

POLK COUNTY HUMAN SERVICES BOARD MEETING AGENDA

Agenda not necessarily presented in this order

8:00 a.m. Voucher Sub-Committee:

Mr. Alleva, Mr. Caspersen, Ms. Stoneking

Refreshments:

Ms. Falb

Wednesday, February 16, 2010

8:30 a.m., Lower Level Conference Room

Polk County Government Center

100 Polk County Plaza

Balsam Lake, WI 54810

Public Welcome to Attend

Department Mission Statement:

Our mission is to assist, empower, and build upon the strengths of the children, youth, and adults in Polk County to achieve positive outcomes.

1. Approval of Agenda
2. Swearing in Ceremony (Community Members)
3. Approval of December 28, 2010 Meeting Minutes
4. Approval of Vouchers
5. Appointment of Voucher Subcommittee for Next Meeting
6. Public Comments
7. Veterans Service Office Report
8. 2012 Budgeting Process
9. Building Security
10. Roles and Responsibilities of the Human Services Board
11. Position Updates
12. Monthly Statistics
13. Committee Observations
14. Next Meeting/Refreshments
15. **CLOSED SESSION to Conduct Performance Evaluation Process for Veterans Services and Human Services Department Heads:** Under Wis. Stat. Sec. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
16. Adjournment

Diane Stoneking, Chair
Sherry Gjonnes, Director

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

***Polk County Human Services Department
Board Meeting Minutes
February 16, 2011***

<i>Present:</i>	William Alleva Marvin Caspersen John Gyllen	Kristine Kremer-Hartung David Markert Diane Stoneking
<i>Absent:</i>	Russell Arcand Gerianne Christensen	Timothy Strohbusch
<i>Also:</i>	Phyl Brown Kay Confer Shelby Fader Sheila Falb Dana Frey	Sherry Gjonnes Pat Kirkwood Paula Rudeen Carole Wondra

Chairperson Stoneking called the meeting to order at 8:32 a.m.

Approval of Agenda

Motion to approve the agenda made by Mr. Caspersen, seconded by Ms. Kremer-Hartung. All in favor. Motion carried.

Swearing in Ceremony (Community Members)

The County Clerk, Ms. Wondra, was present to conduct the swearing in ceremony of the community members of the Human Services Board who were present at this meeting (Mr. Alleva, Mr. Gyllen, and Dr. Markert).

Approval of December 28, 2010 Meeting Minutes

Motion to approve the December 28, 2010 meeting minutes made by Dr. Markert, seconded by Mr. Alleva. All in favor. Motion carried.

Approval of Vouchers

Motion to approve the vouchers made by Mr. Caspersen, seconded by Mr. Alleva. All in favor. Motion carried.

Appointment of Voucher Subcommittee for Next Meeting

The Voucher Subcommittee for the next Human Services Board Meeting will be Mr. Alleva, Mr. Arcand, and Mr. Strohbusch.

Public Comments

No public comments offered.

Veterans Service Office Report

Mr. Gates distributed the fourth quarter and annual activity reports for 2010, and reviewed the annual reports. The January 2011 activity report was also distributed and reviewed.

Mr. Gates reported the application for the annual grant has been submitted and the transportation grant has been received. Information on funding for the Wisconsin Department of Veterans Administration (WDVA) was provided. Mr. Gates developed and distributed a resolution requesting state funding for the WDVA. The resolution will be presented to the Polk County Board of Supervisors and involves no funding from Polk County.

Mr. Gates distributed and reviewed the 2011 and 2010 Goals for the Veterans Service Office.

2012 Budgeting Process

Mr. Frey provided an update on the budgeting process.

Building Security

Ms. Gjonnes distributed information compiled by another county on security measures in Human Services Departments around the State of Wisconsin. Discussion ensued on security issues related to the Polk County Government Center.

Roles and Responsibilities of the Human Services Board

Information was distributed and discussion ensued. Board Members are to review the information and prepare for further discussion at the March Meeting.

Discussion ensued on the need to continue with the Voucher Subcommittee. It was agreed that this decision will be made at the March Meeting.

Position Updates

Ms. Gjonnes reviewed the position updates.

Monthly Statistics

The monthly statistics report was mailed with the agenda.

Committee Observations

Comments were offered.

Next Meeting/Refreshments

The next meeting is scheduled for March 22, 2011 at 8:30 a.m. Ms. Kremer-Hartung will provide refreshments for the March meeting.

Prior to going into Closed Session, Ms. Gjonnes reviewed her 2010 Goals.

Closed Session to Conduct Performance Evaluation Process for Veterans Services and Human Services Department Heads -- Under Wis. Stat. Sec. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion to go into closed session at 10:41 a.m. made by Mr. Caspersen, seconded by Dr. Markert. All in favor. Motion unanimously carried.

Adjournment

The meeting reconvened into Open Session.

Motion to adjourn the meeting at 11:55 a.m. made by Mr. Caspersen, seconded by Ms. Kremer Hartung. All in favor. Motion carried.

Respectfully submitted,

William Alleva
Secretary