

**AGING AND DISABILITY RESOURCE CENTER
Personnel/Finance Committee Meeting
Government Center, Lower level conference room
Balsam Lake, WI
March 4, 2010
9:00AM**

Public is welcome.

Call to Order

Approval of Agenda

Public comments

APS Supervision

DBS share with Washburn County

Discussion of Non-Represented Performance Review Process for Department Head

Committee comments

Future Agenda items

Future meeting dates and locations

Adjourn

**Eldon Freese, Chair
Laura Neve, Director**

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

AGING AND DISABILITY RESOURCE CENTER
Personnel/Finance Committee Meeting
Government Center, Lower level conference room
Balsam Lake, WI
March 4, 2010
9:00AM

Present: Larry Jepsen, Diane Stoneking, Pat Schmidt, Mary Poretti

Absent: Eldon Freese

Also: Laura Neve, Deb Miller, Shirley Sandquist, Ardyce Knauber Lynn Schauls

Vice Chairperson, Mary Poretti called the meeting to Order at 9:05 a.m.

Approval of Agenda:

Motion to approve the agenda was made by Ms Schmidt, Seconded Ms Stoneking. All in favor. Motion Carried.

Approval of January 15, 2010 Personnel/Finance Meeting Minutes:

Motion to approve the January 15, 2010 Meeting Minutes was made by Ms Stoneking, seconded by Ms Schmidt. All in favor. Motion carried.

Public comments:

No comments offered.

Director's Report to committee:

Laura has been approached by Sherry Gjonnes to supervise the Adult Protection Unit. (APS) Laura has been looking for the reason that the decision was made not to include the APS staff with the ADRC initially. Laura asked for guidance in that particular decision and if anyone could recall the reasoning/discussion at that time?

**Eldon Freese came in at 9:14am.

Pat Schmidt asked how many Adult Protection positions are in Polk. There are three in Polk and they have ongoing cases. Laura was asked about the responsibility of the added staff. Laura is not concerned about the APS staff supervision, as she has done for the past fifteen years in Burnett.

Laura thinks it is do able; however, her preference is to wait until the beginning of summer and she would prefers not take it on until then.

Ms Stoneking indicated she would like to pursue it to see how it works out and spring would be good. Laura states that most of it would be her time. It sounds good in principal right now. It is a good match the staffs are working together; now they go out on home visits together as needed.

Mr Jepsen asked if it would make it smoother for them to be in with ADRC as they are all very aware of what we do. Coverage would be a big help in both units. The Adult Protection Specialist/I & A would give us duel coverage. Laura did not want to pursue this any further without knowing the board's openness to the idea.

Ms Poretti asked if it is necessary to move with this regard in Burnett at this time? Laura indicated, it is working in Burnett the way it is,

Laura will let Sherry Gjonnes know that the idea was welcomed and get a little more detail as to what a contract will look like. Should we put it on the full board next time? Yes, probably a good idea.

Chair Freese asked that we please do away with the acronyms on the agendas as some do not know the acronyms and it would just be easier.

In November, Washburn County had expressed an interest in sharing a Disability Benefit Specialist position with Burnett Co. If we could pull the Adult Protection Service persons in then that would give us an option of a back up person for the I & A position.

Laura does not want to share a Disability Benefit Specialist with Washburn County, at this time. The person that is currently in that position she does not want to share with the other county. We will try to look at a bigger picture then just splitting the one person.

Discussion of Non-Represented Performance Review Process for Department Head

Laura explained that Andrea Jerrick will not be here to do it but Darlene Kusmirek will be here and Laura will call Darlene down. It was agreed to by-pass this segment and go on to the rest of the Agenda.

Committee comments:

Chairman Freese asked what has bothered them about the way meetings are being run or the positions that you hold as how they are done. No complaints and Ms Stoneking commented that it is good and all seems to be run smoothly.

Future Agenda items:

Adult Protection Services

Terms for board members

- Diane Stoneking, Lynne Schauls & Pat Schmidt are one year. Laura indicated they are already on agenda for county boards reappointment.
- 2 year – Crystal Peterson, Mary Poretti, Mary Martin and Ardyce Knauber
- 3yr – Shirley Sandquist, Eldon Freese, and Dick Klawitter

We may want to look at changing that for next year – appointments for full county board after election time.

Future meeting dates and locations:

Burnett County, Siren; this meeting will be determined by the full board meeting and these committees will meet one hour prior to the full board.

Adjournment:

Motion to adjourn the meeting was made by Ms Schmidt, seconded by Ms Stoneking. All in favor. Motion carried.

Eldon Freese, Chair
Laura Neve, Director

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.