



100 Polk County Plaza • Suite 180 • Balsam Lake, WI 54810 • 715-485-8500 • FAX 715-485-8501

## BOARD OF HEALTH MEETING

Tuesday, May 11, 2010

10:00 AM or immediately following the Council on Aging meeting  
Large Conference Room – Polk County Health Department

### AGENDA

- Welcome/Call to order – William Johnson, County Board Chairman
- Approval of Agenda
- Public Comment
- Election of Officers – William Johnson
- Approval of Minutes from April, 2010 meeting
- Monthly Bills Review  
(Finance Committee: Karen Krupa, Mary Stachowski)
- Monthly Statistical/Financial Reports for the Department
- Out of County Meetings Report
- Old Business
  - 1) Update on Raw Milk Legislation – Sampson
  - 2) Upcoming BOH Training/Orientation in Eau Claire – Sampson
  - 3) Report of Preparedness Performance Measures Exercise - Sampson
- New Business
  - 1) Orientation of New/Returning Board Members – Sampson
  - 2) Review 2009 Agency Annual Report - All
- Director's Report
  - 1) Public Health Legislative Updates – Sampson
  - 2) Public Health Research – Sampson
  - 3) Agency Updates – Sampson
- Board member Comments/Observances
- Adjourn

Enc: BOH minutes April, 2010

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**"Promoting, Protecting and Preserving Health Through Partnerships with People and Communities"**

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

## BOARD OF HEALTH

The Polk County Board of Health met in the conference room of the Health Department at 10:10AM on May 11, 2010.

Present: Dr. Arne Lagus Rick Scoglio Patricia Schmidt  
Kristine Kremer-Hartung Wanda Johnson Harry Johansen

Absent: Warren Nelson

Also  
Present: Gretchen Sampson Carolyn Griffin Caralynn Hodgson  
William Johnson

County Board Chairman William Johnson called the meeting to order.

**Motion by Schmidt/Scoglio to approve the agenda. All in favor. Motion carried.**

Election of Officers

Nomination for Chair

Johnson/Dr. Lagus nominated Patricia Schmidt as Chair. Motion by Johansen/Scoglio to close nominations. All in favor. Motion carried. Patricia Schmidt elected Board of Health Chair.

Chairman Schmidt invited nominations for Vice-Chair. Johansen nominated Kristine Kremer-Hartung for Vice Chair. Motion by Dr. Lagus/Johnson to close nominations for Vice-Chair. All in favor. Kristine Kremer-Hartung elected Board of Health Vice-Chair.

Schmidt opened nominations for Secretary. Johansen nominated Warren Nelson for Secretary. Motion by Scoglio/Johnsen to close nominations. All in favor. Warren Nelson elected Board of Health Secretary.

**Motion by Scoglio/Hartung to approve the minutes of the April 13, 2010 Board of Health meeting. All in favor. Motion carried.**

**Johnson noted a minor typo in the paragraph on raw milk legislation.**

## **Monthly Bills Review**

Sampson distributed the list of vouchers payable for the month and reviewed the larger bills.

**Motion by Scoglio/Johnson to approve the bills in the amount of \$22,655.61. All in favor. Motion carried.**

## **Monthly Statistical Reports**

Sampson reviewed and explained the Budget Overview Report for April for the Public Health Programs as well as the March statistical reports for Public Health. Sampson also reviewed the Home Care Program statistical, revenue and expense reports for March.

**Motion by Scoglio/Dr. Lagus to approve the statistical reports for the department. All in favor. Motion carried.**

## **Out of County Travel**

Sampson reviewed the out of county travel report for May/June.

**Motion by Dr. Lagus/Johansen to approve the out of county travel. All in favor. Motion carried.**

## **Old Business**

### **Update on Raw Milk Legislation**

Senate Bill 434 related to the sale of unpasteurized (raw) milk has passed the Assembly and Senate but has not been signed by the Governor. Sampson will keep the Board abreast of the progress of this legislation.

### **Board of Health Educational Event**

Sampson distributed a registration for a Board of Health Educational Event to be held on June 4, 2010 in Eau Claire. There will be State and Regional Public Health speakers on a variety of topics. Supervisor Schmidt will plan to attend.

## **Preparedness Performance Measures Exercise**

Sampson handed out a scenario summary of the recent preparedness exercise the Health Department participated in. This was an unannounced exercise that the Health Department staff will be evaluated on in six different categories.

New Business

## **Orientation of New/Returning Board Members**

Sampson handed out a binder for all Board members containing statute information on the responsibilities of Board of Health members. She reviewed information on the ten essential Public Health services and talked about Polk County being a Level 3 Health Department.

## **Review of 2009 Agency Annual Report**

Sampson distributed and reviewed the 2009 Annual Report for the Department. Sampson commended program staff for input on the report. Supervisors Schmidt and Hartung commented the report of very clear and professional.

**Motion by Scoglio/Hartung to approve the 2009 Annual Report for the Department. All in favor. Motion carried.**

Supervisor Schmidt asked the status of the dental clinic in the Department. Sampson stated there is no longer a dentist coming for the clinic because of lack of funding but there are clinics for hygienist services for income eligible clients.

## **Director's Report**

### **Agency Update**

Sampson stated that Carolyn Griffin, Administrative Secretary, will be retiring effective July 1, 2010.

**Motion by Scoglio/Hartung to adjourn. All in favor. Motion carried. Meeting adjourned at 12:15pm.**

**The next Board of Health will be June 8, 2010 at 10:00 AM.**