

AGENDA
POLK COUNTY LIBRARY FEDERATION
BOARD OF TRUSTEES

Polk County Library
400 Polk County Plaza
Balsam Lake, WI 54810
Wednesday, September 7, 2011
1:00 PM

Call to Order
Approval of Agenda
Approval of Minutes

Public Comment

Financial Report

Approval of August 2011 vouchers

Director's Report
 Statistics
 Activity Report

2012 Budget – Mr. Dana Frey

Friends of the Library Update

Grants update

Items for next month's agenda

Adjournment

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerks' office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential. *If board members are unable to attend, they are asked to please call 485-8680 by 9a.m the day of the meeting*

Polk County Library Federation
Board of Trustees Minutes
100 Polk County Plaza
Balsam Lake, WI 54810
Wednesday, September 7, 2011, 1:00 p.m.

Call to Order: The September meeting of the Polk County Library Federation Board of Trustees was called to order by Chairman Nate Deprey at 1:05 p.m. Board members present: John Bonneprise, Warren Nelson, Duana Bremer, Nancy Mansergh, Nate Deprey, Edna Bjorkman. Absent: Cathy Shimon. Director Colleen Foxwell was also present.

Approval of Agenda: Motion to approve by Mr. Bonneprise, seconded by Mr. Nelson, motion carried.

Approval of Minutes: Motion to approve by Ms. Mansergh, seconded by Mr. Nelson, motion carried.

Public Comment: None

Financial Report: Director Foxwell presented the 2011 budget totals for basic library and books-by-mail through August 2011 which shows expenditures are within the allocated 2011 budget.

Approval of August 2011 Vouchers: August 2011 vouchers were reviewed. Motion to approve by Mr. Bonneprise, seconded by Ms. Mansergh, motion carried.

2012 Budget – Mr. Dana Frey: Mr. Frey joined the meeting to discuss budgeting issues for 2012. He is working with all county departments to adjust for the reduction in state funding support and the need to build back the County Reserve Fund. Mr. Frey presented a statement of condition report for the Polk County Library Federation which shows a corrected actual budget deleting Act 150 pass through funding which should not be considered as part of the Library Federation budget.

Mr. Frey expects to have all Polk County Departments 2012 budgets ready for approval in October.

Director's Report: The board returned to previously listed agenda items.

Statistics: Circulation for all use categories remains strong. Planned literacy programs at the jail will increase use.

Activity Report: Director Foxwell presented nine adult programs in August. She worked with village libraries in securing funding for library technology support, and in planning for Smart Money Wisconsin presentations at six library locations.

Director Foxwell is working with Tiffany Meyer, Library Federation Jail Literacy Program Coordinator, to collaborate with Northern Waters Literacy to provide tutoring services to inmates who want help with literacy and life skills.

Friends of the Library Report: The Friends of Polk County Federation Library is a 501c 3 organization which enhances their ability to support programs which benefit all Polk County Libraries. A valuable technology position was funded through the Polk County Federation Library Friends, and with contributions from some village library friends and boards.

Several Federation Library friends volunteer valuable assistance each month.

Grants Update: Applied for grants: Matching grants for technology support, Amery Community Foundation - \$1000, Polk Burnet - \$1000, Green Bay Packer Foundation - \$5000. Applying for the LSTA Grant for jail literacy and job training skills.

Items for Next Month's Agenda: Approve 2012 Budget, Report of jail literacy issues.

Adjournment: Motion to adjourn by Mr. Bonneprise, seconded by Mr. Deprey, motion carried. Meeting adjourned at 2:25 p.m.