

AGENDA
POLK COUNTY LIBRARY FEDERATION
BOARD OF TRUSTEES

Polk County Library Federation
400 Polk County Plaza
Balsam Lake WI 54810
NOTE TIME CHANGE

December 5, 2012

10:30 AM (meeting)

12:30 Holiday Pot Luck

PLEASE BRING A DISH TO PASS

PLUS Two dozen cookies or bars for the Holiday Tea

Call to Order
Approval of Agenda
Approval of Minutes November 2012
Public Comment

Approval of November 2012 vouchers
Financial Report

Director's Report
 Statistics
 Activity Report

Jail update- move status

Books-by-mail update

Friends of the Polk County Libraries update

Adjournment

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

If board members are unable to attend, they are asked to please call 485-8680 by 9a.m the day of the meeting

Polk County Library Federation Board of Trustee Minutes
Meeting at 400 Polk County Plaza
Balsam Lake, WI 54810
Wednesday, December 5, 2012, 10:30 a.m.

Call to Order: The meeting was called to order at 10:55 a.m. Members present: Duana Bremer, Warren Nelson, John Bonneprise, Edna Bjorkman. Also present: Director Colleen Foxwell. Greg Bowman and Tanna Worrell were absent.

Approval of Agenda: Motion to approve by Ms. Bjorkman, Seconded by Ms. Bremer. Motion carried.

Approval of Minutes: Motion to approve by Ms. Bremer, Seconded by Mr. Nelson. Motion carried.

Public Comment: None

Financial Report: The amount of the carry-over budget amount available for implementing the jail program will be determined before the end of December. Verbal termination notices to the staff will occur on December 21, 2012. Polk County Library items not designated for the jail program will be distributed to village libraries.

Director's Report:

Statistics: Circulation has dropped as the service to the public is phased out and collection items are transferred.

Activity Report: Director Foxwell provides the jail book discussion program. She has presented programs at three health care centers. Director Foxwell attended a good grant writing workshop at WITC. She expects to secure grants to fund technology support for the jail literacy program.

Jail Update—Move Status: The county expects to move the library facility the first part of January. Director Foxwell has been bringing people together who can support a successful literacy program at the jail.

Books-by-Mail Update: January will be a transition time. Village libraries will coordinate with Interfaith Caregivers to provide library materials for shut-ins. Director Foxwell serves as co-president of the Interfaith Caregivers Board.

Friends of the Polk County Libraries Update: The Polk County Library Friends provided a Christmas Tea and book sale on December 5, 2012 at the Polk County Library Facility. A grant for technology support for libraries will be secured through the Friends organization. A meeting of all library friends will be held at St. Croix Falls on January 10, 2013.

The Polk County Library Board has three meetings left—January 9, 2013, February 6, 2013, and March 6, 2013.

Adjournment: Motion to adjourn by Mr. Bonneprise, Seconded by Ms. Bremer. Motion carried.

Edna Bjorkman, Secretary