

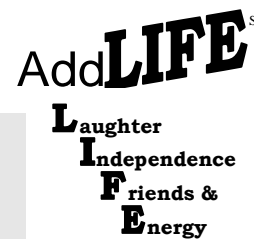
Polk County

Aging Programs.... *Offering programs that...*

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POLK COUNTY COUNCIL ON AGING

March 9, 2010 8:30am (Financials at 8:15am)

POLK COUNTY GOVERNMENT CENTER, CONFERENCE ROOM A & B

PUBLIC IS WELCOME

8:15 Finance Committee Reviews Aging and Health Invoices (Dueholm, Bergstrom and Karr)

Call to Order

Introductions

Approval of Agenda

Minutes, Financial Report, Bills

Public Comment

OLD BUSINESS

- Nutrition: A'viands update: Spring menu
- Staff Support position, .8 to .9: resolution from Employee Relations Department
- 2010 goals for the Aging Department
- Polk County Transportation for the Disabled & Elderly, Inc board member

NEW BUSINESS

- Duties and Responsibilities: Council on Aging
- Prevention Programming: Powerful Tools
- Home Chore Service contract with Interfaith Caregivers
- Annual nutrition program survey
- Upcoming Out-of-County Meetings
- Information:
- Next Meeting Date and Finance Committee meeting date
- Adjourn

Neil Johnson, Chairperson
Council on Aging

Kari Flom, Director
Polk County Aging Programs

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

COUNCIL ON AGING

March 9, 2010

The Polk County Council on Aging met in conference room A & B in the Polk County Government Center in Balsam Lake on March 9, 2010.

Present: Bob Dueholm Janice Nelson
Karen Krupa Neil Johnson
Jim Edgell Viola Karr
Gary Bergstrom

Approved Absence: Mary Stachowski

Others Present: Kari Flom

Call to Order: Neil Johnson called the meeting to order at 8:35 am.

Introductions: None

Approval of Agenda: **Motion by Dueholm and second by Edgell to approve the agenda. Motion passed. All in favor.**

Minutes: Minutes from the February Council on Aging meeting were distributed. **Motion by Karr and second by Nelson to approve the February minutes. Motion passed. All in favor.**

Financial Report and Bills: The financial report was unavailable due to finalizing of year end 2009. The bill list for March was distributed. Discussion was held on a December 2009 reimbursement from the Area Agency on Aging that has not been received yet. Discussion was also held on unemployment costs for the department, the effect on the 2009 budget and the effect on the 2010 budget. **Motion by Bergstrom second by Nelson to approve the bills for March 2010. Motion passed. All in favor.**

Public Comment: None

Nutrition: A'viands update: Spring menu: The draft April menu and the draft 6 week menu cycle for Spring/Summer were distributed to the group. Flom shared the special holiday meals that will occur during the Spring/Summer menu cycle. Polk and Dunn county are working together to share a menu since A'viands is the provider for both counties.

Staff support position, .8 to .9 resolution from Employee Relations Department: The resolution has been presented to Personnel Committee and was approved. The resolution will go before the Finance Committee at their next meeting. The resolution is before the County Board at the March meeting.

2010 goals for the Aging Department: Draft goals were presented to the Council on Aging. Discussion was held on the goals for the nutrition program and the transportation program.

Polk County Transportation for the Disabled & Elderly, Inc board member: Janice Nelson has shown an interest on serving on the Polk County Transportation for the Disabled & Elderly, Inc board as a community member. **Motion by Dueholm second by Karr to recommend Janice Nelson as a community member on the Polk**

County Transportation for the Disabled & Elderly, Inc board. Motion passed. All in favor.

Duties and Responsibilities: Council on Aging: Information was handed out last month regarding duties and responsibilities for governing committees as well as the Council on Aging duties and responsibilities. Discussion was held on the aspects of a County Administrator in regards to annual review of Department Heads and evidentiary hearing/discipline of Department Heads. The feedback will be shared with the Employee Relations department.

Prevention Programming: Powerful Tools: Information was shared regarding the upcoming Powerful Tools training being provided by Aging and Interfaith Caregivers. The program is a six week session for caregivers. Scholarships for the program fee, as well as respite care funding during the class are available through the Aging Department.

Home Chore Service contract with Interfaith Caregivers: Under the National Family Caregiver Program funding is the category of home chore. Interfaith Caregivers currently provides these services (spring/fall yard clean up and temporary light housekeeping). Flom is requesting \$1000 to Interfaith for home chore service. **Motion by Dueholm second by Bergstrom to approve \$1000 to Interfaith Caregivers to provide home chore service. Krupa abstained from the vote. Motion passed. All in favor.**

Annual nutrition program survey: Flom handed out results of the 2009 survey and the copies of the survey to be utilized in Spring 2010. Discussion was held on the 2009 survey results and the procedure for the Spring 2010 survey. Krupa provided an idea to increase return rate for the surveys. Flom shared how the surveys are utilized in menu planning and preferences for the diners.

Upcoming Out of County meetings: The out of county meeting calendar was handed out to the Council on Aging members. **Motion by Nelson second by Krupa to approve the out of county meeting calendar. Motion passed. All in favor.**

Information: Flom updated the committee on the volunteer driver program and insurance requirements/procedure. Discussion was held on the volunteer driver program.

Flom informed the committee of the new hire for Fridays at Milltown. An internal posting was done for the .2 position at the meal site.

Flom handed out a power point packet regarding the Wisconsin Medicaid Non-Emergency Medical Transportation Manager program/initiative at the State level. Discussion was held on the topic and the possible effects on the Aging Department procedures for providing transportation.

Next Meeting Date and Finance committee meeting date: The next meeting will be held on Tuesday, April 13, 2010 at **8:30 am**. The finance committee will meet at **8:15 am** and will include Dueholm, Bergstrom and Krupa.

Adjourn: 10:05 am **Motion by Nelson and second by Karr to adjourn. Motion passed. All in favor.**

(Pending approval at the meeting of the Council on Aging, April 13, 2010)