

AGENDA
POLK COUNTY LIBRARY FEDERATION
BOARD OF TRUSTEES

400 Polk County Plaza
Balsam Lake WI 54810
November 3, 2010
1:00 PM

Call to Order

Approval of Agenda

~~Approval of Minutes~~ **No meeting in October due to no quorum**

Public Comment

Approval of October 2010 vouchers

Financial Report

Director's Report

Statistics

Activity Report

Staff job description updates

2011 Budget

2011 Meeting Dates

Friends of the Library Update

Grants update

Election of officers/ board appointments

Adjournment

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

If board members are unable to attend, they are asked to please call 485-8680 by 9a.m the day of the meeting

**MINUTES
POLK COUNTY LIBRARY FEDERATION
BOARD OF TRUSTEES**

**400 Polk County Plaza
Balsam Lake WI 54810
Wednesday, November 3, 2010
1:00 PM**

Call to Order: The November 2010 meeting of the Polk County Library Board of Trustees was called to order by Chairperson Nate Deprey at 1:03 p.m. on November 3, 2010, at the Library office, Balsam Lake, Wisconsin. Other Board members present were James Beistle, Edna Bjorkman, John Bonneprise, Nancy Mansergh (arrived 1:15p), Warren Nelson, and Cathy Shimon. Also present was Library Director Colleen Foxwell.

Approval of Agenda: Mr. Bonneprise moved, seconded by Ms. Shimon, to adopt the agenda; motion carried.

Approval of Minutes: No meeting in October due to no quorum. Mr. Nelson moved, seconded by Ms. Bjorkman, to approve the minutes of the September 2010 meeting; motion carried.

Public Comment: None.

Approval of September/October 2010 Vouchers: Vouchers for October were reviewed and signed. September vouchers were signed by Board members present on the October meeting date. Mr. Bonneprise moved, seconded by Ms. Shimon, to approve for payment the September and October vouchers; motion carried on a unanimous roll-call vote, 6-0, Ms. Mansergh being absent.

Financial Report: Ms. Foxwell presented the financial report. Budget balanced for 2010 were examined and appear to be sufficient for the remainder of the year. Ms. Shimon moved, seconded by Mr. Nelson, to accept the financial report; motion carried.

Director's Report: Ms. Foxwell presented the Director's report:

Statistics: Circulation figures were reviewed; Books-by-Mail readership remains high. Volunteers performed 1,292 hours of services at the library through October with a monetary value of \$19,018.24.

Activity Report: The Director's activity report for September, October and November was reviewed. Ms., Foxwell reported that the "Money Smart" program held in early October was a success. Michael Perry, author of "Population 485: Getting to Know Your Neighbors One Siren at a Time", will present a program at the jail on November 4.

Staff Job Description Updates: Brief discussion; no action taken.

2011 Budget: The proposed 2011 Library was reviewed; Discussion ensued, primarily on the working of Act 150 levies; no action. County Board approval is scheduled for November 9.

2011 Meeting Dates: A suggested calendar of activities for 2011 was reviewed; no changes were made.

Friends of the Library Update: Brief discussion; no action.

Grants Update: Ms. Foxwell reported the receipt of grants from CenturyTel for \$300, Polk-Burnett Operation Round Up for \$700, and Primum Bonum for \$500. Approval of the Library Services and Technology Act (LSTA) grant of \$23,000 and Bremmer Foundation grant of \$18,000 are pending.

Election of Officers/ Board Appointments: The Chair opened the election of officers.

Chairperson: Mr. Bonneprise moved, seconded by Ms. Bjorkman, to nominate Nate Deprey for Board Chairperson; Mr. Bonneprise moved, seconded by Ms. Shimon, to close nominations and have the secretary cast a unanimous ballot for Mr. Deprey; motion carried and Mr. Deprey was elected Chair.

Vice Chairperson: Ms. Mansergh moved, seconded by Mr. Deprey, to nominate Warren Nelson for Vice Chairperson; there being no further nominations the motion was put and carried; Mr. Nelson was elected Vice Chairperson.

Secretary: Mr. Bonneprise moved, seconded by Mr. Deprey, to nominate Edna Bjorkman for Secretary; there being no further nominations the motion was put and Ms. Bjorkman was elected Secretary.

Mr. Beistle was thanked for his nine years as a member of the Board of trustees and is not eligible for reappointment.

Dr. Dave Markert of Centuria was been recommended for appointment to the Board replacing Mr. Beistle.

Adjournment: There being no further business. Mr. Bonneprise moved, seconded by Mr. Deprey, to adjourn; motion carried and the meeting adjourned at 2:16p. The December 1 meeting will start at 12:30p with a Christmas potluck.

James H. Beistle
Secretary

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