

Agenda
POLK COUNTY LIBRARY FEDERATION
BOARD OF TRUSTEES

400 Polk County Plaza
Balsam Lake WI 54810
February 1, 2012
1:00 p.m. meeting

Call to Order

Approval of Agenda

Approval of Minutes

Public Comment

Approval of January 2012 vouchers
Financial Report

Director's Report:
 Statistics
 Activity Report
 Grant update
 DPI Annual report

Friends of the Polk County Libraries

2012 Director Goals

Adjournment:

If board members are unable to attend, they are asked to please call 485-8680 by 9a.m the day of the meeting. This meeting is open to the public according Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and or participate are asked to notify the county clerk's office (715-485-1226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

**Polk County Library Federation
Board of Trustees Minutes
400 Polk County Plaza
Balsam Lake, WI 54810
Wednesday, February 1, 2012. 1:00 p.m.**

Call to Order: The regular February meeting of the Board of Trustees was called to order at 1:01 p.m. by Vice-Chairman Warren Nelson. Board members present: Duana Bremer, John Bonneprise, Greg Bowman, Warren Nelson, Edna Bjorkman. Also present: Director Colleen Foxwell. Cathy Shimon was absent.

Approval of Agenda: Motion to approve by Mr. Bonneprise, Seconded by Mr. Bowman, Motion carried.

Approval of Minutes: Motion to approve by Mr. Bowman, Seconded by Mr. Bonneprise, Motion carried.

Public Comment: None

Approval of January 2012 Vouchers: The Act 150 Vouchers Report was reviewed. All vouchers were signed; the funds will be distributed by March 1. Motion to approve the report by Mr. Bonneprise, Seconded by Mr. Nelson, Motion carried.

Financial report: The Committee Quarterly Report was presented. This new format compares the 2011 four quarters revenues and expenditures with the four quarter revenues and expenditures in 2010 and 2009. This format will give three years of library federation activity.

Director's Report:

Statistics: The revised circulation activity report was reviewed. Board members need additional labeling to better understand the many categories used to track library activity.

Activity report: Director Foxwell continues to bring programs and materials to groups of people who are unable to go to a library. Director Foxwell visited library boards in Frederic, Clear Lake, and the IFLS Board as the librarian representative.

Grant update: The value of grants received in 2012 was \$46,700. These funds enhance the federation library's ability to do valuable outreach work.

DPI Annual Report: The 2011 annual report has been completed. Chairman Nate Deprey needs to sign it. A copy will be submitted to the IFLS (Indianhead Federated Library System.) IFLS submits all DPI Reports to the State.

Friends of the Polk County Libraries: The Friends are a 501c3 organization so they can apply for grants to support village libraries. Director Foxwell helped them secure \$51,299 in grant money which was used to provide technology support and laptops to all Polk County village libraries.

2012 Director Goals: The 2012 director's goals will reflect her expanded capabilities for outreach to people who need library services: Elderly populations, home educators, adult learning development, books-by-mail, and jail service. She will continue her outstanding ability to secure grants.

Adjournment: Motion to adjourn at 2:45 p.m. by Mr. Bowman, Seconded by Mr. Nelson, Motion carried.