

# POLK COUNTY HUMAN SERVICES BOARD MEETING

**\*AMENDED AGENDA** (Amended 6/21)

**Public Welcome to Attend**

**Tuesday June 26, 2012**

8:30 a.m., Lower Level Conference Room  
Polk County Government Center  
100 Polk County Plaza  
Balsam Lake, WI 54810

Department Mission Statement:

*Our mission is to assist, empower, and build upon the strengths of the children, youth, and adults in Polk County to achieve positive outcomes.*

1. Call to Order/Note Attendance
2. Consideration of Agenda
3. Consideration of May 22, 2012 Meeting Minutes
4. Public Comment
5. Organizational items
  - a. Establish Date/Time/Refreshments of Next Meeting (see below)
  - b. Review Committee Calendar

Committee Calendar for June

*Policy revisions for County Board action, related resolutions or other items requiring committee action (as needed)*

6. Reports
  - a. Veterans Service
    - i. Strategic Plan
    - \* ii. Budget
  - b. Human Services
    - i. Standard Monthly Reports
    - ii. General Updates  
W2 program  
*motion to contact legislators opposing State W2 plan*
    - iii. Presentation—Strategic Plan
7. Human Services Board Member Observations
8. Adjourn

George Stroebel, Chair

Gene Phillips, Director

Tentative Meeting Dates

June 26, 2012  
July 24, 2012  
August 28, 2012  
September 25, 2012  
October 23, 2012  
November 27, 2012  
December 18, 2012

Refreshments

June Bill  
July Russell  
August Kristine  
September Tim  
October John  
November Brian  
December Marvin

*This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.*

Polk County Human Services Department  
Board Meeting Minutes  
June 26, 2012

Present: George Stroebel Russel Arcand  
Brian Masters David Markert  
Marvin Caspersen Tim Strohbusch  
Bill Alleva John Gyllen

Absent: Kris Hartung

Also: Gene Phillips Rick Gates  
Pat Kirkwood Felecia Kallevang

Press: Gregg Westigard

Chair Stroebel called the meeting to order at 8:31 a.m.

**Consideration of Agenda**

Motion to approve the June 26, 2012 agenda was made by David Markert, seconded by Tim Strohbusch. All in favor. Motion carried.

**Consideration of May 22, 2012 Meeting Minutes**

Motion to approve the May 22, 2012 Meeting Minutes was made by Marvin Caspersen, seconded by Brian Masters. All in favor. Motion carried.

**Public Comment**

No public comments offered.

**Establish Date and Time of Next Meeting**

The next Human Services Board Meeting will be held on Tuesday, July 24, 2012 at 8:30 a.m.

### **Veterans Service Strategic Plan & Budget**

Rick Gates distributed his strategic plan and a brief on his budget for the Veteran's Service Office. A brief discussion ensued. Mr. Gates answered questions from the board. There is a zero increase on the Veteran's Service 2013 budget. The only change that was made was a decrease in mileage of \$500, which will now be used to increase the amount of money paid for perpetual care for the veterans graves. The cost was \$1 for a spouse, and \$2 for a veteran. Mr. Gates is requesting that we raise that to \$2 for a spouse, and \$4 for a veteran. Mr. Gates stated that Dana Frey will make a resolution to the County Board.

### **Human Services Monthly Statistics**

Statistics were distributed prior to the meeting. Gene Phillips stated that these are still a work in progress. There have been a few additions since last months meeting and we will continue to gather more information for the board. All board members agree that they like to see the 3 year average on this report.

### **General Updates**

Gene Phillips announced that there will be multiple support staff employees out on FMLA in the next 3 months. Human Services is unable to get temps to fill these positions, so we will be short staffed during this time.

### **Human Services Board Member Observations**

Gene Phillips discussed the W-2(Wisconsin Works) program with the board. This program has been available sine 1997, and has always been operated at the county level within Economic Support. Not all counties choose to offer this program, but currently Polk does. Our Economic Support Unit has now become part of a 10 county consortium. The state is in the process of making the W-2 program part of a consortium now too, but has chosen different way to group the consortiums and has not involved the counties in the process. Gene Phillips suggested that the board make a motion to support including the counties in W-2 planning. Mr. Phillips stated they are taking the funding with them, but leaving behind some of the work for the counties to still pick up. The concern is the state moving forward so quickly without county involvement. Mr. Phillips read a rough draft of the proposed resolution.

Motion made by Mr. Caspersen - In the general sense of the resolution, to move forward to support the counties involvement in the state activities by a resolution to be sent to the County Board in July. Mr. Arcand seconded. Discussion ensued.

Mr. Caspersen reluctantly withdrew the resolution followed by more discussion.

Mr. Arcand withdrew his second.

The HS Board supports Mr. Phillips in personal conversations and meetings with other directors and the state in this effort, and would like a resolution brought back for the July meeting.

Mr. Masters reminded the Board that in the minutes for the last meeting there was discussion about requesting a CPS worker position. Mr. Phillips said that would be part of the budget process. Mr. Masters indicated a position request can be made thru finance and personnel committees.

Mr. Phillips introduced Strategic Planning to the HS Board by listing the following points:

1. Why
2. Mandates
3. Mission
4. Analysis
5. Clarify
6. Strategize
7. Vision
8. Plan

Mr. Phillips will be surveying the staff, plans on going through steps 1 and 2 at the next HS Board meeting, and completing the process in a few months.

**Adjourn**

Motion to adjourn the meeting at 10:35 a.m. was made by Brian Masters and seconded by Tim Strohbusch. All in favor. Motion carried.

Respectfully submitted,

William Alleva  
Secretary