was distributed to the group. Discussion was held on the rental rates at the five meal sites. The 2010 rates remained the same as the 2009 rates. Thank you to our landlords!

A'viands update: menu: The current six week menu cycle was shared with the group. This menu cycle will run through the end of March. Flom is working on a draft menu for April, May and June with the Dunn County Nutrition Program Director and A'viands. Feedback has been received on the meals and requests have been noted. On March 17, 2010 a special St. Patty's day meal is planned of corned beef and cabbage, red potatoes, potato bread, fruit salad and Shamrock bread pudding. The special meal will be highlighted for the meal sites.

Staffing update: Janice Nelson Site Manager on Fridays in Milltown has decided to fully retire. Currently the position is being filled by a sub/casual status worker but different avenues are being investigated on filling the position. Amery has a new assistant site manager and she is a welcome addition to the site. She fits in perfectly with the diners and the staff.

Year end 2009 site statistics: The year end meal site statistics were shared with the council. In 2009 30,535 meals were served at the five meal sites (congregate and home delivered meals). The average congregate donation is in the \$2.85 range and the

average home delivered donation is in the \$2.90 range. Discussion was held on the donations and year end statistics.

Daffodil Days: March 2010: Information was shared with the council regarding Daffodil Days. The American Cancer Society will be bringing a touch of Spring to the area by providing Daffodils for all the home delivered customers during the week of March 15<sup>th</sup>. Each Home Delivered Meal client will receive a small bundle of daffodil blossoms as a gift. Generous support is coming from 15 insurance companies in Polk County for this project.

Information: One of the committee members shared positive feedback regarding one of the volunteer drivers in Frederic who delivers meals. She praised Wayne Foltz for his caring nature, his bright smile and his kindness for the elderly served by the Frederic meal site.

Next meeting date and location: The next meeting will be held at the Clear Lake meal site location on **Monday, May 24, 2010** at 10:30am.

Adjourn: Motion by Bev second by Hazel to adjourn at 11:35. Motion passed. All in favor.

(Pending approval at the meeting of the Nutrition Project Council, May 24, 2010)