

**AGING AND DISABILITIES RESOURCE CENTER
BOARD MEETING
Polk County Government Center
Lower Level Conference Room
Balsam Lake, WI
August 5, 2010
10:00 AM**

Public is welcome.

AGENDA

Approval of Agenda

Approval of minutes from July 1, 2010

Public comments

Pledge of Allegiance

2011 Budget Discussion and Action

Discussion & Action on Burnett County Ramp/Door

State Physical Plant Survey

Future agenda items

Future meeting dates and locations

*****PLEASE NOTE THERE WILL NOT BE A PERSONNEL/FIANCE MEETING PRIOR TO THE BOARD MEETING.**

**ELDON FREESE, CHAIR
LAURA NEVE, DIRECTOR**

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

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August 5, 2010**

Present: Eldon Freese, Shirley Sandquist, Larry Jepsen, Pat Schmidt, Mary Poretti

Chairman Freese called the meeting to order at 10:22 am

Noted a quorum of the committee was not present.

Approval of Agenda – approve agenda by consensus - approved

Approval of minutes from July 1, 2010 – no quorum: needs to be approved at next meeting.

Public comments – Ms. Neve shared the furniture bids we have received. She passed out the three bids and went over the return policies on all three bids. The policy on all bids is the same; there is no return unless damaged or mis-measured. Discussion.

Pledge of Allegiance

2011 Budget Discussion: 2011 budget was distributed and discussed. Mr. Freese questioned the per diem, Ms. Neve will talk to the bookkeeper and make sure the \$400 is added back into that line. The transportation program in Siren is mostly Barb's cost and she does real well maximizing the county cars. It is cheaper to use the transportation then pay the workers mileage. The question was asked if promotional amount budgeted was enough in Burnett County. Ms. Neve explained it is for fair registrations and things of that nature, if there are promotional things to be done they can go through the general budget and there is \$9000.00 in the advertising budget. The question was asked, the promotional line is not listed under the Polk County budget. Ms. Neve explained the two counties use different terminology, in Polk it is under advertising. Ms. Neve explained she did bump up fair registrations, etc as we hope to do more. The Polk budget sheet total is the allocated amount from the state. The state has directed her to use the same amount this year as she had last year. The Burnett budget is based on what we spend in that office. Mr Freese asked about how a non-quorum will affect Laura's meeting next week. Mr. Jepsen stated it was approved through personnel/finance and because there are no county dollars, there should not be an issue, at least with Polk. There was discussion and noted that there was no formal approval of the Finance committee. Mr. Freese stated the committee less one person was here from that committee and he was calling an emergency Finance/Personnel committee meeting at 11:30am.

Chairman Freese is calling for an emergency meeting of the personnel and finance committee, sign was posted outside door. Posting was placed at 11:00am to convene at 11:30am.

Discussion on Burnett County Ramp/Door: Ms. Schmidt states it is not a long walk. In fact, Polk is a longer walk; she did not feel that Burnett County would need to change their door. The infrastructure decided to take money out of a carpeting fund then if we go ahead and approve, we would then pay Burnett.

Chairman Freese states this is a per diem meeting the meeting was called to order so it is one meeting – one per diem he just wanted to make that clear.

Emergency Personnel/Finance meeting: continuation of budget discussion.

The change Ms. Neve is making would be adding the \$400 in per diem (in Burnett) which would change the \$121,617.00 that would then change the line in Polk County expenditures “other professional” \$121,617.00 and then she would take off the \$400 out of advertising which would \$17,645, grand total should remain the same at \$656,950.00.

Motion by Mr Jepsen to approve budget as presented by Ms. Neve.
Ms. Schmidt seconded. Motion carried.

Next meeting would be in Hertel. If not available we will be in Siren and then have at the tribe next time. The next meeting is August 13, 2:30pm whole board will meet in Hertel, if available, if not, Siren. There will not be a Finance/Personnel meeting prior to the full board meeting on the 13th.

Future agenda items

State Physical Plant Survey
Ramp/door action
Furniture/action
Attendance at meetings
Vouchers
Directors report
Presentations by staff

Motion to adjourn made by Ms. Sandquist
Seconded by Ms Poretti
Motion carried
Meeting adjourned at 11:35am.

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Minutes taken by Deb Miller