

AGENDA
POLK COUNTY LIBRARY FEDERATION
BOARD OF TRUSTEES

@ the library
400 Polk County Plaza
Balsam Lake WI 54810
Wednesday, June 6, 2012
1:00 p.m.

Call to Order
Approval of Agenda
Approval of Minutes
Public Comment

Financial Report

Director's Report

Statistics
 Annual report
 Statistics
 Activity Report

Kathy Kienholz: discussion of the continuation of library services

Friends/Grants update

Items for next month's agenda

Adjournment

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/ or participate are asked to notify the County Clerks' office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

If board members are unable to attend, they are asked to please call 485-8680 by 9a.m the day of the meeting

Polk County Library Federation Minutes
Regular Meeting of the Board of Trustees
@ 400 Polk County Plaza
Balsam Lake, MN 54810
June 6, 2012

Call to Order: Chairman Nate Deprey called the meeting to order at 1:05 p.m.

Present: Duana Bremer, Tanna Worrell, John Bonneprise, Warren Nelson, Nate Deprey, Edna Bjorkman. Greg Bowman was absent. Also present was Director Colleen Foxwell.

Approval of Agenda: Motion to approve by Mr. Nelson, Seconded by Ms. Bremer, Motion carried.

Approval of Minutes: Special Meeting May 9, 2012: The adjournment time was not recorded. Some board members left before an adjournment vote was called; there was no longer a quorum. Special Meeting May 23, 2012: The spelling of an observer's name, Gregg Westigard, was corrected. The minutes were approved as corrected. Motion by Mr. Bonneprise, Seconded by Mr. Deprey, Motion approved.

Public Comment: Supervisor Brian Masters made a presentation of his facts. Supervisor Kathryn Kienholz counseled board members to move forward with planning. She cautioned board members not to engage in conversation during public comment. Gregg Westigard was an observer.

Financial Report: Reviewed quarterly—not at this meeting.

Director's Report:

Annual Report: The format will be the same as the previous year. The report draft was presented and reviewed.

Statistics: Jail circulation increased in May. Electronic use has increased, both E Readers and Computer use, at libraries; libraries are not rewarded for this type of patron use. Therefore, circulation statistics are no longer an accurate measure of library activity.

Activity Report: Director Foxwell continues her outreach in Polk County communities with programs at three Health Care Centers, and support to municipal libraries.

She is working with concerned constituents to develop methods to preserve needed library services to segments of the Polk County population who do not have access to municipal libraries.

Kathy Kienholz: Discussion of the Continuation of Library Services

Supervisor Kienholz led a discussion with board members in developing options to preserve valuable services provided by the Polk County Library Federation:

- Books between Bars
- Books by Mail
- Computer Support to Libraries
- CD/DVD preservation

Continued education of librarians

Grants

She recommended and the board agreed the name of the Polk County Library needs to be changed to accurately reflect its mission and capabilities.

The options for service continuation will be developed into a proposal and discussed with the Polk County Administrator on Thursday, June 7, 2012

Friends/Grants update: A \$30,000 matching grant for technology has been received from the Otto Bremer Foundation.

Items for Next Month's Agenda: To be determined

Adjournment: Motion to Adjourn at 2:57 p.m. by Mr. Deprey, Seconded by Ms. Bremer, Motion carried.

Edna Bjorkman, Secretary