

POLK COUNTY HUMAN SERVICES BOARD MEETING AGENDA

Agenda not necessarily presented in this order

8:00 a.m. Voucher Sub-Committee:

Mr. Alleva, Ms. Stroneking and Ms. Hartung

Refreshments:

Ms. Stoneking

Tuesday, June 28, 2011

8:30 a.m., Lower Level Conference Room

Polk County Government Center

100 Polk County Plaza

Balsam Lake, WI 54810

Public Welcome to Attend

Department Mission Statement:

Our mission is to assist, empower, and build upon the strengths of the children, youth, and adults in Polk County to achieve positive outcomes.

1. Approval of Agenda
2. Approval of May 24, 2011 Meeting Minutes
3. Approval of Vouchers
4. Voucher Subcommittee
5. Public Comments
6. Veteran's Services Budget Narrative
7. Discussion and Recommendation on Resolution to Authorize a Legal Services Agreement between the Human Services Department and Corporation Counsel or CY 2011/Termination of Parental Rights Cases
8. Response to Legislative Actions on Economic Support
9. Preliminary Department Narratives and Budget
10. Human Services Director Replacement
11. Monthly Statistics
12. Committee Observations
13. Next Meeting/Refreshments
14. Adjournment

Diane Stoneking, Chair

Dana Frey, County Administrator

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

***Polk County Human Services Department
Board Meeting Minutes
June 28th, 2011***

Present: William Alleva Geri Christensen
John Gyllen David Markert
Marvin Caspersen Tim Strohbusch
Russell Arcand Kris Hartung

Absent: Diane Stoneking

Also: Dana Frey Kay Confer
Shelby Fader Pat Kirkwood

Press:

Vice Chairperson Markert called the meeting to order at 8:35 a.m.

Approval of Agenda

Motion to approve the agenda made by Marvin Caspersen , seconded by Tim Strohbusch
All in favor. Motion carried.

Approval of May 24th, 2011 Meeting Minutes

Motion to approve the May 24th, 2011 meeting minutes made by Bill Alleva with the amendment
of the minutes to reflect that Russ Arcand was present for the meeting, seconded by John Gyllen
All in favor. Motion carried.

Approval of Vouchers

Motion to approve the vouchers made by Bill Alleva, seconded by Kris Hartung. All in favor.
Motion carried.

Voucher Subcommittee

The Voucher Subcommittee for the next Human Services Board Meeting will be Marvin
Caspersen, Tim Strohbusch and Russ Arcand.

A brief update as to the need for the continuation of this subcommittee was again provided by Mr.
Frey. Mr. Frey indicated that the new Policy 10 is on the County Board Agenda and being
addressed within the subcommittee

Public Comments

No public comments offered.

Veteran's Services Budget Narrative for 2012

Rick provided his Department Narrative to the group. Emphasized that much of it mirrors
his yearly report. Reviewed the mission statement and clarified that by statute although his
his office has two employees they are considered their own department. Dana stated that
the group did not need to approve anything today. Narratives are the first of a three stage

process in regards to the 2012 budget. Rick stated that although the state budget has many unknowns, at this time veterans benefits are pretty safe both at the state and federal levels.

Resolution CY 2011/Termination of Parental Right Cases

Jeff Fuge presented the resolution which has been adopted yearly by the Human Services Board and forwarded on to the County Board. Mr Fuge has added a clause to the resolution that with approval will no longer require that it be brought forth to the Human Services Board on a yearly basis. Motion to approve the resolution was made by Kris Hartung and seconded by Bill Alleva. Motion carried.

Response to Legislative Actions on Economic Support

Dana reported that the centralization of Economic Support is on a tight time table at the state level. Currently they are looking to develop 10 regional consortiums, which will serve as a call center. There continues to be many unanswered questions in regards to the county's total allocation to the consortium as well as other program specifics. At this point it appears that most counties in this area are looking to join the consortium that would be located in Eau Claire. Dana indicated that overall it looks like we will lose some positions. How many we don't know yet. The goal is that there will be positions within the county that existing employees will be able to move into. W2, Childcare and Fuel Assistance programs will remain at the county level. The state is looking for implementation by January of 2012 with final decisions by October of 2011. No action by the board is needed now. Further discussion next month.

Preliminary Department Narratives and Budget

Dana reported that there will be a rough budget completed by mid- July. Staff is indicating that they want to be a part of the budget process which ties into performance measures and indicators that are being developed within each unit. Overall the staff is engaged in the process which indicates support of the self-directed team model that is being developed within the agency.

Human Services Director Replacement

Dana reported that Administration has not been impressed with the applicants who have applied to the Director position. The recruitment effort had applicants with solid business experience but no HSD background, or lower level HSD background with no administrative experience. Dana indicated that a search firm may need to be hired to find an applicant with the skill level to meet the needs of the agency. The consensus of the board was to take more time and find a good person. Dana indicated that there is no statute governing a time table requirement for the Director replacement.

The consensus of the group was that the current structure within the management team is effectively meeting the needs of the agency. At this time the structure will remain in place and those positions that were previously filled will remain on hold as the redesign of the agency continues

Monthly Statistics

The monthly statistics report was distributed and briefly reviewed.

Committee Observations

Members of the board were informed that Diane Stoneking has relocated outside of Polk County and therefore has resigned her position both on the County Board and the Human Services Board. Dana stated that the Human Services Board position will be filled after the position as been filled on the County Board. In the interim Dr Markert will facilitate the HSD Board meetings as well as address the County Board at their next meeting on July 19th, 2011. Follow will occur as to whether the Human Services Board needs to be chaired by a member of the County Board.

Next Meeting/Refreshments

The next meeting is scheduled for July 26th, 2011 at 8:30 a.m. Kris Hartung will provide refreshments for the July meeting. The August meeting will be scheduled for Thursday, August 18th, 2011 at 8:30am to accommodate the budget process.

Adjournment

Motion to adjourn the meeting at 10:35 a.m. made by Tim Strobusch seconded by Kris Hartung All in favor. Motion carried.

Respectfully submitted,

William Alleva
Secretary