

# *AGENDA*

## *Polk County Lime Quarry Committee Meeting*

May 9, 2012  
Co. Board Room  
Balsam Lake, WI

- 8:30 am -- Opening of Meeting
- Election of Committee Officers
  - Citizen Advisory Discussion
  - Review Duties and Responsibility of Committee
  - Approval of Agenda
  - Approve Minutes of April 11, 2012
  - Public Comments
  - Department Report and Discussion
    - \* Invoice Review
    - \* Current Financial Status
    - \* Progress toward Policy Goals
  - Old Business
    - \* Vibrating Pan Bids
  - New Business
    - \* County Board Resolution
    - \* Annual Report
  - Set Meeting Date Schedule
  - Questions & Discussion
  - Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's Office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

**Polk County Lime Quarry Committee**  
**Polk County Government Center, County Board Room**  
**100 Polk County Plaza, Balsam Lake, WI 54810**  
**Minutes of May 9, 2012 Meeting**

Chairman Johansen called the meeting to order at 8:37 am

Members present: Dean Johansen, Larry Jepsen, Herschel Brown, William Johnson and Ted Johnson, FSA Representative.

Others present: Dave Peterson, Lime Quarry Manager, Patti Andersen, LWRD, Deb Peterson, Director, Parks, Buildings and Solid Waste, Dana Fry, Administrator

**Opening of Meeting:** County Board Chairman, William Johnson, called meeting to order at 8:30 am.

**Election of Officers:** Larry Jepsen nominated Dean Johansen as Chairman of the Committee. Jepsen made motion to close nominations and cast unanimous ballot. Brown seconded. Nominations closed. Motion made and seconded, all in favor of Dean Johansen as chair. Motion carried unanimously.

At 8:35, W. Johnson turned meeting over to Chairman Elect Johansen to conduct remainder of meeting. W. Johnson made motion nominating Larry Jepsen as Vice Chair. William Johnson made motion to close nominations and cast unanimous ballot. Ted Johnson seconded motion.

H. Brown nominated W. Johnson and W. Johnson nominated H. Brown as secretary. Jepsen declared the nominations closed. All in favor. Hand vote in favor of William Johnson as secretary.

Larry Jepsen nominated Dave Peterson, Lime Quarry Manager, as custodian of records. Brown seconded. Motion carried unanimously..

**Citizen Advisory Discussion:** Ted Johnson was appointed as Citizen Advisory member.

**Review Duties and Responsibilities of Committee:** Peterson handed out the Duties and Responsibilities of the Committee including long range planning and budgeting. No discussion held.

**Approval of Agenda:** Motion made (Brown/W. Johnson) to approve agenda. Motion carried unanimously.

**Approval Minutes of April 11, 2012:** Motion made (Jepsen/ W. Johnson) to approve April 11, 2012 minutes. Motion carried unanimously.

**Public Comments:** Deb Peterson, Polk County Facility Manager, discussed the improvements/upgrading and repairs necessary at the lime quarry. Johansen questioned as to how extensive the repairs/upgrading will be. Dave Peterson listed the following: carpet in office should be removed, roof on crusher need to be more than tarpaper, office building fascia has dry rot, one building has ½ an old roof and ½ a new roof, storage sheds need to be more secure, siding and roofing needs to be done. Deb Peterson told committee this would be an on-going project to plan for in long range planning.

**Department Report and Discussion:** Peterson reviewed current invoices. Current financial status of quarry as of May 1 is \$207,000 in revenue. Expenses are higher than normal with amount of lime being

produced resulting in labor and overtime costs and machinery parts. Progress toward policy goals – Dave Peterson is looking at long range planning and wants input from committee on strengths and weaknesses. Several goals were listed with emphasis on important ones first – i.e. labor situation – need another employee for seasonal help.

**Old Business:** Vibrating Pan Bids – Clarification of bids have been received and discussed with finance director. The bid was awarded to Champion Charter for \$19,021.

**New Business:** Dave Peterson asked for the committee to sponsor county board resolution for part-time help at quarry. Motion made (Brown/W. Johnson) to sponsor the resolution. Motion carried unanimously. Annual Report – Peterson handed out draft of annual report and requested to wait and have annual report approved at next committee.

**Set Meeting Date Schedule:** Peterson requested to allow Land and Water Resources to decide the date schedule due to deadlines necessary in department.

**Questions & Discussion:** Welcome to William Johnson, new committee member. Ted Johnson will be member of committee thru December, 2012. Jepsen discussed frac sand interest and future possibilities in Polk County.

**Adjourn:** Motion made (Brown/Jepsen) to adjourn meeting at 9:28 am. Motion carried unanimously.