

PHONE: 877-485-2372

Polk County:
October 9, 2012, 8:45am
ADRC Conference Room
Polk Co. Government Center

Burnett County:
October 11, 2012 1:30-3:00
Room 162/163
Burnett Co. Government Center

Agenda

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes of previous meeting
- IV. Future meeting date and time
- V. Reports
 - 1. ADRC Board
 - 2. ADRC Director
 - 3. Nutrition/Caregiver/Prevention
 - 4. Transportation/Benefit Specialist
- VI. Round Table Discussions
- VII. Adjourn

These meetings are open to the public. Please encourage other interested persons to attend.

Polk County Aging Committee
October 9, 2012

Present: Karen Krupa, Pat Schmidt, Viola Karr, Janice Nelson

Also present: Marsha Stoeberl, Laura Neve, Deb Miller

Meeting called to order at 8:47am by Chair Pat Schmidt

Motion to approve Agenda: Karen Krupa Second by Viola Karr. Motion carried

Approval of Minutes from August 4 meeting: Motion by Viola Karr
Second by Karen Krupa. Motion carried.

Approval of Minutes from September 11, 2012: Motion made by Karen Krupa
Second given by Viola Karr. Motion carried.

Future meeting date/time: November 6, 2012 8:45am ADRC Conference Room

ADRC Board: Pat Schmidt reported there has not been a meeting of the Board since the committee's prior meeting. The committee asked if they could get copies of the ADRC Board meetings Minutes as well as theirs. October 25 is the next board meeting; however, Director Neve states we maybe look at rescheduling the meeting to November 8. Director Neve states the dates for the public hearing will hopefully be scheduled the last week in October. A public hearing will be held one in each county during the day and one in Frederic at night. The office will let members know when those hearings will be held.

Pat Schmidt stated she would like to issue a thank you for the Final Affairs program. It was a wonderful program and so very beneficial for everyone who attended. She has heard many good things from people and the staff should be commended. Pat states she wants to bring it up at the County Board meeting coming up and let them know what a fine job the employees did on this program.

ADRC DIRECTOR REPORT: Director Neve states we are fully staffed! Liz Arcand started Oct 1 replacing Judy Brusletten. Liz' official start was Oct 1 however we sent her to training Sept 27. Liz is learning Medicare part D which is a big piece of the Elder Benefit Specialists job right now. Wanda Washkuhn, out of the Siren office, has been filling in until we can get Liz fully on board. Wanda will continue with the new applications as well as other duties and pull Liz in so she can learn. Liz and Tonya are in Rice Lake at training today so she cannot be here for introduction; however, she will be at the next meeting.

.....Janice Nelson arrived at 9:03am.

The office is still busy with the mergers and with a lot of internal reorganization going on. Probably the toughest part for Director Neve is the financial connections. Director Neve states that from now until the end of the year the Burnett Aging and Polk Aging are separate contracts but next year the State will make them one. Laura states she is trying to come up with a good financial reporting system to show the Committee/Board; however, it is difficult to get on paper.

Transportation is also a big piece. Getting a consistent dispatch within the two counties is the issue. We have narrowed it down to a specific program and have gone through all the approval processes. We have received the contract and it is with the Burnett County Corp Counsel for review. One of the changes is a new policy for the Transportation Accounts Receivable and that will come before the board next meeting. Prior to us taking over there had not been a lot of work done on Transportation Accounts Receivable. With the old system, whether the bill was paid or not, the next month the individual had a clean slate and another bill would be sent with only new charges. What we are looking at and presenting is a cost share plan. We will not be billing out the full expense but there would be an expectation that the cost share amount would be paid by the individual then use our dollars to match it. A Waiver program would be available so people can show they do not have the means to pay. There is no hardship on those that truly can't pay, but people have to understand this is not a free service. The new policy will be presented at the next Board meeting in Balsam Lake. We are also doing a push to try to reclaim some of the past accounts from January forward and then look at implementing the new system.

A meeting was held with IT Departments from both counties. We are looking at redeveloping our web site. We will be pulling it in-house and hosting it ourselves. Todd Demers has agreed to give us the space we need in Polk. Burnett has agreed to give us the space for the dispatch system. Laura would like to give kudos to both IT Departments for their assistance.

Final Affairs – was a huge success thanks to all the staff. We are looking at maybe this spring for another conference. We also had a Caregiver Conference. The Conference was held at New Richmond. We feel we will need to do a little more advertising next time.

Marsha Stoeberl reported that they are looking at reopening Clear Lake meal site on Monday October 22. The site will be open for two weeks with a free lunch Monday, Tuesday and Thursday, Friday that first week. She is planning many special events the first day. Clear Lake Clinic will give free blood pressure screening; ADRC, Clear Lake physical therapy, will be there. Marsha is planning after lunch to have bingo with prizes given. The meal site is now at the Ridge View apartments. Gerry Newville feels there will be about 20 people just from the apartments alone. We are hoping for a large crowd. Meals on Wheels for Clear Lake residents now come from Amery. We are hoping that when things get stabilized they will switch and come out of Ride View. Holly Scott from Amery is stepping into the interim site manager in Clear Lake. She is

helping Marsha get things rolling. Advertising will be happening very soon. The issue is to decide whether to maintain that central dining or whether to discontinue it and just do the home delivered meals in Clear Lake. Holly Scott feels there is a need in Clear Lake for central dining and was the main push at that site.

Marsha attended the Caregiver Conference in September and she felt it is really a good conference. She attended a session Family Support in Care giving. A doctor spoke on Power of Attorney for Health Care. He focused on how you speak for someone else in those difficult situations. Marsha stated she is getting involved in the planning committee and is now meeting with them on a regular basis.

Director Neve read Tonya Eichelt's report to the Board: Transportation: working on Accounts Receivable from January to present. She is working with the drivers, staff and providers for providing 48 hrs notices for ride requests, which will make dispatching easier.

EBS/DBS: Are all working on learning Medicare part D as open enrollment is coming soon!

There maybe some new programming for I & A staff. We have submitted a Grant request for a Dementia Care Specialist. It will be a small pot of money but we would be able to have a half time position work strictly with the dementia clients. The specialist will have a direct connection with clinics and be a little more involved with the individual and families, more so then the I & A specialists. This person would go with them to appointments, take them there do some one on one and hopefully make it as easy as possible. They will be going with them to doctor appointments to make sure the information received is understood. The Grant was submitted September 28 and they are supposed to make that decision by the end of October.

Laura and Tonya will be attending a seminar on October 16. There is a big push at the State/Federal levels on the amount of people that are discharged from the hospital only to be put right back in a few days later. There is a hope that the ADRC can be of help in that area. Pat Schmidt indicates Dana Fry is studying this area of Home Care and if Polk County can continue or should continue it with the costs.

The attendance at the conference in Virginia was part of the Options Counseling Grant it is a requirement that they attend the National Convention and present. Laura and Tonya gave a presentation in a session and it was very well attended. They received a lot of compliments. Laura gave a mini version of it at the Aging Conference the following week.

ADRC will be assisting with the Energy Assistant applications; however, in a reduced capacity from previous years. It is namely because Judy could do the whole application process and with Liz so new, she is not able to do that.

Tonya took the reins and is working with the Polk County Fair Board to develop a hospitality center. We have some pictures of various potential sites she looked at. Focus will be on everyone elderly, disabled, and care-givers with room for Interfaith Caregivers as well. The thought is to have a building and have a space to have people relax and cool down in a larger area.

Laura states the Committee is the eyes and ears for the Agency. If you hear of something you feel we should be or could be involved in, you should let her know.

Laura attended a Department Head meeting and discovered we have an opportunity to have the ability to have a credit card swipe and Laura would like the Committees input. Karen and Janice said they feel it is a good idea. Karen stated as you look at a younger generation coming up they don't carry cash they use a debit or credit card. Laura stated the good thing is we will still accept checks, cash OR credit card. We are looking at the different options to make payment easier on our clients.

Discussions:

Viola Karr asked if the Nutrition sites are closed the 18th for the cooks and helpers. Marsha stated that the annual training the site staff attends in Menomonie is on that date and the sites will be closed in Polk.

Marsha stated at the Milltown site Lois Nelson accepted that position as site manager and she started September 27.

Marsha said we did a push for subs with interviews scheduled on Friday. We have a number of good applicants. Viola Karr said she feels Barb Kass is a good sub as well as Carole Hendrickson.

Concern was mentioned as to The Great River Consortium and no answering of the phones. There is only one person who is the intake person with no message it just rings and rings and rings.

Motion to Adjourn made by Viola Karr. Seconded by Janice Nelson. Motion carried. Meeting adjourned at 9:58am.

Respectfully submitted by Deb Miller.