

POLK COUNTY HUMAN SERVICES BOARD MEETING AGENDA

Agenda not necessarily presented in this order

8:00 a.m. Voucher Sub-Committee:

Mr. Gyllen, Dr. Markert and Mr. Strohubusch

Refreshments:

Thursday September 15, 2011

8:30 a.m., Lower Level Conference Room

Polk County Government Center

100 Polk County Plaza

Balsam Lake, WI 54810

Public Welcome to Attend

Department Mission Statement:

Our mission is to assist, empower, and build upon the strengths of the children, youth, and adults in Polk County to achieve positive outcomes.

1. Call to Order
2. Approval of Agenda
3. Approval of August 18th, 2011 Meeting Minutes
4. Approval of Vouchers
5. Voucher Subcommittee
6. Public Comment
7. Income Maintenance Resolution / Consideration and Action
8. 2012 Budget Recommendations / Consideration and Action
9. COP Committee Replacement
10. Monthly Statistics
11. October Meeting Date
12. Committee Observations
13. Next Meeting/Refreshments
14. Adjournment

George Stroebel, Chair

Dana Frey, County Administrator

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

***Polk County Human Services Department
Board Meeting Minutes
September 15th, 2011***

Present: William Alleva David Markert
Marvin Caspersen Russell Arcand
Kris Hartung Geri Christensen

Absent: John Gyllen , George Stroebel, and Tim Strohbusch

Also: Dana Frey Kay Confer
Shelby Fader Pat Kirkwood

Press: Gregg Westigard

Vice Chairperson Markert called the meeting to order at 8:35a.m.

Approval of Agenda

Motion to approve the agenda was made by Marvin Caspersen, seconded by Kris Hartung. All in favor. Motion carried.

Approval of August 18th, 2011 Meeting Minutes

Motion to approve the August 18th, 2011 meeting minutes made by Russel Arcand. The motion was seconded by Geri Christensen. All in favor. Motion carried.

Approval of Vouchers

Motion to approve the vouchers made by Bill Alleva, seconded by Russ Arcand. All in favor. Motion carried.

Voucher Subcommittee

The Voucher Subcommittee for the next Human Services Board Meeting will be George Stroebel, Marvin Caspersen, and John Gyllen. At this point the voucher subcommittee will need to continue to meet.

Public Comments

No public comments offered.

Income Maintenance Resolution/ Consideration and Action

Pat reported that the next step for the Human Services Department was to present before the board the resolution identifying that Polk County will be part of the ten county consortium as previously reported in Board Meetings. This meets the states mandatory deadline of October 1, 2011. The name of the consortium will be Great Rivers Income Maintenance Consortium. Pat reported that Eau Claire county as been designated as the lead agency and will be responsible for all fiscal aspects as it relates to the consortium. Pat will be meeting with the other area Directors and Economic Support Supervisors monthly until the end of the year to fulfill the requirements of the state for operation by

January 2012. The counties are continuing discussion and have made no permanent decisions on where the call centers will be located within the consortium. At this time Eau Claire, Douglas, Polk and Barron have expressed interest in operating a call center. With no more discussion Gerri Christensen made a motion to move forward with the resolution identifying Polk County as a member of the Great Rivers Income Maintenance Consortium and asked that the resolution be forwarded on to the County Board for Approval. Kris Hartung seconded the motion. All in favor. Motion carried.

2012 Budget Recommendations/Considerations and Action

Dana reported to the board that overall the staff positions in the Human Services Department remained the same or less. The biggest change came within the restructuring of the Department. Dana reported that 4 FTE positions were eliminated but all personnel will be dissolved into other positions within the county, meaning that there will be no layoffs. Dana reported that the organization structure that was put into place will remain permanent. The County continues its employment search efforts regarding the Director position. Dana stated that the La Crosse Search Firm that was hired to recruit candidates for GAM's director position appears to be working well and will be used if necessary for the replacement of the HSD Director. Board members were reminded of Dana's intent to have board members be a part of the screening and interview committee.

In reference to the direct 2012 budget, Dana reported that personnel costs were reduced \$600,000 with other costs remaining the same. The department's state aid allocations appear to be reduced by \$500,000. Dana reported that with the change to contributions of pensions by the county the \$500,000 reduction in state aid will balance itself out. Dana reported that \$14,000 of the HSD budget was allocated to support IT staff needs which will result in the sharing of a position with the Sherriff's department. Overall Tax Levy is at 3.6 which is down from 3.8 last year. Dana reminded the board that the county has not budgeted for employee costs and with current projections \$852,000.00 would be needed to pay out benefits for individuals who could be potential retirees. Dana is requesting that the county put \$300,000 away to begin in addressing these costs. Overall Dana reported that the Department has had some major changes both at the state and local levels including its management structure. The new director coming aboard will need to match the current structure but overall the consensus among staff and others is that the change has been positive and productive. At this time there was no direct action of the board needed regarding the proposed 2012 budget.

Discussion ensued regarding case management fees and rates as it relates to the County Board agenda and Human Services Board and budget planning. The Board requested that the topic be added to the next month's agenda.

COP Committee Replacement

Kay provided the Board with a brief overview of the COP program, the revision of the COP/Family Support Advisory Committee and the need for a replacement by a County Board/Human Services Board Member to that committee. Previously Diane Stoneking had served on the committee with Marv Casperson. Shelby Fader will contact George Stroebel to review the COP committee needs and request his presence on the committee fulfilling the statue requirements of county board membership.

Monthly Statistics

The monthly statistics report was distributed and briefly reviewed.

October Meeting Date

The October Human Services Board meeting is scheduled for Thursday October 13, 2011 at 8:30 a.m. with the Voucher Committee meeting at 8:00 a.m. The Board scheduled November's meeting date as November 17, 2011 at 8:30a.m. with the Voucher Committee meeting at 8:00 a.m.

Committee Observations

Overall the board reported that things were moving along and the time needed to get a qualified candidate in the Director position is a positive decision to continue moving the agency forward.

Next Meeting/Refreshments

The next meeting is scheduled for October 13th, 2011 at 8:30 a.m. Bill Alleva will provide refreshments for the October meeting.

Adjournment

Motion to adjourn the meeting at 9:45 a.m. made by Kris Hartung seconded by Marv Casperson. All in favor. Motion carried.

Respectfully submitted,

William Alleva
Secretary