

Agenda
POLK COUNTY LIBRARY FEDERATION
BOARD OF TRUSTEES

400 Polk County Plaza
Balsam Lake WI 54810
February 2, 2011
1:00 p.m. meeting

Call to Order:

Approval of Agenda

Approval of Minutes:

Public Comment:

Approval of January 2011 vouchers:
Financial Report:

Director's Report:
 Statistics:
 Activity Report:
 DPI annual report

2011 Director Goals

Grants update

Friends of the Library Update

Adjournment

If board members are unable to attend, they are asked to please call 485-8680 by 9a.m the day of the meeting. This meeting is open to the public according Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and or participate are asked to notify the county clerk's office (715-485-1226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Minutes
Polk County Library Federation
Board of trustees
400 Polk County Plaza
Balsam Lake, WI 54810
Wednesday, February 2, 2011, 1:00 P.M

Call to Order: The February 2, 2011 meeting of the Polk County Library Board of Trustees was called to order by Vice-Chairperson Warren Nelson at 1:00 P.M. at the Library office, Balsam Lake, Wisconsin. Members Present: Warren Nelson, John Bonneprise, Edna Bjorkman. Also present were: Director Colleen Foxwell and Visitor Bill Alleva. Excused absences: Nancy Mansergh until April, Cathy Shimon, and Nate Deprey. Two names have been forwarded to Mr. Fry to fill a vacant board position.

Approval of the Agenda: A motion to approve the agenda was made by Mr. Bonneprise, Seconded by Ms. Bjorkman. Motion carried.

Approval of Minutes: The January minutes were approved as presented. Motion by Mr. Bonneprise, seconded by Mr. Nelson. Motion to approve carried.

Public Comment: none

Approval of Vouchers: Motion to approve – Ms. Bjorkman, Second - Mr. Bonneprise. Motion carried.

Financial Report: The Polk County Library Federation is allowed by state statute to carry over funds to the next year. The financial report for 2010 will be completed and posted when the carry over amount is determined. The January expense report was presented and approved. Motion by Ms. Bjorkman, Seconded by Mr. Bonneprise. Motion carried.

Director's Report:

Statistics: January 2011 circulation is higher for both books by mail (including jail) and total other circulation.

Activity Report: An activity chart for January and planned activities for February was presented.

Adult program sessions were held in January 2011 at Good Samaritan, Golden Age, Willow Ridge, and the Adult Development Center. A variety of program Kits are used to stimulate interest.

Two charts were presented showing the growth in access to reading materials by jail inmates since 2001. Access to reading materials is considered an important tool in helping inmates transition to life after incarceration.

Library program volunteer statistics showed 123 hours volunteered for January 2011, a value of \$1,810.66.

DPI annual report: The report will be reviewed and discussed at the March Meeting.

2011 Director Goals: Director Foxwell presented for discussion her department goals as described in the Department Narrative. Goals will be finalized under the direction of Mr. Frey.

Grants Update: LSTA grant release of funds is pending. The grant will be used to fund a staff person to organize materials for work with groups (including jail) to improve literary skills. Current grant resources are being reviewed.

Friends of the Library Update: The Friends are working on an all friends gathering plan. The laptop presentation is February 23.
Long-range planning with Bob Kazmierski is scheduled for April.
Securing funding for a two-page all libraries advertisement in the Polk County 2011 Visitor Guide.

Charts showing the significant value of the technology support provided by the Polk County Library Federation tech person to Polk County libraries was presented. Technology support is considered a valuable asset for libraries because of increased use of computers by library patrons.

Adjournment: Federation business completed, a motion to adjourn was made by Mr. Bonneprise. Seconded by Mr. Nelson. Motion carried and the meeting adjourned at 2:00 P.M.

Edna M. Bjorkman
Secretary