

# POLK COUNTY HUMAN SERVICES BOARD MEETING AGENDA

*Agenda not necessarily presented in this order*

**8:00 a.m. Voucher Sub-Committee:**

*Ms. Hartung, Mr. Markert and Mr. Arcand*

**Refreshments:**

*Mr. Arcand*

**Thursday August 18, 2011**

*8:30 a.m., Lower Level Conference Room*

*Polk County Government Center*

*100 Polk County Plaza*

*Balsam Lake, WI 54810*

**Public Welcome to Attend**

*Department Mission Statement:*

*Our mission is to assist, empower, and build upon the strengths of the children, youth, and adults in Polk County to achieve positive outcomes.*

1. Call to Order
2. Approval of Agenda
3. Approval of July 26<sup>th</sup>, 2011 Meeting Minutes
4. Approval of Vouchers
5. Voucher Subcommittee
6. Public Comment
7. Economic Support Consortium
8. 2012 Budget Request
9. Monthly Statistics
10. Committee Observations
11. Next Meeting/Refreshments
12. Adjournment

**George Stroebel, Chair**

**Dana Frey, County Administrator**

*This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.*

***Polk County Human Services Department  
Board Meeting Minutes  
August 18th, 2011***

***Present:*** John Gyllen  
David Markert  
Marvin Caspersen  
Russell Arcand  
Geri Christensen  
George Stroebel  
Tim Strohbusch  
Kris Hartung

***Absent:*** William Alleva

***Also:*** Dana Frey  
Shelby Fader  
Kay Confer  
Pat Kirkwood

***Press:*** Gregg Westigard

Chairperson Stroebel called the meeting to order at 8:35 a.m.

***Approval of Agenda***

Motion to approve the agenda was made by Marv Casperson, seconded by Kris Hartung. All in favor. Motion carried.

***Approval of July 26th, 2011 Meeting Minutes***

Motion to approve the July 26th, 2011 meeting minutes made by Russ Arcand. The motion was seconded by Tim Strohbusch. All in favor. Motion carried.

***Approval of Vouchers***

Motion to approve the vouchers made by Dr Markert, seconded by Kris Hartung. All in favor. Motion carried.

***Voucher Subcommittee***

The Voucher Subcommittee for the next Human Services Board Meeting will be John Gyllen, Dr Markert and Tim Strohbusch. At this point the voucher subcommittee will need to continue to meet.

***Public Comments***

No public comments offered. The board was again reminded of the notice supplied to the four area papers in regards to the date of the HSD board meeting. This notice meets the state requirements of Public Participation and Planning Notice for 2012.

### Economic Support Consortium

A copy of the Western IM Consortium meeting notes dated July 29<sup>th</sup>, 2011 was mailed out for board members review. Dana and Pat reported that the decision had been made for the consortium to be located in Eau Claire. All western region counties are participating including Douglas County. A MOU will need to be developed as well as the contract holder identified. Pat reported that Polk County had applied to be the contract holder. Discussions continue at the regional and state level to clarify the final staffing and overhead numbers. Dana reported that a resolution will need to come before the Human Services Board and the County Board in the month of September if the timeline requirements remain the same at the state level.

### 2012 Budget Request

Dana reported that the numbers in the budget are changing daily at this point. The major issues impacting the Human Services Department budget at this time are the following:

- **What is the Income Maintenance (Economic Support) Consortium going to cost?** -What will we get back financially? Do we have enough money in the budget to cover the costs?
- **Revenue Estimates** - Continues to be uncertainty at the state level regarding state aid. We have received preliminary numbers in reductions to Youth Aids money.
- **Mental Health** – Reviewing productivity estimates and projections within the mental health clinic and its services. Looking at the certifications of our clinicians and their abilities to bill the various insurance companies including Badger Care and MA. Defining productivity standards in regards to billing for 2012 which will be incorporated into the budget.
- **Organizational Structure** – Continue to analyze the needs of the agency and possible reorganization where positions may not be filled at their existing level.

### Monthly Statistics

The monthly statistics report was distributed and briefly reviewed. Discussion as to whether the statistics should continue to be distributed to the board on a monthly basis. Dana commented that through the work of the units the statistics should be demonstrating the performance of the agency. Staffs in some areas are looking to reassess the information they are reporting. A motion was made by Dr. Markert that the current statistics no longer needed to be presented to the board monthly and staff should continue to work on a different format that could be presented. Discussion continued with Kris Hartung stating that she felt the current statistics were helpful and wished that the group continue to receive the current format until the Department had developed a new report. The initial motion was tabled and decision to continue to receive the current monthly statistics was made.

### Committee Observations

Request was made to provide a current fee schedule to the board at the September meeting. The Board will review the current fee schedule as fees were being discussed at the County Board level for all areas within the county. Marv Casperson stated that he had been impressed the leadership demonstrated by the staff and the overall turn around within the

agency. Tim Strohbusch commented that this is an exciting time both internally and externally within Polk County. He praised the staff for the work they are currently doing as well as the work that will need to continue to do as things change at the state level. John Gyllen stated that he was happy to see that there appears to be a new level accountability for staff which is an improvement over prior years and previous administration.

**Next Meeting/Refreshments**

The next meeting is scheduled for September 15th, 2011 at 8:30 a.m. John Gyllen will provide refreshments for the September meeting.

**Adjournment**

Motion to adjourn the meeting at 10:05 a.m. made by Tim Strohbusch seconded by Dr. Markert. All in favor. Motion carried.

Respectfully submitted,

William Alleva  
Secretary