

**BOARD OF HEALTH MEETING**  
**Tuesday, January 12, 2010**  
**10:00 AM or immediately following the Council on Aging meeting**  
**Large Conference Room – Polk County Health Department**

**AGENDA**

- Call to order
- Approval of Agenda
- Public Comment
- Approval of Minutes from December, 2009 meeting
- Monthly Bills Review  
(Finance Committee: Bob Dueholm, Jim Edgell, Viola Karr)
- Monthly Statistical/Financial Reports for the Department
- Out of County Meetings Report
  
- Old Business
  - 1) Department Head Evaluation  
*Closed session under Wis. Stat. Sec. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*
  - 2) Update on seasonal and H1N1 influenza vaccine/activities – Sampson
  - 3) Update on Northern Bridges contract activities – Hodgson/Sampson
  
- New Business
  - 1) Multi-Jurisdiction Tobacco Control Grant Award - Sampson
  - 2) City of Amery Discontinuation of Fluoridation – Sampson
  
- Director's Report
- Board member Comments/Observances
- Adjourn

Enc:           BOH minutes December, 2009

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

## BOARD OF HEALTH

The Polk County Board of Health met in the conference room of the Health Department at 10:30AM on January 12, 2010.

Present:           **Neil Johnson**                           **Rick Scoglio**                           **Wanda Johnson**  
                          **Dr. Arne Lagus**                           **Bob Dueholm**                           **Jim Edgell**

Absent:            **Gary Bergstrom**

Also:               Gretchen Sampson                   Carolyn Griffin                   Caralynn Hodgson

Chairman Neil Johnson called the meeting to order.

Chairman Johnson asked amend the agenda to move the closed session Department Head evaluation to the end of the meeting.

**Motion to approve the agenda as amended by Edgell/Scoglio. All in favor. Motion carried**

**Motion by Scoglio/Dr. Lagus to approve the minutes from the December Board of Health meeting. All in favor. Motion carried.**

### **Monthly Bills Review**

Sampson handed out the list of bills for review and answered any questions.

**Motion by Scoglio/W. Johnson to approve the bills in the amount of \$49,325.47. All in favor. Motion carried.**

### **Monthly Statistical Reports**

Sampson reviewed the preliminary December budget overview report for the Public Health programs as well as the statistical reports for November. Some grant funding is lagging from the state. Jail billing and flu billing revenue is also not yet reflected in this report. Sampson reviewed the Home Care Program statistical summary and the revenue and expense report. Sampson stated overall expenses are down in the program due to decreased census but also because of effective scheduling and other internal cost savings measures implemented by Caralynn Hodgson, Home Care Supervisor.

**Motion by Scoglio/Dueholm to approve the statistical reports. All in favor. Motion carried.**

### **Out of County Travel**

Sampson reviewed the list of out of country travel for January and the first part of February. Supervisor Edgell asked Sampson if she had a ballpark figure of the travel budget for the Department. Sampson explained that each of the budgets has individual line items for travel such as mileage, meals, lodging. Sampson will get that information to the Board members.

**Motion by Dr. Lagus/W. Johnson to approve the out of county travel. All in favor. Motion carried.**

### **Update on H1N1 influenza vaccine/activities**

Sampson handed out a situation report from the State Department of Health Services. The H1N1 activity is now low in Wisconsin and the vaccine is widely available. The general public is encouraged to obtain the H1N1 and seasonal flu vaccines. The Health Department has completed the first H1N1 clinic in each of the Polk County schools. Children 10 years of age and under need a second dose, so the school clinics to vaccinate those children will be completed by the end of January.

### **Update on Northern Bridges**

Caralynn Hodgson, Home Care Supervisor, stated the program has had twelve clients from Northern Bridges since June 1<sup>st</sup>. Hodgson reviewed the billing and payment history thus far. There was discussion about the contract, referrals, and other processes concerning Northern Bridges,

### **New Business**

#### **Multi-Jurisdiction Tobacco Control Grant Award**

Sampson handed out notification from the Division of Public Health of the contract with the agency for a Tobacco Prevention Grant for activities in Burnett, Pierce, Polk, Rusk and St. Croix counties. This is a five year grant and is approved for 1.5 Health Educator positions. Sampson stated the Health Educator positions will be totally funded by this grant. There are 2.0 FTE Health Educator positions in the agency's 2010 staffing plan.

**Motion by Dueholm/W. Johnson to approve the 1.5 Health Educator positions for the Multi-Jurisdictional Tobacco Control Grant. All in favor. Motion carried.**

### **City of Amery Discontinuation of Fluoridation**

Sampson distributed a letter received from the City of Amery stating as of November 30, 2009 they have discontinued fluoridation of the water supply due to cost considerations.

Sampson stated the Chief Dental Officer in Madison has contacted the American Dental Society regarding this. Sampson feels that the Board of Health needs to direct a letter to the Mayor of Amery and the City Council urging the resumption of fluoridating the water. Wanda Johnson stated she wondered if the Dentists in the area were aware of this. Sampson reported the Wisconsin Dental Association was going to notify local dentists of the situation.

**Motion by Scoglio/W. Johnson to support ongoing fluoridation of the Amery water supply. Sampson to draft a letter of said support on behalf of the Board of Health. All in favor. Motion carried.**

#### **Director's Report**

Polk County and eleven other local health departments in the state are going to participate in a project funded by the Robert Wood Johnson Foundation to help Wisconsin develop a practice-based research network focused on public health systems and services. Sampson will be attending the first partner meeting in Marshfield in late January.

Julie Baryluk, Health Benefits Counselor, has been selected as the 2010 Health Watch Wisconsin Advocate of the Year. Julie works with individuals and families to help obtain healthcare financing through public programs, insurance and other resources. She also coordinates the Well Woman Program with clinics, clients and staff. Julie will be attending an awards ceremony in Madison to receive her award.

**Motion by Dr. Lagus/W. Johnson to congratulate and commend Julie Baryluk on receiving the 2010 HealthWatch Wisconsin Advocate of the Year Award. All in favor. Motion carried.**

Sampson stated that Debbie Peterson, Director of Parks and Buildings, will be meeting and working with Golden Age Manor to talk about a solution to the storage and disposition of pharmaceuticals from the nursing home.

Chairman Johnson asked if Sampson would find out what other nursing home facilities are doing with their drugs and if they are dumping them down the drain. Sampson will also contact the State to get information on regulations, etc., regarding this issue.

Supervisor Dueholm would like a report on the findings at the February meeting. Dueholm suggested it would make sense to have a county wide policy. Wanda Johnson suggested this issue be on the agenda for discussion at a legislative breakfast meeting.

**Motion by Scoglio/Edgell to go to closed session. All in favor. Motion carried.**

**Motion by Scoglio/Dueholm to go to open session. All in favor. Motion carried.**

**Motion by Scoglio/Edgell to adjourn meeting. All in favor. Motion carried. Meeting adjourned at 12:35pm.**

The next Board of Health meeting will be February 9, 2010 at 10:00AM.

The Finance Committee will be: Gary Bergstrom, Bob Dueholm, Karen Krupa