

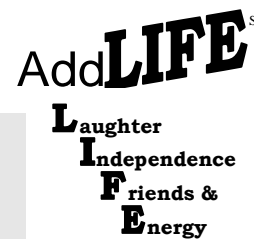
Polk County

Aging Programs.... *Offering programs that...*

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POLK COUNTY COUNCIL ON AGING

April 13, 2010 8:30am (Financials at 8:15am)

POLK COUNTY GOVERNMENT CENTER, CONFERENCE ROOM A & B

PUBLIC IS WELCOME

8:15 Finance Committee Reviews Aging and Health Invoices (Dueholm, Bergstrom and Krupa)

Call to Order

Introductions

Approval of Agenda

Minutes, Financial Report, Bills

Public Comment

OLD BUSINESS

- Nutrition Program: A'viands update, staffing update, special meal update
- Staff Update: office staff
- Prevention Program: Powerful Tools update

NEW BUSINESS

- Colleen Gifford: Grant writing/presentations for Older Americans Month
- Northern Bridges contract starting April 1, 2010
- Rate for congregate and home delivered meals suggested donation
- 2010 budget update/ end of year 2009 update
- Upcoming Out-of-County Meetings
- Information:
- Next Meeting Date and Finance Committee meeting date
- Adjourn

Neil Johnson, Chairperson
Council on Aging

Kari Flom, Director
Polk County Aging Programs

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

COUNCIL ON AGING

April 13, 2010

The Polk County Council on Aging met in conference room A & B in the Polk County Government Center in Balsam Lake on April 13, 2010.

Present: Bob Dueholm Janice Nelson
Karen Krupa Neil Johnson
Jim Edgell Viola Karr
Mary Stachowski

Approved Absence: Gary Bergstrom

Others Present: Kari Flom and Colleen Gifford Foxwell

Call to Order: Neil Johnson called the meeting to order at 8:35 am.

Introductions: Colleen Gifford Foxwell was introduced to the group.

Approval of Agenda: **Motion by Dueholm and second by Stachowski to approve the agenda. Motion passed. All in favor.**

Minutes: Minutes from the March Council on Aging meeting were distributed. **Motion by Edgell and second by Stachowski to approve the March minutes. Motion passed. All in favor.**

Financial Report and Bills: The fund balance for January and February was handed out to the group. The current bill list was distributed. Discussion was held on Spring trainings. **Motion by Stachowski second by Karr to approve the fund balances for January and February along with the bills for April 2010. Motion passed. All in favor.**

Public Comment: None

Nutrition Program: A'viands update, staffing update, special meal update: The draft May menu (including a special Mother's Day meal) and the finalized 6 week menu cycle for Spring/Summer were distributed to the group. Discussion was held on the nutrition budget item of unemployment. Unemployment is being paid out for a staff member who was released from employment. Employee Relations and staff of the Nutrition Program participated in an unemployment phone hearing but the result is that unemployment will be paid out at this point in time. Thanks go to Employee Relations for their hard work during this time. The 2010 Aging budget will need to be adjusted for this expense.

Staff Update: office staff: The county board approved the .8 to .9 position during the MIPPA grant. One of the staff has been utilizing Family Medical Leave time and we are utilizing a temporary worker on some of those days to cover the office demands.

Prevention Program: Powerful Tools update: The class is in week three and has seven participants. The participants range from an individual care giving for a parent to a parent care giving for a disabled child.

Colleen Gifford: Grant writing/presentations for Older Americans Month: Ms. Gifford-Foxwell was introduced to the group and discussed the collaboration between Aging

and the Library Federation in regards to grant writing and programming. Colleen will be presenting at some of the meal sites in May for Older Americans Month. Colleen has also acted as a conduit for sharing the word regarding the Strong Women program and interest by the libraries to act as hosts for the program with Flom facilitating the program. Regarding grant writing, Gifford Foxwell and Flom will be working together toward two local grants and begin searching for additional grants for programming in the Aging Department.

Northern Bridges contract starting April 1, 2010: A new contract arrived for Aging as a service provider for Northern Bridges. The draft contract was reviewed by Flom and Fuge, Corporation Counsel for Polk County. The recommendations were shared with the Council on Aging and will be forwarded to Northern Bridges. In May the contract topic will be before the Council on Aging for action.

Rate for congregate and home delivered meals suggested donation: Discussion was held on the current suggested donation amount for meals. The current amount is \$4.00 per meal and has been at that rate since 2004 when Flom started as the Director. Discussion was held on the additional suggested amount for home delivered meals.
Motion by Edgell and second by Stachowski to approve \$4.00 per meal for the suggested donation for the congregate and home delivered meal. Five in favor and one objection. Motion passed.

2010 budget update/end of year 2009 update: A copy of the finalized 2010 budget including the reduction in levy/reduction in health insurance expense was handed out to the council members. Discussion was held on the final numbers for 2009 as shown on the January fund balance.

Upcoming Out of County meetings: The out of county meeting calendar was handed out to the Council on Aging members. **Motion by Edgell second by Nelson to approve the out of county meeting calendar. Motion passed. All in favor.**

Information: Discussion was held on the closing of the Haven and the concern of the lack of adult day care in the area to provide respite for caregivers. Discussion was held on advocacy that can take place regarding adult day care.

Flom handed out a sheet of compliments and extra donation information for the nutrition program from congregate and home delivered meal customers.

Next Meeting Date and Finance committee meeting date: The next meeting will be held on Tuesday, May 11, 2010 at **8:30 am**. The finance committee will meet at **8:15 am** and will include one of the new County Board members, Stachowski and Karr. Stachowski has offered to provide the treat during the meeting.

Adjourn: 9:59 am **Motion by Nelson and second by Karr to adjourn. Motion passed. All in favor.**

(Pending approval at the meeting of the Council on Aging, May 11, 2010)