

AGENDA  
POLK COUNTY LIBRARY FEDERATION  
BOARD OF TRUSTEES

@ the library  
400 Polk County Plaza  
Balsam Lake WI 54810  
March 7, 2012  
1:00 p.m.

Call to Order  
Approval of Agenda  
Approval of Minutes  
Public Comment

Approval of March 2012 vouchers  
Financial Report

Director's Report  
    Statistics  
    Activity Report

Study report on Polk County Library Federation

2012 Director Goals

Friends of the Library Update

**Adjournment**

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/ or participate are asked to notify the County Clerks' office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

*If board members are unable to attend, they are asked to please call 485-8680 by 9a.m the day of the meeting*

**Polk County Library Federation  
Board of Trustees Minutes  
400 Polk County Plaza  
Balsam Lake, WI 54810  
Wednesday, March 7, 2012, 1:00 p.m.**

**Call to Order:** The regular March meeting of the Board of Trustees was called to order at 1:00 p.m. by Chairman Nate Deprey. Board members present: Nate Deprey, John Bonneprise, Warren Nelson, Edna Bjorkman, New Board Member Tanna Worrell. Also present: Director Colleen Foxwell. Polk County Administrator, Dana Frey. Absent: Duana Bremer, Greg Bowman

**Approval of Agenda:** The agenda was adjusted to review the Study Report item first. Motion to approve by Mr. Bonneprise, Seconded by Mr. Nelson, Motion carried.

**Study Report on Polk County Library Federation:** Polk County Administrator Dana Frey discussed the preliminary findings of his study of the Polk County Library Federation relative to funding, state law mandates, access requirements, and all other activities germane to its mission of providing library services for all Polk County residents. His review will be completed this month.

**Approval of Minutes:** The February 2012 minutes were corrected to show Nate Deprey was absent. Motion to approve by Mr. Deprey, Seconded by Mr. Bonneprise, Motion carried.

**Public Comment:** None

**Approval of March 2012 vouchers:** The vouchers were reviewed and signed. Motion to approve by Mr. Deprey, Seconded by Mr. Nelson, Motion carried.

**Financial Report:** The finance report for March was reviewed. The quarterly report and this monthly report replaces the monthly spread sheet.

**Director's Report:**

**Statistics:** Circulation continues strong. Jail circulation increased in February over January 2012.

**Activity Report:** Director Foxwell continues her outreach to patron populations who are unable to go libraries. She also has been meeting with village library boards.

A grant for \$6000 from Hugh J. Andersen has been received for large print and audio materials.

**2012 Director Goals:** The director goals and evaluation will be an agenda item for the April 2012 meeting.

**Friends of the Library Update:** The friends have completed plans for Money Smart week, April 21 – 28, 2012. The Teen Poetry Contest will be April 30, 2012, 5 – 7 p.m. at the Amery Public Library.

**Adjournment:** Motion to adjourn at 2:30 p.m. by Mr. Deprey, Seconded by Mr. Bonneprise, Motion carried.

Edna Bjorkman, Secretary