

BOARD OF HEALTH MEETING
Tuesday, March 9, 2010
10:00 AM or immediately following the Council on Aging meeting
Large Conference Room – Polk County Health Department

AGENDA

- Call to order
- Approval of Agenda
- Public Comment
- Approval of Minutes from February, 2010 meeting
- Monthly Bills Review
(Finance Committee: Bob Dueholm, Gary Bergstrom, Viola Karr)
- Monthly Statistical/Financial Reports for the Department
- Out of County Meetings Report

- Old Business
 - 1) H1N1 Update - Sampson
 - 2) Pharmaceutical Disposal – Debbie Peterson
 - 3) Lease Car Bids – Sampson
 - 4) Board of Health Rules of Order - All
- New Business
 - 1) Results of State Home Care Survey – Caralynn Hodgson
 - 2) Community Health Needs Assessment & Improvement Planning – Mike Rust
- Director's Report
 - 1) Public Health Legislative Updates – Sampson
 - 2) Public Health Research – Sampson
 - 3) Agency Updates - Sampson
- Board member Comments/Observances
- Adjourn

Enc: BOH minutes February, 2010

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

BOARD OF HEALTH

The Polk County Board of Health met in the conference room of the Health Department at 10:20AM on March 9, 2010.

Present: Neil Johnson Rick Scoglio Wanda Johnson
Dr. Arne Lagus Bob Dueholm Jim Edgell
Gary Bergstrom

Also: Gretchen Sampson Carolyn Griffin Bonnie Leonard
Caralynn Hodgson

Chairman Neil Johnson called the meeting to order.

Motion by Dueholm/Edgell to approve the agenda. All in favor. Motion carried.

Motion by Edgell/W. Johnson to approve the minutes of the February 9, 2010 Board of Health meeting. All in favor. Motion carried.

Monthly Bills Review

Sampson handed out the list of bills for review and answered any questions.

Motion by Dueholm/W. Johnson to approve the bills in the amount of \$48,995.34. All in favor. Motion carried.

Monthly Statistical Reports

Sampson handed out and reviewed the February budget overview report for the Public Health section and the January statistical summary. The budget overview report has been revamped and reformatted to include recent additional grants received by the department. Sampson also reviewed the January Home Health statistical summary and the revenue and expense report. She reviewed the unaudited December revenue and expense report for HomeCare. Sampson commended Caralynn Hodgson, Home Care Supervisor, for her efforts in the fiscal management of the program as 2009 year end budget is well below the county levy budgeted for the program. Sampson also handed out a recap of all the Health Department 2009 unaudited budget finals and reviewed.

Motion by Dueholm/Scoglio to approve the monthly statistical reports for the department. All in favor. Motion carried.

Out of County Meetings

Sampson handed out the list of county meetings and reviewed. Discussion about the out of county travel and the use of teleconference and live meeting technology.

Motion to approve the out of county travel by Dr. Lagus/Dueholm. All in favor. Motion carried.

Old Business H1N1 Update

Sampson distributed a chart on the percentage of people vaccinated for H1N1 counties in our region. Approximately 18 percent of Polk County residence received the H1N1 vaccine. Sampson stated the age group of children 6 months to 5 years were the lowest percentage immunized.

Bonnie Leonard, Public Health Supervisor commended the excellent Public Health Nursing staff as well as other staff working as a team at the H1N1 community and school based clinics.

Pharmaceutical Disposal

Debbie Peterson, Director of Parks & Buildings, stated that her department has sponsored four Clean Sweep collections in the last two years. She stated the regulations are stringent for collection of drugs. LaCrosse County has a hazardous waste facility and is the closest site. Dunn County has a program in operation where citizens and facilities can bring their pharmaceuticals during business hours to the Sheriff's office where they are locked away in a secure location, then brought to the LaCrosse County hazardous waste destruction site. A Law Enforcement officer must be present when transporting pharmaceuticals that may include narcotic drugs. Peterson will be meeting with Dunn County to gain more detailed information about their program and will be talking with the Polk County Sheriff's office further regarding a pharmaceutical disposal program in Polk County like the program in Dunn County.

Vehicle Lease Bids

Sampson handed out a recap of the lease bids received for one mid-size car and one mini-van.

Motion by Edgell/Bergstrom to award the vehicle lease bid to Neuville Motors of Waupaca, WI. All in favor. Motion carried.

Board of Health Duties

Sampson handed out the Board of Health duties from the Polk County Policies and Procedures that board members reviewed. No corrections or additional from Board members.

Motion by Dr. Lagus/Dueholm to accept the Board of Health Duties as written. All in favor. Motion carried.

New Business Home Care Survey

Caralynn Hodgson, Home Care Supervisor, addressed the recent State survey of the Home Care Program. Hodgson stated the surveyor audited fifteen records. Six records were perfect, the remaining nine records were cited with three documentation issues. Hodgson stated that good quality care was most important and the home visits the surveyor made with staff demonstrated we do provide high quality care to our clients. Hodgson also stated that receiving three easily correctable cites out of a possible 460 shows that our staff is working hard at complying with regulations and is doing a great job.

Community Needs Assessment & Improvement Planning

Mike Rust, ABC for Health, provided an update on progress towards completion of the Polk County Community Health Improvement Process (CHIP). This summary is available at <http://www.healthypolkcounty.com>. A total of 80 representatives from the Health Department and from numerous community partners held a meeting on June 18, 2009 to review data pertaining to the 12 Health Focus Areas established for the Healthiest Wisconsin 2020 State Health Plan. At the conclusion of the meeting the community partners voted on the Health Focus Areas to establish the following 5 as top priorities for the next five-year period. 1) Physical Activity 2) Adequate, Appropriate & Safe Nutrition 3) Mental Health 4) Unhealthy Alcohol and Drug Use 5) Tobacco Use and Exposure.

The following community coalitions have agreed to assist the CHIP partners develop implementation plans to address these issues during the next five years: 1) Polk County Nutrition and Physical Activity Coalition 2) Mental Health Task Force of Polk County 3) Polk County Tobacco-Free Coalition

Sampson added that members of the Board of Health should be looking at policy development and recommendations regarding the Community Health Improvement Plan.

Sampson distributed the 2010 Wisconsin County Health Rankings report prepared by the University of Wisconsin Population Health Institute and the Robert Wood Johnson Foundation. This report ranks Wisconsin counties on health outcomes and health factors. These factors are health behaviors, clinical care, social and economic, and physical environment.

Director's Report

Legislative Update

Sampson handed out her letter to the editors of the local newspapers opposing Senate Bill 434. This bill allows the sale of unpasteurized milk and milk products to the general public from any dairy farmer with a grade A dairy farm. The farmer will be required to apply for a permit from the Department of Agriculture and provide sanitary means of dispersal and signage indicating the risk of ingesting raw milk. The bill will also relieve the farmer of liability for any illness associated with raw milk.

Sampson stated this is a public health concern and it is likely that the number of raw milk outbreaks and sicknesses in Wisconsin will increase if this bill is passed.

Sampson reminded Board members of the Legislative Breakfast date of April 12, 2010. Supervisor Dueholm noted that this is a good meeting to attend as many issues are discussed.

Public Health Research

Sampson distributed a weekly publication from the CDC called the Morbidity and Mortality Weekly Report (MMWR). Sampson stated this publication reports an increase of abnormal lipid levels in young children which indicates obesity in children at younger ages. Brief discussion on this issue

Motion by Edgell/Dueholm to adjourn. All in favor. Motion carried. Meeting adjourned at 12:15pm.

The next Board of Health will be April 13, 2010 at 10:00AM.